



D.A.V. CENTENARY COLLEGE, FARIDABAD

Information Brochure (2022-2023)

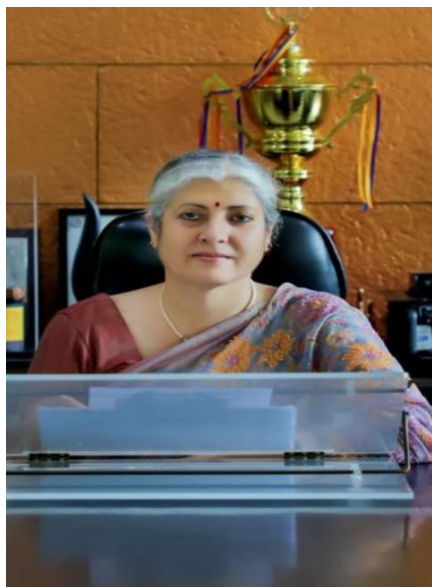


Padma Shree Dr. Punam Suri Ji
President, D.A.V. College Managing Committee

Established under the direct control of D.A.V. College Managing Committee, New Delhi, the renowned international charitable educational organization, this college opened its portals to the students in the year 1985 to mark the 100th year of the phenomenal service rendered by DAVCMC in the field of education. Well into the fourth decade of its existence, the college can proudly look back at the string of impressive achievements it has to its credit. Under the visionary leadership of Padma Shree Dr. Punam Suri Ji, the distinguished President of D.A.V. College Managing Committee, and in tandem with other D.A.V. institutions spanning the length and breadth of the country, this college is also going from strength to strength. Be it the discipline and the general bearing of our students, be it the serious academic atmosphere prevalent on our campus and our enviable achievements in extracurricular activities, be it our competent and dedicated teaching and non-teaching staff or the very able, inspiring and dynamic helmsmanship of this institution, be it our social, intellectual and moral activism in sync with the culture and ethos of our country or the

purposeful professionalization , vocationalization and rationalization of education with an eye on the future and in keeping with the rapidly changing socioeconomic profile of our country, this college stands out among the institutions of higher learning in the region. But all this won't have been possible without the dedicated service rendered by all the former Principals, the invaluable work put in by the dedicated staff members in nurturing this institution or without the huge fund of goodwill, unstinted cooperation and generous help received from the leading lights of the city, the people at large as well as the local administration, the state government, the university and the U.G.C.

From the Principal



It is another year and another batch of young students who are set to join this college.

We welcome all of you to this temple of learning. After passing out from school there is lot of excitement and hope among young learners to enjoy their freedom and adulthood in college and university. We welcome you with an equal measure of enthusiasm and hope that we come up to your expectations and help you in fulfilling your dreams.

DAV Centenary College, Faridabad, enjoys a pride of place among the higher educational institutions of this area. The college having a history of more than thirty-five years, thousands of students of Faridabad and neighboring areas have done their graduation and post-graduation from this prestigious institution.

During the almost four decades the college has been in existence, the scenario of higher education has undergone a sea-change. And that change is in consonance with the changes in the families, society and culture accompanied by a huge change in the attitudes and aspirations of the students.

The main objective of education in the present times is considered getting settled in life in terms of jobs, businesses and occupations with a view to becoming financially safe and secure. No doubt, that is a very important aspect of our lives and cannot be ignored. And DAV Centenary College is committed to the students, their families and the overall society to impart education in such a way that students not only get ready for the job market but also become so confident and capable that they are able to choose whether they want to be job seekers or to join the coveted ranks of jobs providers.

Our professional courses like BBA, BCA, B. Com (Hons.), B. Com (TPP), B.Voc. (Retail Mgt.), BTTM and BA(JMC) etc. prepare the students to get a foothold in the job market immediately upon the completion of their graduate programme or to pursue higher education to acquire more skills and proficiency in their chosen area.

Along with excellent class room teaching by a fully qualified and dedicated faculty, we lay emphasis on developing the overall personality of the students through the medium of Sports, Yoga, NCC, NSS, Youth Red Cross, Women's Cell and various other cells and subject societies.

The NEP 2020 has envisaged that we should focus on skill formation of students, provide

interdisciplinary and multidisciplinary teaching, teach by using the best of online resources, make students aware of the rich cultural heritage of the country, develop their artistic capabilities, in fact do everything which will make our young men and women competent, confident and complete human beings who are not confined to the bookish knowledge of their domain only.

If India has to realize the dream of our Honorable Prime Minister to make India an ever growing inclusive economy and society, providing equal opportunities to all for quality education is the only WAY and we stand committed to helping our country realize this cherished dream by supporting our students every which way.

In DAV we impart education which is holistic since we are the product of a movement which came into being under the enlightened guidance of great sages like Swami Dayanand and great saintly public figured like Swami Birjanand, Mahatma Hansraj and Lala Lajapat Rai and is attaining new heights under the dynamic and sagacious leadership of the present President of the DAV College Managing Committee, Padma Shri Punam Suri Ji.

Our focus is not on preparing citizens who become money making machines, rather we want our students to become morally, culturally, ethically, emotionally and spiritually awakened beings so that they can discriminate between real and unreal, truth and untruth, transient and eternal, and vidya and avidya.

Regular havan yajnas, spiritual discourses and philanthropic activities help our students develop a deeper understanding of life apart from acquiring competence in their chosen fields.

I along with my dedicated and sincere team of teaching and non- teaching staff wholeheartedly welcome you to DAVCC which will shine further with you all taking admission in the college and proving your mettle in various spheres.

Together we will try to remove darkness from our lives by praying to the Almighty,

“तमसो मा ज्योतिर्गमय”

Our collective wishes for your overall good health, wholesome growth, success and wisdom in life!

Savita Bhagat

(Dr. Savita Bhagat)
Officiating Principal

OUTSTANDING ACHIEVERS IN ACADEMICS**List of Merit Holders as per M. D. University Merit List for the Session 2020-2021**

Sr.No.	Name	Class	Rank In Uni.
1.	ANJALI	BA JMC – 6 th Sem	1st
2.	KUMAR SHANU	BCA – 6 th Sem	1st
3.	SAMIKSHA	BTTM – 8 th Sem	1st
4.	SHYAM SUNDER SHARMA	BA JMC – 6 th Sem	2nd
5.	DEEPALI SINGH	BBA(CAM) – 6 th Sem	2nd
6.	NEELES H VARSHNEY	BBA(CAM) – 6 th Sem	3rd
7.	PREETI SHARMA	B COM (Voc.) – 6 th Sem	3rd
8.	AKHILESH	BTTM – 8 th Sem	3rd
9.	SHAHEEN ANJUM	BTTM – 8 th Sem	4th
10.	GUNJAN	M A (Eng.) – 4 th Sem	5th
11.	ANURADHIKA SHARMA	BA JMC – 6 th Sem	7th
12.	SHIVANI SHARMA	BBA(CAM) – 6 th Sem	7th
13.	PARUL KATHURIA	M A (Eng.) – 4 th Sem	7th
14.	AFSAR	BTTM – 8 th Sem	8th
15.	SANCHIT SHARMA	BA JMC – 6 th Sem	10th
16.	KAJAL YADAV	B COM (Hons) – 6 th Sem	10th
17.	SHIVANI MISHRA	M Sc (Comp. Sc.) – 4 th Sem	10th
18.	SONALI JAIN	BBA(CAM) – 6 th Sem	12th
19.	AAKASH	BTTM – 8 th Sem	12th
20.	KHUSHBOO SEHGAL	BBA – 6 th Sem	13th
21.	KISHAN	BBA(CAM) – 6 th Sem	13th
22.	POOJA	B COM (Voca) – 6 th	13th
23.	ROHIT BHANDARI	BTTM – 8 th Sem	13th
24.	VISHAL KUMAR	BBA(CAM) – 6 th Sem	15th
25.	PRIYA YADAV	B COM (Hons) – 6 th Sem	15th

OUTSTANDING ACHIEVERS IN ACADEMICS

CONGRATULATIONS!!!



The Management, Principal and Staff of D.A.V. Centenary College, Faridabad Congratulate the students of PG Department of Commerce (M.Com) for qualifying the National Eligibility Test (NET) for Assistant Professor along with Junior Research Fellowship (JRF) conducted by National Testing Agency (NTA).

MEET THE STAR ACHIEVERS OF DAVCC



Megha Garg
Qualified NET with JRF
in January 2020.



Aradhna Sorout
Qualified NET in
January 2020.



Shweta Saroj
Qualified NET with JRF
in June 2020,
Pursuing PHD from
IIT Kharagpur.



Pooja Goyal
Qualified NET in
December 2020.



Devyani Varshney
Qualified NET in
February 2022.



Jyotanshi Gaba
Qualified NET in
February 2022.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

Havan at the Beginning of the New Academic Session



To mark the beginning of the academic session 2021-2022, the college organized a Havan Yajna. The Havan was conducted right at the beginning of the academic session to welcome the newly admitted students and to seek the blessings of the Almighty for the year ahead.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

PLACEMENTS, TRAINING AND INTERNSHIPS

DAV Centenary College, Faridabad
(Accredited with 'A' Grade by NAAC)

Placement 2021-22
Bachelor of Tourism and Travel Management

Congratulations

Job Placement

Dr. Savita Bhagat (Officiating Principal)
Mr. Amit Kumar (Head- Tourism Department)

- 28 students of the 8th Semester of BTM placed in the hospitality sector.
- 21 students of the 6th semester were picked up for internship.

Internship

Dr. Savita Bhagat (Officiating Principal)
Mr. Amit Kumar (Head- Tourism Department)

ENVOSAFE AQUA SOLUTIONS PVT LTD

02.04.2022

SUB: SELECTION OF CANDIDATES AS INTERNS

Dear Sir,

We are delighted to offer you the opportunity to work with your organization as an intern. We are pleased to offer you the opportunity to work with your organization as an intern. We are pleased to offer you the opportunity to work with your organization as an intern. We are pleased to offer you the opportunity to work with your organization as an intern.

Yours faithfully,
Mr. Amit Kumar

- Twelve students were selected for internship in Envosafe Aqua Solutions Pvt. Ltd. on 2nd April, 2022.
- Pavani, Swati Singh, Rashika Garg, Akshit, Monu Yadav, Prince Bhatia, Amit Kumar, Ali Hussain, Pulkit Dua, Shivam, Meher Singh and Jagmeet Singh got selected for 3 month internship on full time basis.
- Ms. Uttama Pandey, Assistant Professor, BCA Dept., and her team made great efforts for the Internship and Placement of the students.

3 Students placed in Capgemini

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Congratulations
on placements @ Capgemini

Ajaya Behar (B.Sc.)
Pratham Saini (B.Sc.)
Deepak (B.Sc.)

www.davccfbd.com
Email at: info@davccfbd.com

- Three of our students were placed in Capgemini Company by the college Training and Placement Cell on 21st April, 2022.
- Ajay of B.Sc. and Deepak and Pratham Saini of BCA got selected.
- The placement was the result of the untiring efforts made by Ms. Uttama Pandey and her Placement Team.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

PLACEMENTS, TRAINING AND INTERNSHIPS



DAV CENTENARY COLLEGE Established in 1985

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Congratulations

for getting training in **"Intelligent Automation"** and placement offer by RPA Tech



Vinay Garg, B.Sc(CS)

Designation: RPA Consultant

Salary offered: 3.25LPA



Kailash Mandal, B.Sc(CS)

Designation: RPA Consultant

Salary offered: 3.25LPA



Ashish Pandey, BCA

Designation: RPA Consultant

Salary offered: 3.25LPA

www.davccfbd.com Email at: info@davccfbd.com

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

EXTRA-MURAL ACTIVITIES

College positions in the Inter-Zonal Youth Festival of MD University, Rohtak



The Inter-Zonal Youth Festival was organized on 24th -25th March, 2022, at Maharshi Dayanand University, Rohtak. Navya, a Sanskrit Department student, bagged the first place in Sanskrit Declamation and brought laurels to the college at the Inter-Zonal level. Krishna, a B.Com. student of the college, also secured the first position in the Collage Competition.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

Sports Achievements



- Our students won 3 Gold, 2 Silver and 2 Bronze Medals in the All India Inter-University Kick Boxing Tournament 2021-22 held from 20th to 23rd April, 2022.
- Our sportspersons also won 3 Gold Medals in ROLLER SPORTS (MEN), ROLLER HOCKEY (QUARD)(MEN), AND SAVATE(MEN).
- 2 Silver Medals won in THROWBALL AND QWAN KI-DO.
- 2 Bronze Medals won in ROLLER HOCKEY(INLINE) (MEN) AND THROWBALL (MEN).

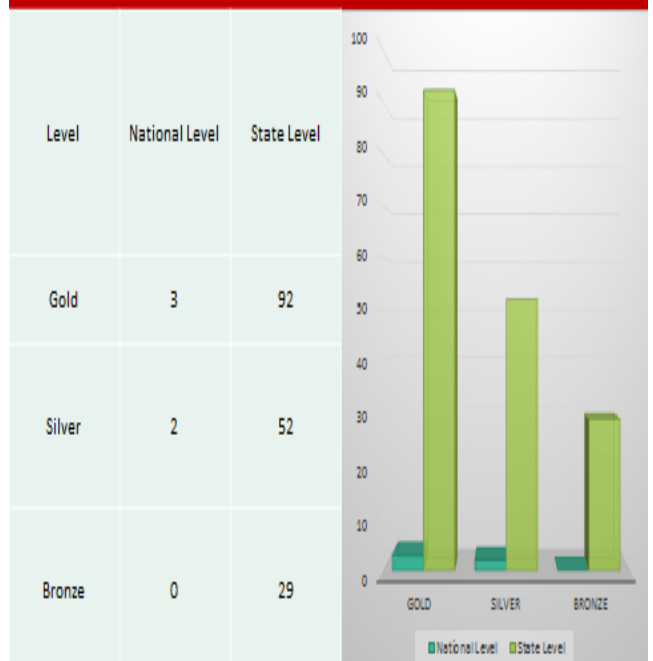
OUR SPORTS MEDAL TALLY

India



- The Inter-College Kick Boxing Competition was held on 9th to 11th April, 2022, at MDU, Rohtak.
- Our College not only captured the Overall Championship with four trophies but also went on to win the All India Inter-College Championship.
- Five students were selected to participate in the All India Inter-University Competition which was held in Ayodhya (Uttar Pradesh) from 20th to 25th April.

Sports Achievements



OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES**PROUD ACHIEVEMENTS OF THE COLLEGE NCC UNITS**

Visit of Additional Director General, Punjab, Haryana, Himachal Pradesh & Chandigarh Directorate.

Major General Rajiv Chhibar, SM, ADG of Punjab, Haryana, Himachal Pradesh & Chandigarh Directorate visited our College on 21/5/2022. He interacted with all the ANOs and CTOs of the schools and colleges under 1, Haryana Naval Unit NCC Faridabad and discussed the issues and challenges which crop up during the training of cadets and the measures needed to strengthen the NCC. As per the New Education policy, opting for NCC as an elective subject was also discussed during the meeting.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES



Cadet Amit kumar , attached with Haryana Naval Unit, Faridabad, was selected as the Best Cadet by CWS, HQ DC NCC on the basis of his eligibility and merit. Cadet Amit got Rs. 4500/ as cash prize from ' Cadet Welfare Society' for the year 2021.

BEST CADET (ROHTAK GROUP)2021-2022

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES



Lt.Snehil Kumar commissioned in 1 Parachute Regiment(Special Forces) on 29th April,2021 and currently posted in Dras(Kargil).



Sr. Captain Aditya Raj, a student of B.Com Pass Course(2017-2020 batch) ,has made us proud by getting recommended at the 24 SSB course,Bangalore,through NCC special entry. His exemplary achievements comprised selection for the 4 month long National Republic day camp(2019),Best Cadet Naval Wing at RDC and selection for YEP(Youth Exchange Programme) on account of which cadets travelled to 7 different countries.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES**7-Day NSS Camp**

A 7 Day NSS Camp was organised from 24th March to 30th March, 2022. The Camp was conducted by Dr. Jitender Dhull, PO(Boys Wing) and Ms. Kavita Sharma, PO(Girls Wing). The NSS Camp started with spiritual yoga. In that session the volunteers of Yog Samiti spread awareness about Yoga and explained the need of Yoga for a healthy lifestyle. During the camp, an Extension Lecture on Consumer Awareness by Dr. Nisha Singh, Assistant Professor, BBA Dept., was organised. The NSS Volunteers visited Blind Schools and organised an Anti-Plastic Awareness Rally. At the function on the concluding day, Dr. Sunidhi, Principal of Government Women's College, Faridabad, was present as the Chief Guest. She greatly appreciated the work of the volunteers and inspired the participants by giving many examples of a life imbued with humanity.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

Blood Donation Camp



The YRC Boys & Girls Wings, NCC Boys & Girls Wings, NSS Boys & Girls Wings, the Sports Department, Swami Vivekananda Youth Club, Traffic Interpretation Centre, Nature Interpretation Centre and the College Arya Samaj Unit in association with Lions Club Surya and B.K. Hospital organized a One Day Blood Donation Camp on 12th Nov., 2022. Mrs. Seema Trikha, MLA, Badkhal, inaugurated the camp. Lion Shri Anil Arora Ji was also present in this program as a Guest of Honour.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

World Blood Donor Day


 invites you to
BLOOD DONATION CAMP
 for thalassaemia fighters
 on the eve of
World Blood Donor Day
 Date | Time | Venue
13th June 2022 | 9am - 2pm
DAV Centenary Collage
 NIT-3, Near ESIC Medical College & Hospital
 Faridabad, Haryana, India
 Madan Chawla
 Founder & President, GIFT, +91 9811089975
 ग्लोबली इन्टीग्रेटेड फाउंडेशन फॉर थेलेसीमिया
Globally Integrated Foundation for Thalassaemia
 G-1226, Sector 46, Faridabad 121001, National Capital Region, Haryana, India
 +91 9811089975, 9811089975 | contact@giftco.com | www.giftco.com
 GIFTco: +91 9811089975 GIFTco: GIFTco: GIFTco: GIFTco: GIFTco: GIFTco: GIFTco:

- A Blood Donation Camp was organized on the eve of the World Blood Donation Day by the College in association with GIFT (Globally Integrated Foundation for Thalassaemia) and the Foundation Against Thalassaemia.
- Mr. Madan Chawla, Founder & President (Gift), Mr. Ravindra Dudeja, Mr. Harish Ratra and Mr. JK Bhatia, members of the Foundation Against Thalassaemia, Mr. Darshan Bhatia (Red Cross Motivator), Mr. Satish Gupta and Mr. DB Garg members of the Rotary Club of Faridabad Heritage, were present on the occasion.
- Dr. Archana Singhal, Dr. Anju, Dr. Narender, Dr. Shivani and Mr. Anand Singh were also present during this camp.
- 200 volunteers donated blood during the course of the camp.



OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

Change expected in the role of teachers in the context of NEP, 2020



Prof. B K kuthiala ji, Chairperson, Haryana Higher Education

22nd October was a momentous day for DAV Centenary College, Faridabad, when Prof. B.K.Kuthiala ji, Chairperson,Haryana Higher Education Council, addressed the faculty on 'The change expected in the role of teachers in the context of the New Education Policy,2020'.The interaction was very fruitful as Prof. Kuthiala made teachers feel special and good as they constituted the most educated section of the society and they had a huge responsibility of guiding and giving direction to the young generation of the country.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

Havan to celebrate 'Mahatma Anand Swami Azadi ka Amritotsava'



Mahatma Anand Swami Ji, Shri Ajay Sehgal Ji, Secretary DAVCMC, Shri Ankit Shastri Ji

In order to celebrate the Amritotsava of Mahatma Anand Swami Ji, a Havan and Bhajan program was organized in the college Yagyashala on **21st Oct. 2021**. This Amritotsav was celebrated from 16th October to **24th October, 2021** in all the DAV schools and colleges of Haryana. The purpose of this Amritotsav was to make the students and teachers aware of the Vedic ideology of Mahatma Anand Swami Ji and that of the founder of the Arya Samaj, Swami Dayanand Saraswati Ji, and to acquaint everyone with their efforts for the upliftment of the society.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

DISCUSSION ON NEP 2020 ORGANIZED IN ASSOCIATION WITH RASHTRIYA CHETNA SHAKTI FOUNDATION, FARIDABAD



- The College organized a discussion on NEP 2020 in association with Rashtriya Chetna Shakti Foundation on 16th Dec., 2021.
- Prof. Rajbir Singh, Vice Chancellor, MDU, Rohtak, was invited as Chief Guest.
- Dr. Banwari Lal Natia, Patron Bharatiya Shikshan Mandal was invited as the keynote speaker.
- Dr. Ramesh Arya, Vice President, D.A.V. College Managing Committee, New Delhi, presided over the event .
- Dr. D.V. Sethi, Treasurer, D.A.V. College Managing Committee, was invited as a special guest.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

Seminar on 'Research Planning and Scientific Writing'

DAV CENTENARY COLLEGE
(ACCREDITED WITH 'A' GRADE BY NAAC)
 H-1, NIT FARIDABAD, HARYANA, INDIA

Seminar
on
Research Planning & Scientific Writing

SPONSORED BY
HARYANA STATE COUNCIL FOR SCIENCE, INNOVATION & TECHNOLOGY

ORGANIZED BY
DEPARTMENT OF SCIENCE

PROF. S. K. TOMAR
VICE-CHANCELLOR
 JC BOSE UNIVERSITY OF SCIENCE AND
 TECHNOLOGY, YMCA, FARIDABAD
CHIEF GUEST

DR. D. V. BETHI
TREASURER DAVCMC,
 NEW DELHI
PRESIDE OVER

PROF. DEVINDER SINGH
HEAD, DEPARTMENT OF LAW,
 PUNJAB UNIVERSITY, CHANDIGARH
GUEST OF HONOUR

DATE: 25TH APRIL, 2022
TIME: 12:00 NOON
VENUE: COLLEGE AUDITORIUM

DR. SAVITA BHAGAT **DR. PREETI KAPOOR** **DR. SAEED AHMAD**
OFFICIATING **ORGANIZER** **ORGANIZER**
PRINCIPAL **CONFERRER** **CONFERRER**

- A Seminar on 'Research Planning and Scientific Writing', sponsored by 'Haryana State Council for Science, Innovation and Technology' was organised on 25th April.
- The Chief Guest on the occasion was Prof. S .K .Tomar, Honorable Vice Chancellor, JC Bose University of Science and Technology YMCA .
- The Guest of Honour in the Seminar was Prof .Devender Singh, Head ,Dept. of Law, Punjab University, Chandigarh, and our own alumnus.
- Dr. DV Sethi Ji, Treasurer, DAVCMC, New Delhi, presided over the seminar .
- Dr. Savita Bhagat, Officiating Principal, shared her views by saying that teachers should develop love for research for its own sake irrespective of any academic requirements.

Celebration of the 73rd Republic Day



On the occasion of the 73rd Republic Day, the Tricolor was hoisted by the Officiating Principal of the college, Dr. Savita Bhagat. The NCC Cadets of the College along with Captain Sunita Dudeja and CTO E.H. Ansari saluted the National Flag.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES**"Memorandum Of Understanding"
with Skill Club India**

The College signed a Memorandum of Understanding with Skill Club India on 31st Dec.,2021.Skill Club India is a team of more than 2500 Industrial experts working for the skill development of students with hand holding support. The objective of the agreement is to provide on-the-job- training, internship and placement facilities to the students.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

Swami Dayanand Janamotsav Pakhwada



Swami Dayanand Janmotsav Pakhwada was celebrated under the aegis of the Arya Samaj Unit and the Sanskrit Student's Council of the College for 7 Days (11th to 18th February). During the course of the celebrations, Yajna was organized by the different departments of college and all the professors wished the students good luck for the upcoming examinations. The aim of the pakhwada was to familiarize the students with the life and works of Swami Dayanand Saraswati and to motivate them to follow the path shown by the great sage. After Havan everyone present along with Yogacharya Umesh Kumar and the yoga students did Surya Namaskar asanas on a daily basis.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

Vishwa Parkash Mission Society helps our students

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 Under the direct control of DAV College Managing Committee, New Delhi

**Help from Society
 Congratulations
 On getting Scholarship**
 from
Vishwa Parkash Mission, Faridabad
 Providing financial help to needy and deserving students
 (Established by Sh Rakesh Sethi Ji)

Jyoti BBA (CAM) - 3rd sem Scholarship Received: ₹15000/-	Jayanti BCA - 3rd sem Scholarship Received: ₹12000/-	Rahul BBA (CAM) - 1 st sem Scholarship Received: ₹8000/-	Varshika B.Com (H) - 1 st sem Scholarship Received: ₹10000/-
Isha Negwal B.Com (H) - 1 st sem Scholarship Received: ₹12,000/-	Kishna B.Com (H) - 1 st sem Scholarship Received: ₹11,000/-	Riya Kathuria M.Com - 1 st sem Scholarship Received: ₹14,000/-	

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- Sh. Rakesh Sethi Ji, who after retiring from a public sector bank as an Executive Director, established “Vishwa Parkash Mission” and is helping needy and deserving students to complete their higher education by paying their fee.
- 7 students of our college have also got help from VPM in paying their fee.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

Science Exhibition



- "Science Exhibition" was organized on 3rd June, 2022, by the Department of Science and Innovation Club (IIC) in collaboration with Haryana State Science Department, Innovation and Technology Council.
- Professor DK Sharma, Head, Department of Physics, Manav Rachna University, Faridabad, and Dr. Vanita Sapra, Assistant Professor, Department of Chemistry, GGSDS College, Palwal, participated in the exhibition as jury members.
- About 12 models of different types were displayed in the exhibition.
- Deepak, Kumkum, Komal, Kajal, Manish, Udit, and Gulshan secured the first position for their model "Mind Detection Device/ Robot". Dharmendra, Mohit, Pinku, Honey, Saurabh, Gunjan secured the second position for the blind stick model. Vidushi, Chetna and Sunaina secured the third position for their model "Automatic Street Light".

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

'Manthan' by Byjus to guide and prepare students for various government jobs



- Manthan by Byjus to guide and prepare students for various government jobs was organised on 5th April, 2022.
- The Expert Speaker, Mr. Sandeep Sharma, Ex-BSF Inspector, conducted the seminar and guided the students for competitive exams.
- Massive is the reach of technology which Byjus is using in a big way to teach students right from Class One.
- The students were motivated to get into the mode of preparing for various competitive exams and do well in life.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

Educational Tour to Amritsar



- An Educational Tour to Amritsar was organised by the Departments of Hindi and History on 1st April, 2022.
- The students visited the Golden Temple Complex to get acquainted with its history as well as the Jallianwala Bagh Memorial to pay tribute to our freedom fighters who laid down their lives for the country.
- 38 students of BA 2nd and 3rd Year joined the educational tour.
- Five teachers from the Departments of Hindi, History and English respectively accompanied the students.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

Visit To Satyug Darshan Nyas- First Spiritual Education Center



- A one day trip to a spiritual place, Satyug Darshan Nyas ,was organised by the Hindi, History and Computer Departments on June 14, 2022.
- 53 students from different departments of the college took advantage of that opportunity to work for their spiritual uplift.
- Four teacher of the college, Assistant Professors Sweta Verma, Mamta Kumari, Kamlesh Saini and Mr. EH Ansari, accompanied the students.
- Professor Preeti Sajjan of Satyug Darshan made the students meditate and explained to them that the happiness we seek outside resides inside us.

OUTSTANDING ACHIEVEMENTS AND NOTABLE ACTIVITIES

ACTIVITIES OF THE YOUTH RED CROSS UNIT



The YRC (Girls Unit) of the college, supported by the NCC and NSS Units, the Sports Department and the Women Cell, undertook a fortnight long tree plantation drive in the month of July as part of Van Mahotsav Celebrations.

STAFF LIST
MEMBERS OF STAFF UNDER SELF-FINANCE SCHEME
 (as on 31/07/2022)

- | | | |
|-----------------------|---|--|
| 1. English | : | 1. Dr.Priyanka Angiras Ph.D
2. Mr. Shivam Jhamb, M.A., CELTA |
| 2. Hindi | : | 1. Ms. Mamta, M.A., NET
2. Dr. Sweta Verma, P.h.D. |
| 3. Sanskrit | : | 1. Dr. Amit Sharma, M.Phil., Ph.D. |
| 4. PG Commerce | : | 1. Dr. Ruchi Arora, M.Com., Ph.D |
| 5. Commerce | : | 1. Dr. Lalita Dhingra, M.Com., M. Phil., MBA, NET, Ph.D.
2. Ms. Rekha Sharma, M.Com., M.Phil., MBA(HR), NET
3. Ms. Niti Nagar, M.Com., M. Phil., NET
4. Ms. Ritu Khera, M.B.A.
5. Dr. (Ms.) Sonia Narula, M.Com., Ph.D.
6. Dr. (Ms.) Imrana Khan, M.Com., NET, Ph.D
7. Dr.(Ms.) Bindu Roy, M.Com., M.Ed., NET, Ph.D.
8. Dr. (Ms.) Preeti Jha, M.Com., M.Phil., NET, Ph.D.
9. Ms. Rajni Tuteja, M.Com., NET
10. Ms. Aarti Kumari, M.Com., MBA
11. Dr. Priti Malik, M.Com., M.Phil., Ph.D.
12. Dr.(Ms.) Smriti Sharma, M.Com., MBA, M.Phil, Ph.D.
13. Ms. Meenakshi Ahuja, M. Com., MBA, NET
14. Ms. Divya, M.Com., NET
15. Ms. Shweta Sachdeva, M.Com., MBA
16. Mr. Pankaj Jha ,M.Com. |
| 6. Chemistry | : | 1. Ms. Sujata Lakhotia, M.Sc., NET
2. Ms. Priya Garg, M.Sc. |
| 7. Physics | : | 1. Mr. Pankaj Kumar Sharma, M.Sc.
2. Dr. Raj Kumari, M.Sc. Ph.D.
3. Ms. Pooja Sharma, M.Sc.
4. Ms. Preeti Goyal, M.Sc. |

- 8. Mathematics** : 1. Mr. Raghendra Paliwal, M.Sc., M.Phil.
2. Ms. Bhanu Sharma, M.Sc.
3. Ms. Rishita Mishra, M.Sc.
4. Ms. Kiran Kalia, M.Sc.
5. Ms. Priya Sethi, M.Sc.
- 9. Economics** : 1. Dr. (Ms.) Suman Taneja, M.A. Ph.D.
2. Ms. Payal Adlakha ,M.A.,NET,Ph.D.
- 10. Business Administration** : 1. Dr.(Ms.)Surbhi, M.Com., M.B.A., Ph.D.
2. Ms. Ankita Ranjan, M.B.A., NET
3. Ms. Bharti Aggarwal,M.B.A.,NET
4. Ms. Jyoti Malhotra, M.B.A.
5. Dr. Nisha Singh, M.B.A., Ph.D.
6. Ms. Omita Johar, MBA, NET
7. Ms. Rita Rani, MBA, NET
8. Ms. Tanuja Garg,M.Com.,MBA,NET
- 11. Tourism Management** : 1. Mr. Amit Kumar, MTM, NET
2. Mr. Manjeet Singh, MTM
- 12. Physical Education** : 1. Vacant
- 13. Computer Sc. /Applications** : 1. Mr. Parmod Kumar, M.C.A., M.Phil.
2. Dr. Minakshi Hooda, M.C.A., M.Phil. , Ph.D., NET
3. Ms. Vandana ,M.C.A.
4. Dr. Rashmi Raturi, M.C.A., Ph.D.,NET
5. Dr. Sarika Saini,M.C.A.,Ph.D.
6. Ms. Kavita Sharma, M.C.A., M.Tech.
7. Ms. Shivani Hans, M.C.A.
8. Dr. Priya Kapoor, M.C.A., M.Phil., Ph.D
9. Ms. Sneh Lata, M.C.A.
10. Dr. Rakhi Wadhawan, M.C.A., M.Phil.,Ph.D.
11. Mr. Saroj Kumar, M.C.A.
12. Ms. Nisha Agnihotri, M.C.A., M.Phil.
13. Ms. Uttama Pandey, M.C.A.
14. Ms. Tanu Kwatra, M.C.A., M.Phil.
15. Ms. Kumud Sharma, M.C.A.
16. Ms. Minakshi Kaushik, M.C.A., M.Phil.

17. Ms. Rajwinder Kaur, M.C.A., NET
18. Mr. E.H. Ansari, M.C.A.
19. Ms. Kavita Rani, M.Sc.
20. Mr. Dinesh Kumar, M.C.A , M.Tech.
21. Ms.Ravinder Kaur,M.C.A.
22. Ms. Pushpa Bharti Singh, M.C.A.,NET

- 14. History** : 1. Ms. Kamlesh, M.A., NET
- 15. Geography** : 1. Ms. Rekha, M.A., NET
- 16. Journalism and Mass Communication** : 1. Ms. Rachna Kasana, M.A.(Mass Com.), M.Phil., NET
: 2. Mr. Virender Singh M.C.A.,M.M.C.,NET
- 17. Environmental Studies** : 1. Dr. Neeraj Singh, M.A., M.Phil., Ph.D., NET
- 18. Medical Officer** : 1. Vacant

STAFF LIST

MEMBERS OF STAFF UNDER GRANT-IN-AID SCHEME

1. **Officiating Principal** : 1. Dr. Savita Bhagat, M.A., M.Phil. , Ph.D.
2. **Mathematics** : 1. Vacant
2. Vacant
2. **English** : 1. Dr. Suniti Ahuja, M.A., M.Phil. , Ph.D.
: 2. Prof. Jitender Dhull, M.A., M.Phil., NET
3. Vacant
4. **Hindi** : 1. Vacant
5. **Sanskrit** : 1. Vacant
6. **Economics** : 1. Dr. Savita Bhagat, M.A., M.Phil., Ph.D.
2. Vacant
7. **Commerce** : 1. Dr. Archana Bhatia, M.Com. (Gold Medalist), M.Phil., Ph.D.
2. Prof. Mukesh Bansal, M. Com, M.Phil. (Gold Medalist), MBA
3. Dr. Anju Gupta, M.Com., Ph.D., NET
4. Dr. Archana Singhal, M.Com., Ph.D.
8. **Geography** : 1. Dr. Vijay wanti, M.A., M.Phil., Ph.D.
9. **Political Science** : 1. Dr. Shivani, M.A., Ph.D.
10. **Computer/Typing Instructor:** 1. Ms. Sunita Dudeja, M.C.A, M.Phil.
11. **Physical Education** : 1. Dr. Narender Kumar, M. P.Ed., Ph.D., NET
12. **History** : 1. Vacant
13. **Librarian** : 1. Vacant

**MEMBERS OF OFFICE STAFF
UNDER SELF-FINANCE SCHEME**

1	Accountant	:	Vacant
2	Clerk (Fee Allocation, Fee Collection, Demand Register, Security and related records, Scholarships)	:	Ms. Sandhya, M.A., PGDPR Ms. Ranju, B.A., B.Ed.
3	Clerk (Accounts, Payments, Salary, Leave Register and related records)	:	Mr. Shiv Shanker Tiwari, B.Com. , MBA Mr. Neeraj Kumar, B.Com.
4	Clerk, Principal's Office	:	Mr. Ajay Kumar, M.A.
5	Clerk, Computer Dept. - B.C.A.	:	Mr. Sunil Sharma, B.A.
6	Clerk, Commerce Dept.(Grant-in-Aid)	:	Mr. Bhaskaranand Kukreti, B.A.
7	Lab. Assistant (Physics)	:	Mr. Padam Singh, B.Sc., B.Ed., M.Sc.(Maths)
8	Lab. Assistant (Chemistry)	:	Mr. Sanjeet Kumar, B.Sc.
9	Lab. Assistant (Computer-B.B.A.)	:	Mr. Gulshan Sharma, MSc. (C.Sc.)
10	Lab. Assistant (Computer- B.C.A.)	:	Mr. Mohinder Singh, B.Sc., M.C.A.,
11	Lab. Assistant (Computer-Commerce)	:	Mr. Naresh Pratap, M.Com.
12	Lab. Attendant (Physics)	:	Mr. Daya Ram
13	Lab. Attendant (Chemistry)	:	Mr. Taleshwar Sahu
14	Lab. Attendant (Geography)	:	Mr. Ram Dev
15	Lab. Attendant (Computer- B.C.A.)	:	Mr. Sunil Kumar
16	Lab. Attendant (Computer- B.B.A.)	:	Mr. Anil-II
17	Library Staff		
	Library Assistants	:	Mr. Mahesh Chand, M.Lib.I.Sc., M.C.A. Dr. (Ms.) Renu Sharma, M.Lib.I.Sc., M.B.A., Ph.D.
	Library Restorer	:	Ms. Mohini Bisht, M.Lib.I.Sc., M.A. Ms. Siya, M.Lib.I.Sc.
	Library Attendant	:	Mr. Ravi Dhiman, M.Lib.I.Sc., M.B.A.
	Lab Attendant	:	Mr. Ravinder Singh
18	Sports Attendant	:	Mr. Dev Singh
19	Peon (General Office)	:	Mr. Lallan Prasad
20	Lab Attendant	:	Mr. Mast Ram Mr. Dharmender
21	Lab Assistant (General Office)	:	Mr. Anil Kumar-I

22	Compounder, Health Centre	:	Mr. Parveen Kumar, B.A., D. Pharma.
23	Driver	:	Mr. Surinder
24	Peon cum Chowkidar	:	Mr. Sobh Nath
25	Peon	:	Ms. Raj Rani
			Mr. Rajender
			Mr. Ajay Pal

MEMBERS OF OFFICE STAFF

UNDER GRANT-IN-AID SCHEME

- | | |
|---|--------------------------------------|
| 1. Deputy Superintendent | : Vacant |
| 2. Clerk (Accounts, Audit & Scholarships) | : Ms. Anjana Dudeja, B. Com., M.B.A. |
| 3. Clerk | : Vacant |
| 4. P.A. / Steno to Principal | : Mr. Anand Singh, M.B.A. |
| 5. Lab Attendant | : Mr. Ram Kumar, M.A., M.B.A. |
| 6. Peon | : Mr. Sudesh Pal |
| 7. Peon | : Vacant |
| 8. Principal's Orderly | : Mr. Gajanand |
| 9. Mali | : Mr. Hari Om |
| 10. Safai Karamchari | : Ms. Sunita |
| 11. Library Attendant | : Vacant |
| 12. Chowkidar | : Vacant |

ADMISSION RULES

1. Candidates seeking admission must fulfill the eligibility conditions of that particular class. The college will not be responsible if the admission of any student is not confirmed by M.D. University, Rohtak. The M.D. University rules regarding admissions will be applicable to students and if any change is made by the university at any stage in the said rules, it will be binding on the students. **All admissions are provisional, subject to approval by M.D. University, Rohtak. THE PRINCIPAL RESERVES THE RIGHT NOT TO GRANT ADMISSION TO ANY STUDENT WITHOUT ASSIGNING ANY REASON IN THE INTEREST OF THE DISCIPLINE OF THE COLLEGE.**

2. **The SC Candidates of Haryana shall be granted reduction/relaxation of 5% marks in the eligibility conditions in all the courses in the marks required for general category. The said reduction will be calculated as per the example given below:**
As per Govt. Instructions, in a course where a general candidate requires to have 50% marks by giving 5% relaxation the minimum eligibility marks for a SC/ST candidate should be calculated as under: -
Out of 100 Marks needs to less=5
Out of 1 Marks needs to less=5/100
Out of 50 Marks needs to less=5/100×50=2.50
This way, minimum less mark where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a reserved candidate will be 50-2.50=47.50 and not 45.

3. Students from the Board of School Education, Haryana, or other Boards and Universities recognized by M.D. University can be admitted to the class for which they are eligible under rules if they satisfy the conditions laid down by the University regarding their eligibility and admission.

4. **THE FOLLOWING CATEGORIES OF STUDENTS ARE NOT TO BE ADMITTED:**
 - (i) **Candidates, who have been placed under compartment in the Class XII Examination of the Board of School Education, Haryana, or any other Board or any other examination recognized by the university as equivalent thereto, in the 1st year of any undergraduate or postgraduate degree Programme.**
 - (ii) **Candidates who have failed in a university examination are not to be readmitted. Such candidates may reappear in the examination as ex-students.**
 - (iii) **Candidates who have been detained or absented themselves from the University Examinations for two years in the same class.**

- (iv) **Students who have an inexcusable break in their studies.**
 - (v) **Students who indulged in undesirable activities/gross misconduct during the previous Session in any other college or in this college.**
- 5. Students from other Boards/Universities seeking admission to this college will have to produce at the time of interview original certificates of all the examinations passed prior to the class which they intend to join, original Inter-University/ Board Migration Certificate, Character Certificate and School/ College Leaving Certificate from the Principal of the institution last attended and the Detailed Marks Card/ Certificate of the qualifying examination. However, if they are admitted provisionally in the absence of any of the above documents, they will have to deposit all the original certificates along with two sets of the photocopies thereof with the college office latest by 2nd Sep 2022, failing which they will themselves be responsible for the consequences including the payment of late fee as specified by the university or the possible cancellation of their admission.**
- 6. Since the college has been directed by the university to submit all the online registration returns and continuation returns(RRs/CRs) by 12th Sep,2022 , if there is any delay in the submission of RR/CR by the college because of the non-submission of any of the required documents by a student, he/she will be charged late fee as follows:-**
- (a) For 1 to 30 days after the expiry of normal due date: 500/- per student.**
 - (b) For 31 to 45 days after the expiry of normal due date: 1000/- per student.**
 - (c) For 46 to 60 days after the expiry of normal due date: 2000/- per student.**
 - (d) For one week before the commencement of examinations with the permission of Vice-Chancellor: Rs.3000/- per student.**

In case a candidate is not able to submit the migration certificate when his registration is sent to the university, the migration of such candidates will subsequently be forwarded in original to the Registration and Scholarship Branch of the University as per the schedule and the late fee mentioned below.

All UG/PG Courses

- i. Upto 30th November-with late fee of Rs. 500/-**
- ii. Upto 31st January-with late fee of Rs. 1000/-**
- iii. Upto 31st March-with late fee of Rs. 2000/-**

NOTE:

- (a) **The University Roll Numbers will not be given to the students unless they are registered with M.D. University through the college office.**
- (b) **The students are advised to keep with themselves a photocopy of any documents submitted to the college office at the time of admission or later during the year.**

7. RULES FOR CANDIDATES PLACED IN COMPARTMENT

The candidates admitted to undergraduate self-finance / vocational / professional courses and postgraduate self-finance courses will be allowed compartment and the chances for clearing compartment as per the relevant university rules.

8. PROMOTION UNDER SEMESTER SYSTEM

Common Clause for all courses

- (i) The candidate will be allowed to appear in the examination if he/she meets the following requirements:
- a. bears a good character
 - b. has been on the rolls of department during the semester/year.
 - c. has attended not less than 65% of Lectures delivered in theory as well as practical.
- (ii) The students studying in different semesters will be promoted to the next higher semesters as per the rules laid down by the university.

9. RE-ADMISSION IN CASE THE NAME IS STRUCK OFF BECAUSE OF CONTINUOUS ABSENCE FROM COLLEGE WITHOUT ANY INFORMATION

The name of the students remaining absent for 15 consecutive days after the start or during the academic session without any notice shall be struck off from the rolls of the Institute. A fine of Rs.5/- per lecture/day shall be charged on account of remaining absent from the classes.

However, re-admission may be allowed on payment of Rs. 1000/- along with the required fine within 15 days with the permission of the Vice-Chancellor. If a student fails to report within this time limit, the seat will be declared vacant to be filled according to the university rules. Re-admission may be allowed by the Vice- Chancellor only once on the recommendation of the Principal on payment of the prescribed re-admission fee.

10. INSTRUCTIONS REGARDING UNIVERSITY EXAMS

The students are directed to consult the University Website for all information related to the university examinations and not depend solely upon the college to provide such information to them. As directed by the University, It is their responsibility to get all such information themselves from the MD University website www.mdurohtak.com.

11. INSTRUCTIONS FOR S.C. / B.C. CANDIDATES

All the Scheduled Caste / Backward Class candidates seeking admission to any class are directed to submit a certificate / an affidavit in respect of income as well as another certificate by way of proof of caste / class at the time of admission. The college is duty-bound to take such certificates from the candidates belonging to the above categories, in keeping with the commitment to this effect given by it to the Office of the Director General, Higher Education, Haryana.

12. RESERVATION OF SEATS AND WEIGHTAGES

Reservation of seats, in view of Reservation Policy issued by Govt. of Haryana vide Notification No. 22/10/2013-IGSIII dated 28.2.2013 and instructions received from time to time in various programs offered in Govt./Govt. aided educational/technical/professional institution is as detailed below:

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned intake
Economically Weaker Section(EWS) as per central Govt. policy	10% of All India open category seats
b) State Quota	85% of the sanctioned take
(b-1) Haryana Open General Category(HOGC)	50% of the State Quota i.e. 42.5% of total intake
Economically Weaker Section(EWS)	10% of Haryana Open General Category(HOBC) i.e. 4.25% of total intake
(b-2) Reserved Categories of Haryana	50% of the State Quota i.e. 42.5% of total intake
Scheduled Caste (SC)	20% of State Quota (17% of total intake) i) 10% of state quota to Scheduled Castes (8.4% of total intake) ii) 10% of state quota to Deprived Scheduled Castes(8.4% of total intake)
Backward Classes of Haryana	27% of State Quota (22.95% of total intake)
Backward Classes of Haryana (A) (BCA)	16% of State Quota (13.6% of total intake)
Backward Classes of Haryana (B) (BCB)	11% of State Quota (9.35% of total intake)
Physically Handicapped (PH)	3% of State quota (2.55% of total intake).

Note: It is mandatory to maintain a Roster Register at Departmental Level for distribution and reservation of seats.

In the event of quota reserved for Physically Handicapped remain unutilized due to non-availability for suitable category of handicapped candidates, it may be offered to Ex-Servicemen and their wards (1%) and the dependent of Freedom Fighter (1%). Further, 3% reservation is also provided to Ex-serviceman/ Freedom Fighter and their dependents by

providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block-A of Backward Classes are given seats in academic year 2018, the next Block i.e. (B) Block of Category of Backward Classes will be given seats in the next academic year 2019 and so on. A roster register for reservation of seats for ex-servicemen/freedom fighters shall be maintained and carry forward all fractions till one seat is accumulated through different fractions over the years. As and when the total comes to one, a seat will be provided.

Fifty Percent of twenty percent seats reserved for scheduled caste for admission in any educational institution shall be set aside for candidates belonging to deprived Scheduled Castes as enumerated in Appendix-J1.

Where a seat set aside for candidate from the deprived Scheduled Castes for admission in Government Educational Institution is not filled up in any academic year due to non-availability of candidate of the deprived Scheduled Castes possessing the requisite qualification, the same shall be made available to the candidate of Scheduled Castes.

1. Guidelines for Reservation

- I. A candidate who applies for a reserved category or for both reserved and general categories will be considered first in general category. In case, he is not selected in general category, he/she will be considered for reserve category. The Scheduled Castes/Backward Classes candidates who get selected /admitted in Educational/Professional/Technical Institutions and Universities in open competition on the basis of their own merit, will not be counted against the quota reserved for scheduled caste/ backward classes, rather they will be treated as open competition candidates. However, such candidates shall fulfill condition of eligibility regarding age etc. as are meant for general category candidates (Memo No.13864-75 dated 24.8.2012 received from the Principal Secretary to Govt. of Haryana, Welfare of Scheduled Caste and Backward Classes, Department, Chandigarh).
- II. Benefit of reservation will be given to all the reserved categories up to 3rd counseling according to the reservation policy given in the Information Brochure. In case at the time of 3rd counseling the reserved seats of various categories remain vacant and no eligible candidates of the reserved categories are available, these vacant seats may be thrown open to Haryana General Category. In case, the seats in Haryana General Category remain vacant at the end, the same will be thrown open to All India Open Category
- III. If any seat remains vacant in sub-categories of BC(A) and BC(B), the same will be filled up through the candidates belonging to other category. For example, if any seat in BC(B) category remains vacant, the same will be filled up from BC(A) category and vice-versa.

IV. A candidate having a minimum of 40% permanent disability will be considered physically handicapped for admission to a course, provided that the candidate is otherwise medically fit for the particular course. Such candidate will be admitted to the relevant courses on the basis of academic merit and not on the basis of degree of handicapped. Certificate should be as per Appendix- 'A'.

Note: Criteria for benefit of reservation to Ex-Serviceman is available in appendix 'E'

2. Weightage for Preparing Merit List as per norms of Haryana

Government Example for preparing merit list: -

Column	I	II	III	IV	V	VI
Sr. No.	Marks obtained in the qualifying exam	Total marks	% in qualifying exam	Academic Merit	Weight-age	Overall Merit (IV+V)
1.	300	500	60.00	60 Marks	5 Marks	65 Marks
2.	2160	2700	80.00	80 Marks	10 Marks	90 Marks

3. Admission against Supernumerary seats in the category of Outstanding Sports persons

Conditions for admission against sports seats (PG Courses): -

One seat in each PG Course (except the courses in which the admissions are made on centralized basis at Central/State level) in the College/Institute where the strength is up to 30 and 2 seats where the strength is more than 30 have been earmarked for outstanding sports person(s) over and above the sanctioned intake. The eligibility criteria will be as under: -

I. The candidates should fulfill the minimum eligibility conditions prescribed in the Admission Brochure/Ordinances.

II. Cat. A-I:

- i. The Candidates should have won 1st / 2nd /3rd position in Olympic Games, World Championship, World Cup, World University Games, Davis Cup, Wimbledon Championship, U.S. French and Australian Open Tennis Championship, Thomas Cup, UberCup, All England Badminton Tournament.
- ii. Participation in the above-mentioned tournament.

Cat A.-II:

- i. 1st /2nd/3rd position in Champions Trophy, Common wealth Games, Common Wealth Championships, Asian Games, Asian Champion ships, Asian Cup, World University Championship, Cricket Test Matches, One Day International Cricket Matches, International Athletic Permit Meet and SAF Games.
- ii. Participation in the above mentioned in A-II point.

Cat B.-

- i. 1st /2nd / 3rd position in AllIU tournaments/ National Games/ National Championships/ Federation Cup organized by National Sports Federations recognized by the Govt. of India.
- ii. Participation in the above mentioned in B-category

Cat C.-

- i. 1st/2nd/3rd position in zonal Inter- University tournaments/ zonal national tournaments/ representation in Inter University Tournament(s).
- ii. As for the eligibility rules for the admission against sports seat, only those games which are recognized and adopted by the Inter University Sports Board of India/MDUSC and approved by AIU will be considered for determining admission against sports seats. List of games approved by AIU is appended at 'F'.
- iii. The candidates should be eligible for Inter – University Tournaments during the year of admission.
- iv. There should be continuity of participation of the applicant at various levels including Inter-Varsity Tournaments and his/her performance should not be more than one-year-old.
- v. The candidate better in sports will be admitted as per merit decided by the Committee at college level. It should be formed by the principal and merit for admission against sport quota seats should be decided at college level.
- vi. The candidate better in sports will be admitted as per merit decided by the Admission Committee of the concerned Department/ College. However, the Director Sports will approve the merit list prepared by the Admission Committee with regard to checking the genuineness of the certificates/merit.
- vii. In case of tie in sports merit, the candidate better in academic merit be given preference.
- viii. (Mentioned point No. XI in received documents) The age of the student should not exceed 25 years.
- ix. The sports certificate and photograph of the player must be attested by the Secretary of the concerned federation.
- x. The candidate must possess the gradation certificate (other than University Tournaments) from the Sports Dept. of his/her state, on the basis of his/her representation/position at National/Inter-National /Zonal/State level tournament in the games recognized by AIU from time to time.
- xi. In case there is no availability of Coach in the University for the Game in which the student is seeking admission, then the University will hire the services of the Coach from the Sports Department of Haryana.
- xii. Only those games, which are recognized and adopted by the Inter-University Sports Board of India, and approved by AIU, will be considered for determining admission against sports seat.
- xiii. It will be mandatory for the admitted students to participate in the Sports activities of his/ her Department/University and should have consistently participated in Sports activities.

NOTE: The application form received for outstanding sports quota seat up to last date of applying for admission shall be sent to the Director Sports within three days after the 3rd counseling of the

concerned Department if any clarification/guidance is required. Thereafter, the Admission Committee will decide the case for admission within 10 days after the 3rd counselling. No late fee shall be charged from such candidates.

Conditions for admission against sports seats (UG Courses): -

One seat in each course (over and above the sanctioned intake) where the sanctioned intake is 30 seats and two seats where the sanctioned intake is more than 30 be earmarked in B.A/B.Sc./B.Voc./B.Com. and all other UG Courses (excluding Technical Professional Courses) subject to the following conditions: -

- I. The Candidates should fulfill the minimum eligibility conditions prescribed in the Admission Brochure/Ordinances.
- II. I/II/III position/participation at the School National Tournaments.
- III. I/II/III position/participation at the School National Games and Sports.
- IV. I/II/III position holder at the State Level Tournaments.
- V. The candidate better in sports will be admitted as per merit decided by the Committee at the College level to be formed by the concerned Principal of the College and merit for admission against Sports Quota Seats should be decided at the College level.
- VI. In case of tie in sports merit, the candidate better in academic merit must be given preference.
- VII. The age of the student should not exceed 23 years.
- VIII. It will be mandatory for the admitted students to participate in the sports activities of his/her Department/College/ Institution and should have consistently participated in the sports activities.

4. Admissions for Kashmiri Migrants

Two additional seats in each course offered in the Colleges / Institutes (except the courses being run under the norms of BCI and NCTE where the admissions are made on centralized basis at state level) shall be earmarked for Kashmiri Migrants. Admission against these seats shall be made on the basis of the merit of the qualifying examination. Candidates are required to apply to the concerned College/Institute by the date notified in the schedule of admissions.

5. Admissions against Supernumerary Cultural Activities Seats: One supernumerary seat in each College/Institute will be earmarked to promote cultural activities subject to the fulfillment of the following conditions:

- I. Any position in the National Youth Festival organized by the Association of Indian Universities, New Delhi.
- II. First position holder in the North Zone Inter- University Youth Festival organized by the Association of Indian Universities.
- III. The age of the student should not exceed 23 years.

- IV. It will be mandatory for the admitted students to participate in the cultural activities of his/ her College/Institute and should have consistently participated in the youth festivals.
- V. The maximum age limit to participate in the Youth Festival of MDU and Association of Indian Universities is 25 years. So when a student takes the admission in any College/ Institute at the age of 23 years, he /she can participate for the next two years as per rules.

12. FOREIGN STUDENTS

The admission of foreign students to the college will be governed by M. D. University rules.

13. RULES FOR WITHDRAWAL

Withdrawal from the college after getting admission will be allowed by the Principal on receipt of an application to that effect from the student concerned, duly endorsed by his father or guardian. A student who applies to the Principal for leaving the college during the session will have to pay the fee and other dues for the whole session. Refund of fee, if any, will be as per M.D. University rules. No student will be permitted to leave the college until he/she has cleared all dues.

14. LIBRARY

The college has a very well stocked, well-furnished and fully computerized Central Library Complex with an impressive numbers of reference books and OPAC and INFLIBNET facility. The Library subscribes to a good number of journals, magazines and newspapers. It has a well-stocked Book Bank as well.

Note: The students of the Final Year of any UG / PG Degree Program, who do not return the library books issued against their names till 30th June of the academic session, will be charged fine after the expiry of that period. And if they do not return the books even by 31st Oct. of the next session, their college security will be forfeited against the cost of the books.

15. IDENTITY-CUM-LIBRARY CARD

A student who is admitted to the college gets his/her Identity-cum-Library Card within 7-10 days of depositing the fee. The card is issued from the Library and can not be used by any other person. It is mandatory for a student to keep his/her Identity Card with him/her on the campus and produce it on demand by a staff member. In case the card is lost, the Librarian should be immediately informed about it. In such a case, a student will get a new Identity Card only on production of a copy of the FIR registered with the police and payment of Rs. 100/-

COURSES OF STUDY

DETAILS OF SEATS AVAILABLE (GIA)

DETAILS OF SEATS AVAILABLE

- 1 B.A. (Pass Course) 320 Seats
- 2 B.Com.(Pass Course)..... 240 Seats

Note: Seats in respect of individual subjects are between 60 and 80.

COMMERCE FACULTY

I. B.Com. (Three-Year Degree Course)

Students who have passed Class XII examination of the Board of School Education, Haryana, or any other Board or any other examination recognized by this University as equivalent there to with English as one of the subjects and 40% marks in aggregate(minimum pass marks in case of SC/ST candidates) are eligible to join B.Com. Part-I comprising First and Second Semesters. However, the admission to this faculty will be given on merit.

Those who have passed B.Com. Part-I Examination of this University or any other examination recognized by this University as equivalent there to are eligible to join B.Com. Part-II comprising Third and Fourth Semesters.

Those who have passed B.Com. Part-II Examination of this University or any other examination recognized by this University as equivalent there to are eligible to join B.Com. Part-III comprising Fifth and Sixth Semesters.

Every student shall offer the following subjects:

FIRST SEMESTER	SECOND SEMESTER
1.01 FINANCIAL ACCOUNTING – I	2.01 FINANCIAL ACCOUNTING – II
1.02 BUSINESS MATHEMATICS – I	2.02 BUSINESS MATHEMATICS – II
1.03 BUSINESS ECONOMICS – I	2.03 BUSINESS ECONOMICS – II
1.04 BUSINESS MANAGEMENT – I	2.04 BUSINESS MANAGEMENT – II
1.05 BUSINESS COMMUNICATION SKILL	2.05 BUSINESS ENVIRONMENT
1.06 BASICS OF COMPUTERS – I	2.06 BASICS OF COMPUTERS – II
	ENVIRONMENTAL STUDIES (QUALIFYING PAPER)

THIRD SEMESTER	FOURTH SEMESTER
3.01 CORPORATE ACCOUNTING – I	4.01 CORPORATE ACCOUNTING – II
3.02 BUSINESS STATISTICS – I	4.02 BUSINESS STATISTICS – II
3.03 BUSINESS REGULATORY FRAMEWORK – I	4.03 BUSINESS REGULATORY FRAMEWORK – II
3.04 CORPORATE LAW – I	4.04 CORPORATE LAW - II
3.05 MACRO ECONOMICS	4.05 MARKETING MANAGEMENT
3.06 HUMAN RESOURSCCE MANAGEMENT	4.06 BUSINESS ETHICS / BASICS OF RETAILING / BANKING AND BANKING LAW

FIFTH SEMESTER	SIXTH SEMESTER
5.01 TAXATION LAW – I	6.01 TAXATION LAW – II
5.02 COST ACCOUNTING - I	6.02 COST ACCOUNTING – II
5.03 ACCOUNTING FOR MANAGEMENT	6.03 FINANCIAL MANAGEMENT
5.04 FINANCIAL MARKET OPERATIONS	6.04 AUDITING
5.05 ENTREPRENEURSHIP AND SMALL SCALE BUSINESS	6.05 INDIRECT TAXES
5.06 INTERNATIONAL BUSINESS ENVIRONMENT	6.06 INTERNATIONAL TRADE

ARTS FACULTY

II. B.A. Part-I (Three-Year Degree Course)

Students who have passed the following examinations with 33% marks in aggregate will be eligible for admission to B.A. Part – I comprising First and Second Semesters:

- i) Class XII (of +2) examination of the Board of School Education, Haryana, with English as one of the subjects.
- ii) Any other examination recognized by this University as equivalent thereto. Every student shall offer the following subjects:

Compulsory Subjects:

- | | |
|--------------------------|-------------------------------|
| 1. English | 2. Hindi |
| 3. Environmental Studies | 4. Computer Awareness Level-I |

Elective Subjects (Combinations):

- | | |
|---------------------------------|---------------------------------|
| 1. Economics, Math | 2. Sanskrit, History |
| 3. Economics, Political Science | 4. History, Economics |
| 5. History, Geography | 6. History, Political Science |
| 7. Geography, Political Science | 8. Geography, Economics |
| 9. Geography, Math | 10. Sanskrit, Political Science |
| 11. Math, Sanskrit | 12. Economics, Marketing |

Note: a) A student cannot take the same subjects as compulsory and elective one. i.e.

- | | |
|------------|-----------|
| i) English | ii) Hindi |
|------------|-----------|

b) B.A. Part – II (Three-Year Degree Course)

Students who have passed B.A. Part-I Examination of this University or any other examination recognized by this University as equivalent thereto are eligible to join B.A. Part-II Comprising Third and Fourth Semesters. Every student shall normally offer the same subjects as he/she had offered in B.A. Part-I

c) B.A. Part – III (Three-Year Degree Course)

Students who have passed B.A. Part-II Examination of this University or any other examination recognized by this University as equivalent thereto are eligible to join B.A. Part-III Comprising Fifth and Sixth Semesters. Every student shall normally offer the same subjects as he/she had offered in B.A. Part-II.

COURSES OF STUDY

DETAILS OF SEATS AVAILABLE (SFS)

A) Traditional Under Graduate Courses

- | | | |
|---|---|-----------|
| 1 | B.Sc. (Non-Medical) Pass Course | 160 Seats |
| | B.Sc. Non-Medical (with Computer Science as a subject) Pass Course... | 80 Seats |
| 2 | B.Com. (Honors) | 120 Seats |

B) Vocational Under Graduate Courses

- | | | |
|---|--|----------|
| 3 | B.Com. with Computer Applications..... | 60 Seats |
| 4 | B.Com. with Tax Procedure & Practices | 60 Seats |
| 5 | B.Voc. (Retail Management)..... | 60 Seats |
| 6 | B.A. (JMC) Three-Year Degree Course (Regular)..... | 60 Seats |

C) Professional under Graduate Courses

- | | | |
|----|--|-----------|
| 7 | B.B.A. Three-Year Degree Course (Regular)..... | 180 Seats |
| 8 | B.B.A. (CAM) Three - Year Degree Course (Regular)..... | 60 Seats |
| 9 | B.C.A. Three-Year Degree Course (Regular)..... | 300 Seats |
| 10 | B.T.T.M. Four-Year Degree Course (Regular) | 60 Seats |

D) Post Graduate Courses

- | | | |
|----|-------------------------------|----------|
| 11 | M.Com..... | 80 Seats |
| 12 | M.Sc. (Computer Science)..... | 40 Seats |
| 13 | M.A. (English) | 60 Seats |

SCIENCE FACULTY

I. B.Sc. (Non-Medical) / B.Sc. Non-Medical (*with Computer Science as a Subject*)

(Three-Year Degree Course)

There will be three units of 80 seats each in B.Sc. Non-Medical, two for students opting for Chemistry as a subject and one for those opting for Computer Science as a subject. Students who have passed Class XII examination of the Board of School Education, Haryana, or any other Board or any examination recognized by this University as equivalent thereto **with English, Physics, Chemistry and Mathematics and 45% marks in aggregate** (minimum pass marks in case of SC/ST candidates) are eligible to join B.Sc. Part-I comprising First and Second Semesters. However, **the admission to this faculty will be given on merit.**

Those who have passed B.Sc. (Non-Medical) Part-I examination of this university or any other examination recognized by this University as equivalent thereto with English as one of the subjects are eligible to join B.Sc. Part-II comprising Third and Fourth Semesters.

Those who have passed B.Sc. (Non-Medical) Part-II examination of this University or any other examination recognized by this University as equivalent thereto are eligible to join B.Sc. Part-III comprising Fifth and Sixth Semesters.

Every student shall offer the following subjects:

First Semester	Second Semester
English	English
Physics	Physics
Chemistry / Computer Science	Chemistry / Computer Science
Mathematics	Mathematics
	Environmental Studies (Qualifying Paper)
	Computer Awareness (Level-1)

Third Semester	Fourth Semester
Hindi/ Sanskrit	Hindi/ Sanskrit
Physics	Physics
Chemistry / Computer Science	Chemistry / Computer Science
Mathematics	Mathematics

Fifth Semester	Sixth Semester
Physics	Physics
Chemistry / Computer Science	Chemistry / Computer Science
Mathematics	Mathematics

Note: a) Apart from the papers mentioned above for the First Year students of the B.Sc. Non-Medical (with Chemistry) Pass Course, the Computer Awareness Level-I paper will be compulsory for them.

b) The list of Computer Science papers for the three years of B.Sc. (with Computer Science as a subject) is as follows:

First Semester	Second Semester
1.1 Computer Fundamentals and MS-Office	2.1 Programming in C
1.2 Computer Architecture	2.2 Structural System Analysis and Design
1.3 Practical Lab Work (based on Paper 1.1)	2.3 Practical & Viva-voce (based on Paper 2.1)

Third Semester	Fourth Semester
3.1 Data Communication and Networking	4.1 Data Structures with C/C++
3.2 Object Oriented Design and C++	4.2 Operations Systems
3.3 Practical Lab Work (based on Paper 3.1)	4.3 Practical & Viva-voce (based on Paper 4.1)

Fifth Semester	Sixth Semester
5.1 Database Management System	6.1 Visual Basic Programming
5.2 Introduction to Internet & Web Technologies	6.2 Software Engineering
5.3 Practical Lab Work (based on Paper 5.1 & 5.2)	6.3 Practical & Viva-voce (based on Paper 6.1)

COMMERCE FACULTY

II. B.Com. (Honors) - (Three Year Degree Course)

There will be two units of 60 seats each. Students who have passed Class-XII examination of the Board of School Education, Haryana, or any other Board or any other examination recognized by this University as equivalent thereto **with 45% marks in aggregate are eligible to join B.Com. (Honours) Part-I comprising First and Second Semesters.** However, admission will be given on the basis of the merit of the qualifying examination.

Those who have passed B.Com. (Honours) Part-I examination of this University or any other examination recognized by this University as equivalent thereto are eligible to join B.Com. (Honours) Part-II comprising Third and Fourth Semesters.

Those who have passed B.Com. (Honours) Part-II examination of this University or any other examination recognized by this University as equivalent thereto are eligible to join B.Com. (Honours) Part-III comprising Fifth and Sixth Semesters.

First Semester	Second Semester
BCH-1.01 An Introduction to Statistics	BCH-2.01 Financial Accounting for Business
BCH-1.02 Business Communication	BCH-2.02 Business Economics
BCH-1.03 Business Organization	BCH-2.03 Business Statistics
BCH-1.04 An Introduction to Accounting	BCH-2.04 Business Management
BCH-1.05 Fundamentals of Economics	BCH-2.05 Business Law-II
BCH-1.06 Business Law-I	BCH-2.06 Introduction to Computers
*Comprehensive Viva-Voce	*Comprehensive Viva-Voce
	Environmental Studies (Qualifying Paper)

Third Semester	Fourth Semester
BCH-3.01 Business Mathematics	BCH-4.01 Corporate Accounting -II
BCH-3.02 Corporate Accounting-I	BCH-4.02 Business Ethics
BCH-3.03 Cost Accounting	BCH-4.03 Company Law-II
BCH-3.04 Company Law -I	BCH-4.04 Statistical Analysis using MS Excel
BCH-3.05 Principles of Marketing	BCH-4.05 Financial Institutions & Markets
BCH-3.06 Basic of Information Technology	BCH-4.06 Auditing
*Comprehensive Viva-Voce	*Comprehensive Viva-Voce

Fifth Semester	Sixth Semester
BCH-5.01 Financial Management	BCH-6.01 Accounting for Managers
BCH-5.02 Investment Analysis	BCH-6.02 Project Planning & Management
BCH-5.03 Business Research Methods	BCH-6.03 Income Tax Law & Administration
BCH-5.04 Contemporary Issues in Commerce	BCH-6.04 Human Resource Management
BCH-5.05 Income Tax	BCH-6.05 Business Environment & International Business
BCH-5.06 Entrepreneurship and Small Business	BCH-6.06 Retail Management and Sales Procedures
*Comprehensive Viva-Voce	Comprehensive Viva-Voce
@Report on Contemporary Issues in Commerce	

III. B.Com. (with Computer Applications) Vocational Course -- *(Three Year Degree Course)*

There will be a unit of 60 seats. Students who have passed Class-XII examination of the Board of School Education, Haryana, or any other Board or any other examination recognized by this University as equivalent thereto **with English as one of the subjects and 40% marks in aggregate (minimum pass marks in case of SC/ST candidates) are eligible to join B.Com. (with Computer Applications) Part-I comprising First and Second Semesters.** However, **admission will be given on the basis of the merit of the qualifying examination.** Those who have passed B.Com. (with Computer Application) Part-I examination of this University or any other examination recognized by this University as equivalent thereto are eligible to join B.Com. (with Computer Applications) Part-II comprising Third and Fourth Semesters.

Those who have passed B.Com. (with Computer Applications) Part-II examination of this University or any other examination recognized by this University as equivalent thereto are eligible to join B.Com. (with Computer Applications) Part-III comprising Fifth and Sixth Semesters.

Every student shall offer the following papers:

First Semester		Second Semester	
1.01	Financial Accounting - I	2.01	Financial Accounting - II
1.02	Business Mathematics - I	2.02	Business Mathematics - II
1.03	Business Economics - I	2.03	Business Economics - II
1.04	Business Management - I	2.04	Business Management - II
1.05	Computer Fundamentals-I	2.05	Computer Fundamentals – II
1.06	Operating Systems and BusinessData Processing – I	2.06	Operating Systems and BusinessData Processing – II
			Environmental Studies (Qualifying Paper)
			Practical

Third Semester		Fourth Semester	
3.01	Corporate Accounting - I	4.01	Corporate Accounting - II
3.02	Business Statistics - I	4.02	Business Statistics - II
3.03	Business Regulatory Framework - I	4.03	Business Regulatory Framework - II
3.04	Corporate Law- I	4.04	Corporate Law- II
3.05	Data Base Management System – I	4.05	Data Base Management System – II
3.06	Structural Programming and ComputerGraphics – I	4.06	Structural Programming and ComputerGraphics – II
			Practical

Fifth Semester		Sixth Semester	
5.01	Taxation Law – I	6.01	Taxation Law - II
5.02	Cost Accounting - I	6.02	Cost Accounting -II
5.03	Accounting for Management	6.03	Financial Management
5.04	Financial Market Operations	6.04	Auditing
5.05	Computer Aided Drafting & Advanced Topics in Computers – I	6.05	Computer Aided Drafting & Advanced Topics in Computers – II
5.06	Essentials of E-Commerce	6.06	Information Technology in Business

IV. B.Com. (Tax Procedure and Practices) Vocational Course (Three Year Degree Course) **There will be a unit of 60 seats.** Students who have passed Class-XII examination of the Board of School Education, Haryana, or any other Board or any other examination recognized by this university as equivalent thereto with English as one of the subjects and 40% marks in aggregate (minimum passmarks in case of SC/ST candidates) are eligible to join Part-I of the above Course, comprising First and Second Semesters. However, admission will be given on the basis of the merit of the qualifying examination.

Those who have passed B.Com. (Tax Procedure and Practices) Vocational Course Part-I examination of this university or any other examination recognized by this University as equivalent thereto are eligible to join Part-II of the above Course comprising Third and Fourth Semesters.

Every student shall offer the following papers:

First Semester		Second Semester	
1.01	Financial Accounting - I	2.01	Financial Accounting - II
1.02	Business Mathematics - I	2.02	Business Mathematics - II
1.03	Business Economics - I	2.03	Business Economics - II
1.04	Business Management - I	2.04	Business Management - II
1.05	Income Tax Act-I	2.05	Income Tax Act -II
1.06	Introduction to Taxes and Service Tax	2.06	Income Tax Law and Administration
			Environmental Studies (Qualifying Paper)
			Computer Awareness (Level -1)

Third Semester		Fourth Semester	
3.01	Corporate Accounting - I	4.01	Corporate Accounting - II
3.02	Business Statistics - I	4.02	Business Statistics - II
3.03	Business Regulatory Framework - I	4.03	Business Regulatory Framework - II
3.04	Corporate Law- I	4.04	Corporate Law- II
3.05	Value Added Tax	4.05	Customs Duty -I
3.06	Central Sales Tax	4.06	Central Excise Duty -I

Fifth Semester		Sixth Semester	
5.02	Cost Accounting - I	6.02	Cost Accounting -II
5.03	Accounting for Management	6.03	Financial Management
5.04	Financial Market Operations	6.04	Auditing
5.06(iii)	Investment Management	6.06(ii)	International Marketing
5.05	Indirect Tax: Custom Duty	6.05	Indirect Tax: Procedure and Practice – II
5.06	Indirect Tax: Central Excise Duty	6.06	Indirect Tax: Service Tax

NOTE:

- a. Apart from papers mentioned above for the First Year students of B. Com (TPP), Computer Awareness Level - I paper will be compulsory for them.
- b. Students from non-Hindi speaking areas and foreign students are allowed the option to offer the subject of Additional English in lieu of Compulsory Hindi.**
- c. *The duration of each period/lecture will be 45 minutes.*

V. Bachelor of Vocational in Retail Management

(a) There will be a unit of 60 seats in this Course which was introduced last year in the college. Students who have passed Class XII examination of the Board of School Education, Haryana, or any other Board or any other examination recognized by this University as equivalent there to with English as one of the subjects and 45% marks in aggregate (minimum pass marks in case of SC/ST candidates) are eligible to join B.Voc. (Retail Management) Part-I comprising First and Second Semesters. However, the admission will be given on the basis of the merit of the qualifying examination.

Every student shall offer the following papers:

FIRST SEMESTER		SECOND SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
BVRM-101	English	BVRM-107	Computer Application in Retail Business
BVRM-102	Basics of Marketing	BVRM-108	Fundamental of Accounting
BVRM-103	Fundamentals of Customer Services	BVRM-109	Environmental Studies
BVRM-104	Basics of Retailing	BVRM-110	Business Organisation and Management
BVRM-105	Project Work (Safety Methods at Work Place)	BVRM-111	Project Work (Health and Hygiene at work place)
BVRM-106	Computer Practical - 1 (M.S. Office)	BVRM-112	Store Operations - I

(b) Students who have passed the B.Voc(Retail) First Year Examination of this university or any other examination recognized by this university as equivalent thereto are eligible to join B.Voc(Retail)Second Year comprising Third and Fourth Semesters.

Every student shall offer the following papers:

THIRD SEMESTER		FOURTH SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
BVRM-201	Business Communication	BVRM-207	Business Economics
BVRM-202	Basic Maths and Statistics	BVRM-208	Human Resource Management
BVRM-203	Customer Relationship Management	BVRM-209	Supply Chain Management
BVRM-204	Retail Management	BVRM-210	Consumer Behaviour
BVRM-205	Project Work (Customer needs and satisfaction)	BVRM-211	Project Work
BVRM-206	Computer Practical – II- MS-PowerPoint & Internet	BVRM-212	Store Operations – II (Including Warehouse)

(c) Students who have passed the B.Voc(Retail) Second Year Examination of this university or any other examination recognized by this university as equivalent thereto are eligible to join B.Voc(Retail)Third Year comprising Fifth and Sixth Semesters.

Every student shall offer the following papers:

FIFTH SEMESTER		SIXTH SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
BVRM-301	Personality and Soft Skill development	BVRM-307	Merchandise Buying and Planning
BVRM-302	Store Layout Design	BVRM-308	Retail Operations
BVRM-303	Organisational Behaviour	BVRM-309	Entrepreneurship Development
BVRM-304	Elements of Salesmanship	BVRM-310	Advertising and Brand Management
BVRM-305	Tally	BVRM-311	Fundamentals of Visual Merchandising (VM)
BVRM-306	Summer Training	BVRM -312	Comprehensive Viva - Voce

INTERNAL ASSESSMENT

For the students of all the three years of all undergraduate courses as well as for the students of both the years of all post graduate courses, there shall be 20 marks or 20% marks for internal evaluation based upon attendance, Class Tests and Assignments in each theory paper as per the Scheme of Internal Assessment and weightage formulas decided upon by M.D. University, Rohtak.

CHANGE OF FACULTY

Change of faculty may be allowed to T.D.C. Part-I(Sem-I) students at the discretion of the Principal only if a seat is available.

A student of T.D.C Part-I (Sem-I) may be permitted to change his/her faculty within one month from the commencement of the session or within one month from the date of joining whichever is later.

VI. B.A. (JOURNALISM AND MASS COMMUNICATION)

(Three Year Degree Course)

a. B.A.(JMC) First Year *(Three Year Degree Course)*

There will be one unit of 60 seats. Students who have passed Class XII Examination of the Board of School Education, Haryana, or any other Board or any examination recognised by this university as equivalent thereto with atleast 45% marks in aggregate shall be eligible to join the First year of B.A.(JMC) Course, comprising First and Second Semesters. The admission to this course will be made by the College itself on the merit of the qualifying examination.

Every student shall offer the following papers:

FIRST SEMESTER		SECOND SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
Paper -I	Introduction to Communication - I	Paper -VI	Introduction to Communication-II
Paper -II	Communicative Hindi - I	Paper -VII	Communicative Hindi -II
Paper -III	Communicative English - I	Paper -VIII	Communicative English - II
Paper -IV	Essentials of Writing	Paper -IX	Creative and Journalistic Writing
Paper -V	Computer Applications - I	Paper -X	Computer Applications - II

b. B.A.(JMC) Second Year *(Three Year Degree Course)*

Students who have passed the B.A.(JMC) First Year Examination of this university or any other examination recognized by this university as equivalent thereto are eligible to join B.A.(JMC) Second Year comprising Third and Fourth Semesters.

Every student shall offer the following papers:

THIRD SEMESTER		FOURTH SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
Paper -XI	Sociology	Paper -XVI	Psychology
Paper -XII	Political Science	Paper -XVII	Economics
Paper -XIII	Introduction to Mass Communication	Paper -XVIII	Print Media
Paper -XIV	News Writing-I	Paper -XIX	News Writing-II
Paper -XV	Print Production	Paper -XX	Production Portfolio-I

c. B.A.(JMC) Third Year *(Three Year Degree Course)*

Students who have passed the B.A.(JMC) Second Year Examination of this university or any other examination recognized by this university as equivalent thereto are eligible to join B.A.(JMC) Third Year comprising Fifth and Sixth Semesters.

Every student shall offer the following papers:

FIFTH SEMESTER		SIXTH SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
Paper -XXI	Reporting	Paper -XXVI	Editing
Paper -XXII	Public Relations	Paper -XXVII	Advertising
Paper -XXIII	Introduction to Electronic Media	Paper -XXVIII	Introduction to New Media
Paper -XXIV	Media Laws & Ethics	Paper -XXIX	Media and Society
Paper -XXV	Media Management	Paper -XXX	Production Portfolio-II

VII. BACHELOR OF BUSINESS ADMINISTRATION (BBA) (Three Year Degree Course)

a) BBA First Year *(Three Year Degree Course)*

There will be three units of 60 seats each. Students who have passed Class XII Examination of the Board of School Education, Haryana, or any other Board or any examination recognized by this university as equivalent thereto with English as one of the subjects and at least 45% marks in aggregate are eligible to join BBA First Year comprising First and Second Semesters. The admission to this course will be made by the college itself on the basis of the merit of the qualifying examination.

Every student shall offer the following papers:

FIRST SEMESTER		SECOND SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
BBAN101	Business Organization	BBAN201	Principles of Management
BBAN102	Business Mathematics	BBAN202	Macro-economic Analysis and Policy
BBAN103	Financial Accounting	BBAN203	Company Accounts
BBAN104	Computer Fundamentals	BBAN204	Computer Applications in Management
BBAN105	Business Communication	BBAN205	Organizational Behavior
BBAN106	Micro-economics for Business Decisions	BBAN206	Business Statistics

b) BBA Second Year (*Three Year Degree Course*)

Students who have passed the BBA First Year Examination of this university or any other examination recognized by this university as equivalent thereto are eligible to join BBA Second Year comprising Third and Fourth Semesters.

Every student shall offer the following papers:

THIRD SEMESTER		FOURTH SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
BBAN 301	Cost & Management Accounting	BBAN401	Financial Management
BBAN 302	Marketing Management	BBAN402	Human Resource Management
BBAN 303	Capital Markets	BBAN403	Business Research Methods
BBAN 304	Introduction to Information Technology	BBAN404	Business Laws
BBAN 305	Environment Studies	BBAN405	Data Base Management System
BBAN 306	Disaster Management	BBAN406	Human Rights and Values

c) BBA Third Year (*Three Year Degree Course*)

Students who have passed the BBA Second Year Examination of this university or any other examination recognized by this university as equivalent thereto are eligible to join B.B.A. Third Year comprising Fifth and Sixth Semesters.

Every student shall offer the following papers:

FIFTH SEMESTER		SIXTH SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
BBAN501	Production & Materials Management	BBAN601	Income Tax
BBAN502	Company Law	BBAN602	System Analysis & Design
BBAN503	Indian Business Environment	BBAN603	Foundations of International Business
BBAN504	Computer Networking & Internet	BBAN604	Consumer Protection
BBAN505	Presentation Skills and Personality Development	BBAN605	E-Commerce
BBAN506	Cyber Security	BBAN606	Project Report
BBAN507	Summer Training Report	BBAN607	Comprehensive Viva Voce

VIII. BACHELOR OF BUSINESS ADMINISTRATION (Computer Aided Management)

a) BBA (CAM) First Year *(Three Year Degree Course)*

There will be one unit of 60 seats. Students who have passed Class XII Examination of the Board of School Education, Haryana, or any other Board or any examination recognized by this university as equivalent thereto with English as one of the subjects and atleast 45% marks in aggregate are eligible to join BBA (CAM) First Year comprising First and Second Semesters. The admission to this course will be made by the college itself on the basis of the merit of the qualifying examination.

Every student shall offer the following papers:

FIRST SEMESTER		SECOND SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
BCAMN101	Conceptual Foundations of Management	BCAMN201	Business Environment
BCAMN102	Business Economics	BCAMN202	Organization Behavior
BCAMN103	Mathematics for Managers	BCAMN203	Business Statistics
BCAMN104	Financial Accounting	BCAMN204	System Analysis and Design
BCAMN105	Introduction to Computers	BCAMN205	Operating System and Design
		BCAMN206	Cost and Management Accounting

b) BBA (CAM) Second Year *(Three Year Degree Course)*

Students who have passed the BBA First Year Examination of this university or any other examination recognized by this university as equivalent thereto are eligible to join BBA (CAM) Second Year comprising Third and Fourth Semesters.

Every student shall offer the following papers:

THIRD SEMESTER		FOURTH SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
BCAMN 301	Human Resource Management	BCAMN401	Public Relations Management
BCAMN 302	Financial Management	BCAMN 402	Quantitative Techniques
BCAMN 303	Marketing Management	BCAMN 403	DBMS
BCAMN 304	Production Management	BCAMN 404	Multimedia Technology
BCAMN 305	Internet Technology	BCAMN 405	Business Research Methods
BCAMN 306	Disaster Management	BCAMN 406	Human Rights and Values

c) BBA (CAM) Third Year *(Three Year Degree Course)*

Students who have passed the BBA Second Year Examination of this university or any other examination recognized by this university as equivalent thereto are eligible to join BBA (CAM) Third Year comprising Fifth and Sixth Semesters.

Every student shall offer the following papers:

FIFTH SEMESTER		SIXTH SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
BCAMN501	Business Policy and Strategic Management	BCAMN601	Entrepreneurship Development
BCAMN502	Mercantile Law	BCAMN602	International Business
BCAMN503	Consumer Behaviour	BCAMN603	Distributed Database Management
BCAMN504	RDBMS	BCAMN604	E-commerce
BCAMN505	Software Engineering	BCAMN605	Programming in Visual Basic
BCAMN506	Cyber Security	BCAMN606	Project Report
BCAMN507	Summer Training Report	BCAMN607	Comprehensive Viva Voce

IX. BACHELOR OF COMPUTER APPLICATIONS (BCA) *(Three Year Degree Course)*

a) B.C.A. First Year *(Three Year Degree Course)*

There will be five units of 60 seats each. Students who have passed Class XII Examination of the Board of School Education, Haryana, or any other Board or any examination recognized by this university as equivalent thereto with English as one of the subjects and at least 45% marks in aggregate in the very first attempt are eligible to join BCA First Year comprising First and Second Semesters. However, preference for admission will be given to those candidates who have studied Math's as a subject up to Class XII. The admission to this Course will be made by the college itself on the basis of the merit of the qualifying examination.

Every student shall offer the following papers:

FIRST SEMESTER		SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
BCA-101	Computer and Programming	BCA-106	'C' Programming Fundamentals
BCA-102	PC Software	BCA-107	Logical Organization of Computer-II
BCA-103	Mathematics	BCA-108	Mathematical Foundations of Computer Science
BCA-104	Logical Organization of Computer-I	BCA-109	Structured System Analysis and Design
BCA-105	Practical Software Lab - based on Paper BCA-102 i.e. Word, Excel and Power Point	BCA-110	Practical Software Lab - based on Paper BCA-106 i.e. 'C' Programming
		EVS	Environmental Studies (Qualifying Paper)

b) B.C.A. Second Year *(Three Year Degree Course)*

Students who have passed the B.C.A. First Year Examination of this university or any other examination recognised by this university as equivalent thereto are eligible to join B.C.A. Second Year comprising Third and Fourth Semesters.

Every student shall offer the following papers:

THIRD SEMESTER		FOURTH SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
BCA-201	Introduction to Operating System	BCA-206	Web Designing
BCA-202	Data Structures-I	BCA-206	Data Structures - II
BCA-203	Introduction to Database System	BCA-206	Object Oriented Programming Using C++
BCA-204	Communication Skills (English)	BCA-206	Software Engineering
BCA-205	Practical Software Lab - based on Papers BCA-202 and 203 using C Language and SQL	BCA-206	Practical Software Lab - based on Papers BCA-206 and 208 i.e. HTML and C++ Programming

c) B.C.A. Third Year (*Three Year Degree Course*)

Students who have passed the B.C.A. Second Year Examination of this university or any other examination recognised by this university as equivalent thereto are eligible to join B.C.A. Third Year comprising Fifth and Sixth Semesters.

Every student shall offer the following papers:

FIFTH SEMESTER		SIXTH SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
BCA-301	Management Information System	BCA-206	E-Commerce
BCA-302	Computer Graphics	BCA-206	Object Technologies & Programming using Java
BCA-303	Data Communication & Networking	BCA-206	Artificial Intelligence
BCA-304	Visual Basic	BCA-206	Introduction to .net
BCA-305	Practical Software Lab - based on Paper BCA-304 i.e. Visual Basic	BCA-206	Practical Software Lab - based on Papers BCA- 307 and 309 using java & .net

X. BACHELOR OF TOURISM AND TRAVEL MANAGEMENT (*Four Year Degree Course*)

a. BTTM First Year (*Four Year Degree Course*)

There will be one unit of 60 seats. Students who have passed Class XII Examination of the Board of School Education, Haryana, or any other Board or any examination recognised by this university as equivalent thereto with not less than 45% marks in aggregate (40% marks incase of SC/ST candidates of Haryana) shall be eligible to join the First Year of BTTM Course, comprising First and Second Semesters. The admission to this course will be made by the College itself on the merit of the qualifying examination.

Every student shall offer the following papers:

FIRST SEMESTER		SECOND SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
15 BTTM 101	Basics of Tourism	15 BTTM 201	Travel Agency & Tour Operation
15 BTTM 102	Tourism Products of India -1 (Natural)	15 BTTM 202	Tourism Products of India II (Religious)
15 BTTM 103	Adventure Tourism -1 (Air Based)	15 BTTM 203	Tourism Organisations
15 BTTM 104	Geography of Tourism	15 BTTM 204	Field Trip
15 BTTM 105	Application of Computers	15 BTTM 205	Foundation Course in Management
15 BTTM 106	Personality Development	15 BTTM 206	Business Communication
		15 BTTM 207	Environmental Science
		15 BTTM 208	Disaster Management

b. BTTM Second Year (Four Year Degree Course)

Students who have passed the BTTM First Year Examination of this university or any other examination recognized by this university as equivalent thereto are eligible to join BTTM Second Year comprising Third and Fourth Semesters.

Every student shall offer the following papers:

THIRD SEMESTER		FOURTH SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
15 BTTM 301	Tourism Products of India III (Cultural)	15 BTTM 401	Emerging Trends in Tourism
15 BTTM 302	Transport Management	15 BTTM 402	Tourism Products of India IV(Medical)
15 BTTM 303	Eco Tourism	15 BTTM 403	Adventure Tourism II (Water Based)
15 BTTM 304	Tourism Management Information System	15 BTTM 404	International Tourism
15 BTTM 305	Airlines Ticketing	15 BTTM 405	Foreign Language I
15 BTTM 306	Hotel & Resort Management	15 BTTM 406	Accounting for Hospitality & Tourism

c. BTTM Third Year (*Four Year Degree Course*)

Students who have passed the BTTM Second Year Examination of this university or any other examination recognized by this university as equivalent thereto are eligible to join BTTM Third Year comprising Fifth and Sixth Semesters.

Every student shall offer the following papers:

FIFTH SEMESTER		SIXTH SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
15 BTTM 501	Adventure Tourism III (Land Based)	15BTTM 601	Training Report
15 BTTM 502	Travel Documentation	15BTTM 602	Project Report
15 BTTM 503	Field Trip - II		
15 BTTM 504	Foreign Language- II		
15 BTTM 505	Marketing for Hospitality & Tourism		
15 BTTM 506	Human Resource Management		

d. BTTM Fourth Year (*Four Year Degree Course*)

Students who have passed the BTTM Third Year Examination of this university or any other examination recognized by this university as equivalent thereto are eligible to join BTTM Forth Year comprising Seventh and Eighth Semesters.

Every student shall offer the following papers:

SEVENTH SEMESTER		EIGHTH SEMESTER	
Paper Code	Title of the Paper	Paper Code	Title of the Paper
15 BTTM 701	Event Management	15BTTM801	Training Report
15 BTTM 702	Tourism Economics	15BTTM802	Project Report
15 BTTM 703	Research Methodology		
15 BTTM 704	Retail Management		
15 BTTM 705	Environmental Practices in Hospitality & Tourism		
15 BTTM 706	Safety & Security Management		

ENVIRONMENTAL STUDIES PAPER

The subject of Environmental Studies has been included as a qualifying paper by the University in all Under Graduate Courses (including Vocational and Professional Courses) and the students will be required to qualify the same, otherwise the final result will not be declared and degree will not be awarded. The examination in respect of the above paper, except in case of the BBA General Course, will be conducted by the college. As for the BBA General Course, the examination in respect of the above paper will be conducted by the university in Sem-III under the nomenclature 'Workshop on Environment Studies'.

XI. MASTER OF COMMERCE (M.Com.) *(Two Year Degree Course)***a) M.Com. (Previous)** *(Two Year Degree Course)*

There will be two units of 40 seats each. Students who have passed B.Com. (Hons./ Pass) or B.B.A. or B.A. with Economics / Commerce/ Marketing/ Insurance as a subject or any other examination recognised by M. D. University, Rohtak, as equivalent thereto with 45% marks in aggregate are eligible to join M.Com. (Previous) comprising First and Second Semesters. The admission to this course will be made by the college itself on the basis of the merit of the qualifying examination.

Every student shall offer the papers as decided by the university, to be notified separately.

b) M.Com. (Final) *(Two Year Degree Course)*

Students who have passed the M.Com. (Previous) examination of M.D. University, Rohtak, or any other university recognized as equivalent thereto are eligible to join M.Com. (Final) comprising Third and Fourth Semesters.

Every student shall offer the papers as decided by the university, to be notified separately.

NOTE:

1. A candidate who is placed under compartment in the qualifying examination shall not be allowed to join the M.Com. Course.

XII. M.SC. COMPUTER SCIENCE *(Two Year Degree Course)***a) M.Sc. Computer Science (Previous)** *(Two Year Degree Course)*

There will be a unit of 40 seats. Students who have earned a Bachelor/ Post graduate degree in any discipline from M.D. University, Rohtak, or from any other university recognised as equivalent thereto with atleast 50% marks in aggregate are eligible to join the last year of M.Sc. Computer Science comprising First and Second Semesters. The admission to this course will be made by the college itself on the basis of the merit of the qualifying examination.

Every student shall offer the papers as decided by the university, to be notified separately.

b) M.Sc. Computer Science (Final) *(Two Year Degree Course)*

Students who have passed the M.Sc. Computer Science (Previous) examination of M. D. University, Rohtak, or of any other university recognised as equivalent thereto are eligible to join M.Sc. Computer Science (Final) comprising Third and Fourth Semesters.

Every student shall offer the papers as decided by the university, to be notified separately.

Note:-1. A candidate who is placed under compartment in the qualifying examination shall not be allowed to join the M.Sc. Computer Science Course.

XIII. M.A. (ENGLISH) *(Two Year Degree Course)***a) M.A. English (Previous)** *(Two Year Degree Course)*

There will be a unit of 60 seats.

Eligibility : Bachelor's Degree / Shastri Examination (New Scheme) of three year duration or any other examination recognised by this University as equivalent thereto with atleast 45% marks in aggregate. The admission to this course will be made by the college itself on the basis of the merit of the qualifying examination.

b) M.A. English (Final) *(Two Year Degree Course)*

Students who have passed the M.A. English (Previous) examination of M. D. University, Rohtak, or of any other university recognised as equivalent thereto are eligible to join M.A. English (Final) comprising Third and Fourth Semesters.

Every student shall offer the papers as decided by the university, to be notified separately.

Note: 1) A candidate who is placed under compartment in the qualifying examination shall not be allowed to join the M.A. English Course.

2) All the papers mentioned in respect of the various courses and classes / semesters thereof are subject to change by the university.

UNIVERSITY EXAMINATIONS, CLASS TESTS & ASSIGNMENTS

- a) Only such students will be permitted to appear in the University Examination as fulfil the conditions specified under Special Regulations for University Examinations.
- b) **A student shall not be eligible to appear in the University Examination unless he/she has attended at least 65% of the full Course of lectures delivered to his/her class in each of the subjects and fulfilled his/ her eligibility pertaining to Class Tests and Assignments.**
- c) **Students using unfair means in the Class Tests/University Examinations shall be severely punished. All the concessions in fee etc. granted to such students shall be withdrawn. In serious cases the punishment may amount to heavy fine, expulsion from the college or rustication.**
- d) **Students who do not appear in a Class Test owing to any reason except that of illness shall be deemed to have secured zero marks in the paper(s) concerned and their fee concession will be withdrawn. In case of illness during the examination days, the students concerned will have to produce a medical certificate issued by an M.B.B.S. doctor.**
- e) **Student absenting themselves from Class Tests without leave shall be penalized as per the decision of the Examination Committee since it is compulsory for all the students to take Class Tests.**

RELIGIOUS AND MORAL EDUCATION

In order to help our young scholars, imbibe a code of ethical conduct and to acquaint them with our rich cultural heritage and religious tradition, *the college lays special emphasis on religious and moral education.* Havan Yajnas are held regularly and discourses by eminent scholars and men of religion and meditation sessions are arranged from time to time. *All the students are advised to take special interest in these activities.*

INTERNAL QUALITY ASSURANCE CELL

The College has a very active Internal Quality Assurance Cell with members, as per the requirement of the National Assessment and Accreditation Council, drawn from the college teaching and non-teaching faculty, students, alumni, management, academia, industry and from the field of social work. All the activities of the IQAC are geared towards the quality maintenance and quality improvement of the institution with the result that the college was accredited with 'A' Grade by NAAC consequent upon the visit of its Peer Team to our institution in November 2015, for its reassessment and reaccreditation.

N.C.C.

Apart from the N.C.C. Naval Wing Boys' Unit, the college has the proud distinction of having been allotted a Naval Wing Girls' Unit as well. Joining the NCC brightens career prospects by facilitating entry into the armed forces and also gives one an opportunity to safeguard the frontiers and the freedom of the country. Every year a Boy and a Girl are adjudged the Best NCC Cadets by the college and honored at the Annual Prize Distribution Function.

N.S.S.

To inculcate a sense of social responsibility, promote social activism and inspire our students to live up to the motto "*Service Before Self*", **the National Service Scheme Boys' Unit of the college is rendering yeoman's service. Every year a student is adjudged the Best N.S.S. Volunteer by the college and honoured at the Prize Distribution Function. With effect from the academic session 2014-15, the NSS Girls' Unit also came into being and has put up a fine example of national service during a short span.**

SWAYAM - NPTEL

SWAYAM is a Program initiated by Government of India and designed to achieve the three cardinal principles of Education Policy viz., access, equity and quality. The objective of this effort is to take the best teaching learning resources to all, including the most disadvantaged. SWAYAM seeks to bridge the digital divide for students who have hitherto remained untouched by the digital revolution and have not been able to join the mainstream of the knowledge economy.

Courses delivered through SWAYAM are available free of cost to the learners. However, learners who want a SWAYAM Certificate should register for the final proctored exams that come at a fee and appear in- person for the above exams at designated centers on specified dates. Eligibility for the certificates will be announced on the course page and the learners will get the certificates only if they meet the given criteria.

SPORTS

For the wholesome growth and fine-tuning of their personality, students are exhorted to take active part in various games and field events. Talented and committed sportspersons are encouraged even to make a career out of sports. **The College has in place a scheme of liberal scholarships and grants for promising sportspersons who have made a mark in sports.** Students should please note that the matter of the grant of these scholarships and stipends and the quantum thereof will be decided by a duly constituted Sports Committee on the basis of carefully and rationally worked out criteria.

CO-CURRICULAR ACTIVITIES

Various Subject Societies, Associations, Clubs and Fora have carried out diverse extracurricular activities over the years, giving the students an excellent opportunity to hone their talent and genius and fine-tune their personality.

It is compulsory for all girl students to become members of the Women's Cell. Only such students can apply for nomination to the office of a Society as have attended at least 65% lectures up to the date of application for such nomination.

Extramural activities of a high standard are the norm in our college. Our talented and committed EMA students are not only a force to reckon with in Zonal and Inter-Zonal Youth Festivals of the

University but also regularly win accolades at the All India Inter-University Youth Festivals as well as at other State, National and even International Level Cultural Events.

MAGAZINES

The College brings out its in-house magazine *Shatabdi Pratigya* with a view to promoting the habit of good purposeful writing among students as well as a record of the goings-on and developments in the college during the year. The College also brings out two more magazines, namely *Amazing Technologies* and *Mind Guru*.

JOURNALS

The Department of Marketing brings out its in-house journal *DAVCC's Advance Management Research : An International Journal*. The college also publishes two more research journals, namely *Perianth : A Refereed Research Journal of Humanities and Social Sciences* and *International Journal on The Eternal Quest of Mankind*.

MERIT CLASSES

Merit classes are held for bright and promising students to give them that little extra push needed to do really well in today's highly competitive world.

PERSONALITY DEVELOPMENT PROGRAMME

The college is running a Personality Development Programme for the students of the college. A highly qualified and competent guest faculty has been involved in this programme so as to groom our students' overall personality and substantially improve their communication skills so that they can meet the challenges of the present day competitive world with confidence, elan and poise and succeed in their chosen fields. Plans are afoot to not only continue this extracurricular programme but also to strengthen it during the coming years.

CAREER COUNSELLING-CUM-PLACEMENT CELL

The college has in place a Career Counselling-cum-Placement Cell which effectively helps the students make the right career choices. The Cell also strives to ensure that the maximum number of students get good jobs and career openings upon passing out from the college.

WOMEN'S CELL

The Women's Cell set up under the auspices of the National Commission for Women and as per the directive of the Office of the Director General of Higher Education, Haryana, is very active. Over the years it has organised successful Legal Literacy Campaigns for college and school girls, State Level Workshops, seminars, discussions, debates, talks and inter-college declamation contests on women's issues and has a number of ambitious programmes lined up for the future.

LEGAL LITERACY CELL

The College has a Legal Literacy Cell which is very active in the matter of spreading legal awareness among the students and the staff. It not only organizes different events like debates, declamations, poetic recitation, essay writing and poster making etc., focusing on the legal aspect of important socio-political and other issues, at the college level but also sends our students to participate in all such events held under the auspices of the Haryana State Legal Services Authority and the Directorate General, Higher Education, Haryana, at the district, divisional and state level where the participants from our college have done exceedingly well over the years.

STIPENDS & SCHOLARSHIPS

A number of charitable organizations like the R.K.M. Trust, Prerna Dham, Faridabad, and the Vishwa Parkash Mission Society as well as philanthropic individuals offer liberal assistance to deserving students in the form of stipends, subsidies and scholarships. The D.A.V. College Managing Committee, New Delhi, has instituted one Smt. Lajwanti Maharaj Singh Scholarship on a yearly basis which is awarded to a poor and deserving student of this college @ Rs. 200/- per month. Several government agencies and departments like the Office of the Director General of Higher Education, Haryana, and the State Social Welfare Dept. etc., also render financial help on a regular basis to our SC/ BC, physically disabled and meritorious students. The university also grants scholarships to deserving students from the college out of Radhakrishnan Fund.

Note: The SC/ST/OBC/PwD (Persons with Disabilities) students eligible for government scholarship are directed to submit all the documents required for the purpose in the College Office at the time of admission.

AWARDS AND PRIZES

A boy and a girl from among the final year students will be given the Best Boy Student and the Best Girl Student Award as well as College Colour conferred on them on the basis of their overall performance in the college including their score in the preceding University Examination. College Colour will also be conferred upon students who top in University Examinations.

Students, who secure any position between 1st and 15th in the Merit Lists of the University Semester Exams, will be given prizes at the Annual Prize Distribution Function. Prizes are also given for singular and outstanding achievements in sports and other co-curricular activities. Also the college gives away to outstanding students, who secure first, second or third position in academics at the university level, special trophies / medals from its own resources.

FEE SCHEDULE FOR THE SESSION -2022-23 (GIA) APPROX.

CLASS	COURSE	TOTAL FEES (YEARLY) FOR BOYS	TOTAL FEES (YEARLY) FOR GIRLS
B.Com.I	PASS	15283.00	14683.00
B.Com.II	PASS	14293.00	13693.00
B.Com.III	PASS	14793.00	14193.00
B.A.I	PASS	13783.00	13183.00
B.A.II	PASS	12793.00	12193.00
B.A.III	PASS	13293.00	12693.00
B.A.I	GEO	14083.00	13483.00
B.A.II	GEO	13093.00	12493.00
B.A.III	GEO	13593.00	12993.00
B.A.I	MKT	19783.00	19183.00
B.A.II	MKT	18793.00	18193.00
B.A.III	MKT	19293.00	18693.00

Note:-In case of Girl candidate Less (Rs.600/-) as Tuition Fee exempted by HEC

Note: The details of the various categories of prizes given by the college from its own resources to students for their outstanding achievements in different fields and the amount thereof are as under:

CATEGORY	AMOUNT
1. ACADEMICS	
a) First in University Merit List	Rs. 3100/-
b) Second in University Merit List	Rs. 2100/-
c) Third in University Merit List	Rs. 1100/-
d) Any position between 4th and 15th in University Merit List	Rs. 500/-
 2. EXTRAMURAL ACTIVITIES	
a) National / All India Inter-University level achievement (Prize / Participation)	Rs. 400/-
b) North Zone Inter-University level achievement (Prize / Participation)	Rs. 350/-
c) (i) State / Directorate level achievement (Prize / Participation)	Rs. 300/-
(ii) Inter-Zonal level / University level achievement Ist / IInd Prize	Rs.300/-
d) District / Zonal level achievement 1st Prize	Rs. 200/-
3. BEST BOY/GIRL OF THE COLLEGE	Rs. 350/-
4. BEST NCC CADET (BOY/GIRL)	Rs. 250/-
5. BEST NSS VOLUNTEER	Rs. 250/-

NOTE: - Students will be eligible for academic prizes on the basis of University exam only if they have the required attendance as per M.D. University rules.

LEAVE RULES

Leave can be availed of only with the prior permission of the Head of the Department/ Course Coordinator on the prescribed proforma available in the College Library.

NOTE:

Students should take care not to bring outsiders to the college canteen or to while away their time there when their classes are on. Also girls and boys shall take care to sit separately in their respective sections in the college canteen.

COLLEGE FEE(GIA)

A) Monthly Charges (in Rupees)	Amount
1. Tuition Fee:	
B.A. / B.Com. I, II, III	50.00
2. Commerce Fee	25.00
3. Geography Fee	25.00
4. Campus Maintenance Fee	250.00
5. Incidental Charges	30.00
6. Dharam Shiksha Fee cum Moral Education Fee	15.00

B) Annual Charges (in Rupees)	Amount
1. Admission Fee	100.00
2. Re-Admission Fee	1000.00
3. Computer Fee (B.A. / B.Com.)	250.00
4. Amalgamated Fund	540.00
5. Magazine Fee	50.00
6. Schedule of Work Fee	50.00
7. Computer Maintenance Fee (only for students of B.Com. – I, II & III)	1200.00
8. House Exam / Sessional Exam Fee	8.00
9. Audio Visual Aids and Tours	
B.A. / B.Com.	75.00
10. I.T. Charges	
B.A. / B.Com.	600.00
11. Dilapidation Fee	50.00
12. Book Bank Fund	100.00
13. Red Ribbon Fund	20.00
14. Health Care Fund	30.00
15. Electricity and Water Charges	300.00
16. Building Fund	70.00
17. Annual Function	250.00
18. Correspondence Fee	200.00
19. Students Aid Fund	25.00
20. Furniture Maintenance Charges 1st Year	250.00
IInd and IIIrd Year	300.00
21. (a) Arya Yuvak Samaj Fee	20.00
(b) Arya Pradeshik Pratinidhi Sabha Fee	10.00
22. Society Fee	50.00
23. Generator Fund	100.00
24. Bharat Scouts and Guides Fee	10.00
25. I-Card Charges	20.00
26. N.C.C. Fee	20.00
27. Convocation Fund (for all Final Year students)	250.00
28. Career Counselling & Placement Fee	100.00
29. M.C.F. Taxes	135.00
30. Insurance Premium	120.00

C) SECURITIES (REFUNDABLE)	Amount
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1. College Security	500.00
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D) UNIVERSITY Charges	Amount
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1. Registration Fee – for 1st year only	500.00
2. Curriculum Charges	50.00
3. Development Fee	150.00
4. Sports Registration Fee	200.00
5. Holiday Home Fee	20.00
6. Youth Welfare Fee	60.00
7. N.S.S. Fee (for all students)	20.00
8. Continuation Fee (for students of 2 nd & 3 rd year)	200.00
9. University Examination Fee	1200.00
10. EVS Fee (for the 1 st year students of all UG Courses)	240.00
11. Radhakrishnan Fund	70.00
12. Youth Red Cross Fund	80.00
13. Alumni Association Fee (for Final Year students only)	250.00

Note: a) In addition to normal fee, a student of B.A. with Marketing will be charged Development Fund of Rs. 6000/- per annum.

b) A student will have to claim refund of his/her security ***within one year of appearing in the Last Sem Examination*** of his/her Course. After that he/she will forfeit his/her right to claim the above refund.

ADMISSION BROCHURE

Name of Course	Year	To be paid at the time of admission	2nd Instalment	Total
B.Com. (TPP)	I	16,168.00	5,820.00	21,988.00
	II	15,128.00	5,820.00	20,948.00
	III	17,628.00	5,820.00	23,448.00
B.Com. (CA)	I	22,068.00	8,220.00	30,288.00
	II	21,028.00	8,220.00	29,248.00
	III	23,528.00	8,220.00	31,748.00
B.Com. (Hons.)	I	22,188.00	8,220.00	30,408.00
	II	21,148.00	8,220.00	29,368.00
	III	23,648.00	8,220.00	31,868.00
B.Voc. (Retail Mgt.)	I	17,468.00	5,820.00	23,288.00
	II	16,028.00	5,820.00	21,848.00
	III	18,528.00	5,820.00	24,348.00
B.Sc. (Non-Medical)	I	20,718.00	9,870.00	30,588.00
	II	19,678.00	9,870.00	29,548.00
	III	20,178.00	9,870.00	30,048.00
B.Sc. (Non-Medical) with Comptuer	I	22,518.00	11,670.00	34,188.00
	II	21,478.00	11,670.00	33,148.00
	III	21,978.00	11,670.00	33,648.00
BBA/BBA(CAM)	I	27,808.00	6,570.00	34,378.00
	II	25,868.00	6,570.00	32,438.00
	III	28,368.00	6,570.00	34,938.00
BCA	I	33,808.00	6,570.00	40,378.00
	II	31,868.00	6,570.00	38,438.00
	III	34,368.00	6,570.00	40,938.00
BTTM	I	32,408.00	4,170.00	36,578.00
	II	30,468.00	4,170.00	34,638.00
	III	30,468.00	4,170.00	34,638.00
	IV	30,968.00	4,170.00	35,138.00
B.A. (JMC)	I	23,518.00	5,670.00	29,188.00
	II	22,478.00	5,670.00	28,148.00
	III	22,978.00	5,670.00	28,648.00
M.A. (English)	I	18,408.00	9,900.00	28,308.00
	II	18,108.00	9,900.00	28,008.00
M.Com.	I	17,958.00	8,850.00	26,808.00
	II	17,658.00	8,850.00	26,508.00
M.Sc. (C.Sc.)	I	34,198.00	5,100.00	39,298.00
	II	32,998.00	5,100.00	38,098.00

NOTE: FOR PG STUDENTS, NO TUTION FEE IS CHARGED FROM GIRLS STUDENTS WHOSE ANNUAL INCOME IS LESS THAN 1,80,000/- PER ANNUM FROM ALL SOURCES AS PER DGHE, HR, PANCHKULA LETTER NO 18/05/2020-C-III(3)DTD 19/3/2021

The Breakup of the Consolidated Annual Charges for All UG & PG SFS Courses

A	MONTHLY CHARGES	AMOUNT (in Rs.)
1	Tuition Fee	
	B.Com. (T.P.P./C.A.) - I, II, III	: 50.00
	B.Com.(Hons.) - I, II, III	: 60.00
	B.Sc.(NM)/ B.Sc.(NM) with (C.Sc.) - I, II, III	: 50.00
	B.C.A. - I, II, III	: 50.00
	B.T.T.M. - I, II, III, IV	: 50.00
	B.B.A./ B.B.A.(CAM) - I, II, III	: 50.00
	B.A.(JMC) - I, II, III	: 50.00
	B.Voc(Retail) I, II	: 50.00
	M.A.(English) I & II	: 50.00
	M.Com./M.Sc. (C. Sc.) I & II	: 100.00
2.	Amalgamated Fund	
	Under Graduate Courses	: 45.00
	Post Graduate Courses	: 50.00
3.	Computer Maintenance Fee	
	B. Com(CA)/B. Com(Hons.)/B.Sc.(NM) with (C.Sc.)/BBA/BBA(CAM)/ BCA/M.Sc. (C.Sc.)	: 400.00
4.	Incidental Charges	: 30.00
5.	Commerce Fee	: 25.00
6.	Science Fee	
	a) Physics	: 75.00
	b) Chemistry	: 75.00
	c) Physics & Chemistry Practical Fee	: 50.00
7.	Campus Maintenance Fee	: 300.00
8.	Dharam Shiksha Fee-cum-Moral Education Fund	: 20.00
9.	I.T. Charges	: 50.00

10.	Self-Financing Fee		
	B.A. (JMC)/B.Com. TPP/CA/Hons./ B.Voc(Retail)	:	500.00
	B.Sc. (Non-Med.) & B.Sc. (with Computer Science)	:	1000.00
	BTTM/BBA/BBA (Cam.)/BCA	:	250.00
	M.A. (English)/M.Com.	:	1000.00
	Language Lab Charges		
11	M.A.(English)	:	200.00

B. ANNUAL CHARGES:

1.	Admission Fee	:	100.00
2.	Readmission Fee	:	1000.00
3.	Poor Boys' Fund	:	05.00
4.	Magazine Fee	:	50.00
5.	Schedule of Work Fee	:	50.00
6.	House Exam/Sessional Exam Fee	:	08.00
7.	Audio Video Aids Fund	:	150.00
8.	Dilapidation Fee	:	50.00
9.	Book Bank Fund	:	100.00
10.	Red Ribbon Fund	:	20.00
11.	Annual Function	:	350.00
12.	Correspondence Charges	:	200.00
13.	Students' Aid Fund	:	25.00
14.	Furniture Maintenance Charges	:	300.00
15.	(a) Arya Yuvak Samaj Fee	:	20.00
	(b) Arya Pradeshik Pratinidhi Sabha Fee	:	10.00
16.	Society Fee	:	50.00
17.	Generator Fund	:	100.00
18.	Bharat Scouts and Guides Fee	:	10.00
19.	I-Card Charges	:	20.00
20.	Convocation Fund (for all Final Year Students)	:	250.00
21.	M.C.F. Taxes	:	150.00
22.	Insurance Fund	:	120.00

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23.	Alumni Association Fund (for all Final Year Students)	:	250.00
24.	Medical Fee	:	30.00
25.	Building Fund	:	70.00
26.	Water & Electricity Charges	:	300.00
27.	N.C.C. Fee	:	20.00
28.	Computer Fee	:	250.00
29.	Career Counselling & Placement Fee	:	100.00
30.	Development Fund	:	150.00
31.	Training, Projects, Assignments, Practical Exam		
	Viva Fee	:	1000.00
32.	Establishment Charges		
	B. Com (TPP)/B.Sc. Non-Med./B.Sc. NM (with Computer Sc.)/ M.Sc. (C.Sc.)	:	2000.00
	B.Com. CA/ Hons./BBA/BBA (CAM)/BCA/BTTM/BA(JMC)	:	3500.00
	B.Voc(Retail)		1500.00
33.	Tours and Travels		
	B.Com. TPP/CA/Hons. /BBA/BBA (CAM)/BCA (for final year students)	:	2000.00
	BTTM/B.A. (JMC)	:	3000.00
	M.Sc.(C.Sc.)	:	2000.00
34.	Smart Lab Charges		
	B.Com.(CA)/Hons	:	2000.00
	BCA/M.Sc. (C.Sc.) BA (JMC)	:	3000.00
35.	Updating of Science Labs (for Science students only)	:	500.00

C. SECURITIES (REFUNDABLE)

1.	College Security		
	B.Com. (CA/TPP)/ Hons./ BA(JMC)/B.Sc. (NM) & B.Sc. (NM) with (C.Sc.)/MA (English)/M.Com., B.Voc(Retail)	:	500.00
	BBA/BBA (CAM)/BCA/BTTM/M.Sc. (C.Sc.)	:	1000.00

Note: A student will have to claim refund of his/her security ***within one year of appearing in the Last Sem Examination*** of his/her Course. After that he/she will forfeit his/her right to claim the above refund.

D. UNIVERSITY CHARGES

1.	Registration Fee		
	B.Com. (TPP/CA/Hons)/B.Sc.(Non-Med.)/ B.Sc.(NM) with C.Sc. /BA (JMC)/ /M.Com./M.A. English	:	500.00
	BBA/BBA (CAM)/ BCA/BTTM/M.Sc. (C.Sc.), B.Voc(Retail)	:	1500.00
2.	Sports Registration Fee	:	200.00
3.	Holiday Home Fee	:	20.00
4.	Youth Welfare Fee		60.00
			150.00
	For BBA/BBA (CAM)/ BCA/BTTM/M.Sc. (C.Sc.).	:	
5.	EVS Fee (for all UG Courses- 1 st year)	:	240.00
6.	N.S.S. Fee (for all the students)	:	20.00
7.	Continuation Fee		200.00
	For BBA/BBA (CAM)/ BCA/BTTM/M.Sc. (C.Sc.) B.Voc(Retail)		800.00
		:	

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8.	Curriculum Charges	:	50.00
9.	Youth Red Cross Fund	:	80.00
10.	Radhakrishnan Fund	:	70.00
11.	University Examination Fee (all U.G. Courses) (except BTTM, B.Voc(Retail))per semester	:	600.00
	University Examination Fee per semester:		
	BTTM/ B.Voc.(Retail)		1000.00
	M.A, M.COM.		800.00
	M.Sc.		1500.00
12.	University Development Fee	:	
	B.Com. TTP/CA/Hons/ B.Voc(Retail)	:	1000.00
	B.Sc. Non-Med./B.Sc. Non-Med (with C. Sc.)/ BA (JMC)/MA English/M.Com.		
	BBA/BBA (CAM)	:	8000.00
	BCA & M.Sc. (C.Sc.)	:	12000.00
	BTTM	:	12000.00

SCHEDULE OF PAYMENT OF FEE FOR ALL UG AND PG SFS COURSES

- | | |
|---|---|
| a) At the time of admission, | I) Development Fee, if any. |
| | II) University Charges |
| | III) Annual Charges |
| | IV) Fee for the months of Aug-2022 - Dec-2022 |
| b) From 16 th Dec to 31 st Dec 2022 | V) Fee for the months of Jan - 2023 - June 2023 |

NOTE:

- 1) Payment of fee (in case of the 2nd and Final Year students of all UG Courses and the Final Year students of all PG Courses) through bank draft in favor of 'Principal, D.A.V. Centenary College, Faridabad'/ Credit Card/ Debit Card/ Net Banking will be accepted. Detailed instructions regarding depositing dues online have been given in this Admission Brochure.
- 2) Refund of fee, if any, will be as per M.D. University rules mentioned in the University Admission Brochure. Late Fee paid by a student shall not be refunded under any circumstances.
- 3) The names of students absenting themselves from the college for a continuous period of 10 days will be struck off the college rolls. They will have to seek readmission in case they are keen and the college is willing to readmit them.
- 4) Refundable security, if not withdrawn or adjusted by the students within a year from the date they leave the college, shall lapse.

ABSENCE FINE:

Per lecture/day	Rs. 5.00
Practical/Composition (per day)	Rs. 5.00

FEE CONCESSION, SCHOLARSHIPS & OTHER FINANCIAL ASSISTANCE

The college grants fee concession to financially hard-up but deserving students. Brilliant students are also given suitable incentives and concessions by the college. Applications for Merit and Merit-cum-Means Concessions will be invited in due course about which the students will be duly notified.

In the college there is provision for Students' Aid Fund from which money can be given to poor & deserving students for purchasing books, meeting their expenses on Tuition Fee and University Fee and for other needs. Help can be rendered to poor students from the Red Cross Fund also.

Financial assistance is available for the students under the various schemes of the Govt. of India and the Govt. of Haryana like The Post Matric Scholarship Scheme of the Govt. of India (only for students belonging to Scheduled Castes/Backward Classes/Minorities) and the State Merit

Scholarship Scheme of the Govt. of Haryana. Interested students should contact the college office for

details regarding the above schemes, the prescribed application forms thereof and the last date for applying for the scholarship on offer.

QUARTERLY BUS PASS

1. Applications for concessional Bus Passes will be entertained only in the months of Sept-Oct-2022, Jan-Feb-2023. Charges for a minimum of six months will have to be paid by the interested students. The charges will be as per Haryana roadways.
2. The students are required to return the Passes before leaving the college.

RAIL CONCESSION

Such concession is permissible only to outstation students for travelling to and from their hometowns during vacation period. The relevant address mentioned in the Admission Form will be the basis of consideration for the purpose. Daily commuters shall apply for railway concession within a week from the beginning of each term of the academic session.

NOTE: In case of loss of Bus/Rail Pass, an FIR will have to be lodged and a copy of the same submitted for getting a new Pass issued. In case renewal of a Pass is sought, the old Pass will have to be submitted and deposited for the purpose.

BAN ON RAGGING IN EDUCATIONAL INSTITUTIONS

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately. The punishment may include expulsion/ suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take shape of (i) withholding or withdrawing scholarships or fellowships and other benefits (ii) forfeiting campus placement opportunities or recommendations. (iii) debarring from appearing

in any test or examination or other evaluation process (iv) debarring from representing the educational institution in any regional, national or international meet, tournament, youth festival, etc. (v) withholding results (vi) suspension or expulsion from hostel or mess (vii) cancellation of admission (viii) lodging of FIR with the local police. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent. Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other students, indulging in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear apprehension thereof in fresher's or junior students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student or any type of abuse through electronic media or wrongful confinement, use of criminal force, assault as well as

sexual offence, trespass, defamation or threat to defame will be deemed an act of ragging.

Hon'ble Supreme Court of India in SPL (C) No. 24295/2004 in the matter of University of Kerala V/s Council of Principals, Colleges of Kerala and others has ordered that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain to if his/ her explanation is not found satisfactory, the authority would expel him/her from the Institution.

GENERAL GUIDELINES AND INSTRUCTIONS FOR ONLINE ADMISSIONS TO THE 1ST YEAR OF ALL UG & PG COURSES

HOW AND WHERE TO APPLY?

Log on to DAV Centenary College, Faridabad, website www.davccfbd.ac.in and click on 'Apply Now'.

or

Directly log on to the Department of Higher Education, Haryana, website www.highereduhry.com and go to the link 'Online Admission' or '<https://admissions.highereduhry.ac.in>'.

Guidelines for Applicants

Before filling the application form please check your eligibility conditions for the applied course as per affiliating university rules. Further please take action as described in the user guide – English/Hindi

1. For admission, an applicant can apply through the online admission portal only. There is no offline mode for submission of the admission application form.
2. Registration for Online admission 2022-23 for UG Classes will start from 1st Aug 2022 to 8th Aug, 2022.
3. Unique Mobile number and Aadhaar is mandatory for each registration.

ADMISSION BROCHURE

Sr No.	Title	Date/Timelines
1	Online Registration and Submission of Application by Applicants on Online Admission Portal	1st August 2022 to 8th August 2022
2	Online Documents Verification	2nd August 2022 to 9th August 2022
3	1st Merit List Out (Valid upto 16th August 2022)	12th August 2022 at (5:00 P.M)
4	Fee Submission (1st Merit List)	13th August 2022 to 16th August 2022
5	2nd Merit List Out (Valid upto 23rd August 2022)	19th August 2022
6	Fee Submission (2nd Merit List)	20th August 2022 to 23rd August 2022
7	Teaching Term	w.e.f. 22nd August 2022
8	Open Counselling / Re-opening of Online Admission Portal for Registration for leftover seats	26th August 2022

4. Aadhaar number and Bank Account details will be mandatory only for applicant claiming Scholarship benefits.
5. Students in the merit list will be allocated seats based on their college, course and subject combination preferences in the application, subject to availability of the seats in their respective categories. Please fill the subject combinations carefully. You should choose the maximum number of combinations to ensure your seat in that particular course/ college.
6. Merit list for the session 2022-23 shall be prepared after considering marks in the qualifying examination, weightage and state reservation policy.
7. Online documents verification shall be carried out by the college opted as first choice by the applicant. Applicants don't have to visit college for document verification.
8. The applicant whose admission is confirmed shall submit his/her original migration certificate in the college within ten days of admission, if he/she has passed the qualifying examination from any board other than board of school education, Haryana.
9. All admitted students including gap year students will also reach respective colleges as per the schedule of DGHE also with a copy of their application (printout) and documents as required by the university. List of documents required:

- Copy of application form
 - Family ID Card (Parivar Pehchan Card)
 - Matric (10th) Mark sheet
 - 10+2 Mark sheet
 - Migration Certificate (Other than Haryana Board)
 - Character Certificate
 - Aadhaar Card
 - NCC/ NSS/Sports (Weightage) Certificate
 - Domicile Haryana, if applicable
 - Income (SC/BC scholarship) and approved format from Tehsildar
 - Reserved Category Certificate, if applicable
 - Affidavit for Gap Year, if any
10. General category students can now opt for EWS (Economically Weaker Section) quota within the Haryana General Quota. They need to produce the required certificates for the same.
11. Documents to be uploaded at the time of Online Admission Form Filling
- For students other than Bhiwani Board: 10+2 DMC, and Reservation Certificate if applicable
 - All Boards: If applying for EWS: EWS certificate issued by a competent authority
 - All Boards: If applying for weightage: NCC / NSS / Sports Weightage Certificate as applicable
 - Scanned passport size photo of the applicant
 - Scanned signature of the applicant
 - Character Certificate
12. The Registration fee will be submitted through online mode only after filling the online application form at <https://admissions.highereduhry.ac.in>
- Registration fee for the session 2022-23:**
- SC Students of Haryana Domicile @ Rs. 50/-
 - Female Students @ Rs. 50
 - Male All Category except SC @ Rs.100/-
13. **Late Fee*** will be charged from the applicants admitted through open counselling and as follows:
- | | |
|---|---------------------------|
| Late fee(1st week during open counselling) | Rs. 100 |
| From 2 nd Week onwards during open counselling | Rs. 100 + Rs. 100 per day |
14. The admission fee can be paid online only.
15. All admissions will stand provisional and College / University can cancel the admission if the information provided by the student's fake/bogus at any stage.
16. For admission cancellation student will have to go to that particular college and submit the application well in time and college will cancel his/her admission, only then he/she can take admission in some other college.

TEN PRINCIPLES OF ARYA SAMAJ

- 1) God is the primary source of all true knowledge and of all that can be known through it.
- 2) God is existent, intelligent and blissful. He is formless, almighty, just, merciful, unborn, infinite, unchallengeable, beginning less, incomparable, the support and lord of all, omniscient, imperishable, immortal, fearless, eternal, holy and the maker of the universe. To Him alone worship is due.
- 3) The VEDAS are scriptures of true knowledge. It is the duty of all Aryans to read them, hear them being read and recite them to others.
- 4) We should always be ready to accept truth and give up untruth.
- 5) All actions should be performed in conformity with dharma i.e. after due consideration of right and wrong.
- 6) The primary aim of the Arya Samaj is to do good to all i.e. promote their physical, spiritual and social well-being.
- 7) We should treat all people with love, fairness and due regard for their merit.
- 8) We should aim at dispelling ignorance and promoting knowledge.
- 9) One should not only be content with one's own welfare, but should also look for contentment in the welfare of others.
- 10). One should regard oneself under restriction to follow the altruistic rulings of society. While following rules of individual welfare, all should be free.