

Revised Assignments 2023-24 (01-01-2024)

(Combined List GIA & SFS)

Sr.	Assignment	Members	
1.	Dean, Students' Welfare	Dr. Narender Kumar Mr. Ajay Kumar Ms. Renu Sharma	
1a	Estate Officer	Dr. Jitender Dhull	
2	Bursar	Dr. (Ms.) Anju Gupta	
3.	Pay Master	Dr. (Ms.) Archana Singhal Mr. S.S.Tiwari Ms. Sandhya	
4.	Controller of Examination	Dr. (Ms.) Shivani Mr. Mahesh Chand Mr. Vishal Sharma	
5.	Coordinators SFS	Dr. (Ms.) Archana Bhatia Dr. (Ms.) Suniti Ahuja Dr.(Ms.) Anju Gupta Dr. (Ms.) Archana Singhal Dr. (Ms.) Shivani Dr. (Ms.) Ruchi Arora	Over all Coordinator BCA, PG English M.Sc.-Comp. Sci, B.Voc. (Retail Mgt.) B.Com. (SFS) BA(JMC) BBA, BBA(CAM) & BTM
6	PR/Social Media Team	Dr. (Ms.) Ruchi Arora, Dr. (Ms.) Imrana Khan Mr. Dinesh Kumar Mr. Virender Singh Dr. Yogesh Sharma Ms. Shikha Raghav	PRO Deputy PRO Technical Supervision Print Supervision
7	Faculty Deans/HOD's/ In-charges	Dr. (Ms.) Vijay Wanti Dr. (Ms.) Archana Bhatia Dr. (Ms.)Suniti Ahuja Dr. Narender Kumar Dr. (Ms.) Shivani Dr. (Ms.) Ruchi Arora Ms. Sunita Dudeja Dr. (Ms.) Imrana Khan Dr. (Ms.)Priyanka Angiras Mr. Dinesh Kumar Dr. (Ms.). Rashmi Raturi Dr. (Ms.). Minakshi Hooda Dr. (Ms.) Ankita Mohindra Dr. (Ms.) Surbhi Mr. Raghendra Paliwal Dr. (Ms.)Rajkumari Mr. Amit Kumar Ms. Rachna Kasana Dr. Suman Taneja Dr. (Ms.) Nisha Singh Dr. (Ms.) Lalita Dhingra Dr. (Ms.) Bindu Roy Ms. Arti Kumari Dr. (Ms.) Sonia Narula Ms. Rekha Sharma	Officiating Principal HOD, Geography HOD, Commerce HOD, English & Dean Arts HOD, Physical Education HOD, Political Science HOD, M.Com HOD, Comp. sci. & Incharge IT Cell Deputy Dean Arts HOD, M.A. (English) Dean, BCA Dy. Dean, BCA HOD, BCA HOD, Business Admin. Dean, Business Admin.(BBA) HOD, Math & Dean Science HOD, Physics & Dy. Dean Sci. HOD, BTM HOD, BA (JMC) HOD Economics Dean, BBA(CAM) & BTM Dean, Commerce (SFS) & In-charge. B.Com. (Comp. App.) In-charge, B.Com (Hons.) In-charge B.Com. TPP In-charge, B.Voc. (Retail Mgt.) In-charge, B.Voc. (Retail Mgt.)

Sr.	Assignment	Members	
8	IQAC	Dr. (Ms.) Vijay Wanti Dr. Jitender Dhull Dr. (Ms.) Suniti Ahuja Dr. D.V. Sethi Dr. Ravinder Vinayak Prof. Ashutosh Nigam Dr. (Ms.) Bulbul Dhar Dr. Parveen Kumar Retd. IAS Mr. Sunil Sharma Mr. Arun Kumar Bhagat Dr. Virender Bhasin Dr. (Ms.) Archana Bhatia Dr. (Ms.) Anju Gupta Dr. Narender Kumar Mr. Jitender Dhull Ms. Sunita Dudeja Dr. (Ms.) Archana Singhal Dr. (Ms.) Shivani Dr. (Ms.) Ruchi Arora Dr. (Ms.) Lalita Dhingra Ms. Arti Kumari Dr. (Ms.) Bindu Roy Dr. Neeraj Singh	Mr. Parmod Kumar Dr. (Ms.). Minakshi Hooda Dr.(Ms.)Priyanka Angiras Dr. (Ms.) Surbhi Dr. (Ms.) Ankita Mohindra Mr. Raghandra Paliwal Dr. (Ms.) Nisha Singh Mr. Dinesh Kumar Mr. Amit Kumar Ms. Rachna Kasana Ms. Rekha Sharma Dr. (Ms.) Rashmi Raturi Mr. S.S. Tiwari Mr. Ram kumar Mr. Gulshan Sharma Mr. Rohit (Student- B.Com. (Hons.) Mr. Sandeep Singhla (Alumni) Dr. Supriya Dhanda (Alumni)
9	Discipline Cum Anti- ragging Committee	Dr. Narender Kumar Mr. Jitender Dhull Dr. (Ms.) Archana Bhatia Dr. (Ms.) Suniti Ahuja Dr.(Ms.) Anju Gupta Dr. (Ms.) Archana Singhal Dr. (Ms.) Shivani Ms. Sunita Dudeja Mr. E.H. Ansari Mr. Parmod Kumar Mr Dinesh Kumar Mr Raghandra Paliwal Dr. Neeraj Singh Mr. Naresh Partap Mr. Mohinder Singh Mr. Padam Singh Mr. Gulshan Sharma Mr. Anil-1 Mr. Ravinder Singh Mr. Sanjeet Kumar All Deans and HOD's	Convener Co-Convener
10	Time Table Committee	Mr. Jitender Dhull Dr. (Ms.) Anju Gupta All Deans / HOD's	Convener Co-Convener Members
11	SC/ST Cell Committee	Dr. Narender Kumar Dr. (Ms.) Shivani Mr. Ravi Dhiman Mr. Neeraj Kumar Ms. Ranju	Convener Co-Convener Accounts Clerk
12	Staff Secretary	Dr. Suniti Ahuja	

Sr.	Assignment	Members	
13	Associate (NCC Officer Boys)	Mr. Netrapal Sain	
14	Associate (NCC Officer Girls)	Dr. Rashmi Raturi	
15	NSS program Officer (Boys)	Mr. Jitender Dhull	
16	NSS program Officer (Girls)	Ms. Kavita Sharma	
17	Women's Cell	Dr. (Ms.) Archana Bhatia Dr. (Ms.) Lalita Dhingra Dr. (Ms.) Suman Taneja	Convener Co-Convener
18	Publications	Editor -in -Chief	Editors
(a)	College Magazine Shatabdi Partigya & Perianth: A Refereed Research Journal of Humanities and Social Sciences	Dr. (Ms.) Vijay Wanti Dr. (Ms.) Archana Bhatia Dr. (Ms.) Suniti Ahuja	Dr. Imrana Khan Dr. Neeraj Singh
(b)	Admission Brochures	Dr. Archana Singhal	Mr. Pramod Kumar Dr. Sarika Saini Ms. Kumud Sharma Mr. Ajay Kumar
(c)	Appraisals College Annual Report	Dr. (Ms.) Shivani	Dr. Sarika Saini Dr. Rakhi Wadhwan Dr. Priyanka Angiras Dr. Yogesh Sharma
(d)	College Magazines & Journals Amazing Technologies The Eternal Quest of Mankind Mind Guru	Dr. (Ms.) Suniti Ahuja	
(e)	DAVCC's Advanced Management Research	Dr. Anju Gupta	Mr. Netrapal
19	Institutional Ranking Survey Work Committee	Dr. (Ms.) Ruchi Arora Dr.(Ms.)Ankita Mohindra Ms Omita Johar Ms. Shivani Hans Ms. Kumud Sharma Ms. Meenakshi Kaushik Dr. Rashmi Raturi Mr. Ajay Kumar	Convener Co-Convener
20	Co-Curricular Activities	Dr. Jitender Dhull Dr. (Ms.) Suniti Ahuja Ms. Arti Kumari Dr. Neeraj Singh Dr. Surbhi Ms. Rekha Sharma Ms. Vandana Dr. Amit Sharma Mr. S.S. Tiwari	Dean In-charge Deputy. Dean
21	Transport Committee	Mr. Jitender Dhull Mr. Ram Kumar Mr. Naresh Partap Mr. Anil II	Convener
22	Canteen Committee	Dr. Narender Kumar Mr. Ragvandra Paliwal Ms. Sandhya Mr. Taleswar	Convener
23	Security Committee	Dr. (Ms.) Archana Bhatia Dr. (Ms.) Anju Gupta	Convener Co-Convener

		Mr. S.S. Tiwari Mr. Ram Kumar Mr. Anil I Mr. Daya Ram	
24	House Keeping Committee / Cleanliness of the College	Dr. (Ms.) Suniti Ahuja Dr. (Ms.) Archana Singhal Mr. Ram Kumar Ms. Ranju/Mr. S.S.Tiwari Ms. Mohini Mr. Gajanand	Convener Co-Convener
25	Horticulture Committee	Dr. (Ms.) Anju Gupta Dr. (Ms.) Ruchi Arora Dr. Neeraj Singh Mr. Gajanand Mr. Hari Om	Convener Co-Convener
26	Electrical Work Committee (Wiring, Fitting and Equipment) & Maintenance	Dr. Narender Kumar Dr. (Ms.) Shivani Mr. Virender Singh Mr. Ram Kumar Mr. S. S Tiwari Mr. Ravinder Tewatia	Convener Co-Convener
27	Water Management Committee (RO Systems/ Water Cooler stand Water tanks) & Maintenance	Dr. (Ms.) Shivani Dr. (Ms.) Anju Gupta Mr. Ram Kumar Mr. Sanjeet Kumar Mr. Ravinder Tewatia	Convener Co-Convener
28	IT /Computer / Camera Committee (Electronic items) & Maintenance	Dr. (Ms.) Archana Singhal Mr. Jitender Dhull Ms. Sunita Dudeja Mr. Pramod Kumar Mr. Dinesh Kumar Mr. Mohinder Singh Mr. Gulshan Sharma Mr. Ravi Dhiman Mr. Sunil Sharma Mr. Vishal Mr. Anil- 1	Convener Co-Convener Incharge
29	Construction & Maintenance Committee	Mr. Jitender Dhull Mr. Sunil Kumar Mr. Ram Kumar Mr. S. S Tiwari	Convener
30	Sports Committee	Dr. Narender Kumar Dr. Jitender Dhull Dr. Ruchi Arora Dr. Bindu Roy Mr. Padam Singh Mr. Sanjeet Kumar	Member Secretary
31	Purchase Committee (Accounts)	Dr. Narender Kumar Dr. Anju Gupta Dr. (Ms.) Archana Singhal Mr. Ram Kumar Mr. S. S. Tiwari Mr. Ravinder Singh	Convener Bursar
32	Disposal Committee	Mr. Jitender Dhull	Convener

		Dr. (Ms.) Shivani Dr. (Ms.) Anju Gupta Mr. Ram Kumar Mr. Bhaskranand Mr. Ravinder Singh Mr. Mohinder Singh Mr. S.S. Tiwari Mr. Ravi Dhiman	Co-Convener Bursar
33	Scholarship/ Stipends Monitoring Committee	Dr. (Ms.) Anju Gupta Dr. Narender Kumar Ms. Ravi Dhiman Ms. Ranju Mr. Neeraj Kumar	Convener, Bursar Co-Convener , DSW
34	Training and Placement Cell	Ms. Uttama Pandey Mr. Vijay Pal Singh Ms. Rajwinder Kaur All Deans and HOD's	TPO (Training Placement Officer) TPO (Training Placement Officer)
35	Arya Pradeshik Pratinidhi Upsabha College Unit	Dr. (Ms.) Suniti Ahuja Mr. Jitender Dhull Mr. Ram Kumar	Secretary Member Treasurer
36	Havan	Dr. (Ms.) Archana Singhal Ms. Aarti Kumari Ms. Mamta Kumari Ms. Tanuja Dr. Yogesh Sharma	Convener Co-Convener
37	Library Advisory Committee	Mr. Jitender Dhull Dr. Anju Gupta Mr. Shubham Sharma All Deans & HOD's	Convener Co – Convener Librarian
38	Youth Red Cross Committee	Dr. (Ms.) Vijay Wanti Dr.(Ms.) Archana Bhatia Ms. Rekha Mr. Dinesh Kumar Mr. Pankaj Sharma Mr. Jitender Dhull Ms. Kavita Sharma Dr. Rashmi Raturi Mr. Netrapal Sain	Officiating Principal Convener Women's Cell YRC Counsellor (Girls) YRC Counsellor (Boys) Nodal Officer YRC NSS Program Officer (Boys) NSS Program Officer (Girls) NCC Officer (Girls) NCC Officer (Boys)
39	Spiritual Affairs Committee	Dr. (Ms.) Vijay Wanti Dr. (Ms.) Sonia Narula Dr. (Ms.) Lalita Dhingra Dr. (Ms.) Imrana Khan Ms. Rajwinder Kaur	
40	University Work	Mr. Jitender Dhull Dr. (Ms.) Shivani Dr. Narender Kumar Mr. Padam Singh Mr. Mahesh Chand Mr. Ajay Kumar Mr. Vishal Sharma	
41	Skill Development Cell	Dr.(Ms.) Ruchi Arora Dr. (Ms.) Imrana Khan Dr. (Ms.) Ankita Mohindra Dr. (Ms.) Minakshi Hooda	Coordinator Convener Co-Convener Co-Convener

		Dr. (Ms.) Rajkumari Ms. Rajwinder Kaur	
42	EDP Cell	Dr. (Ms.) Ankita Mohindra Ms. Rachna Kasana Mr. Amit Kumar Ms. Jyoti Malhotra Ms. Rita Dagar Ms. Kavita Sharma Dr. Suman Taneja	Convener
43	Furniture, Genset & Maintenance (including Diesel Committee)	Dr. Archana Singhal Dr. Ruchi Arora Mr. Ram Kumar Mr. Ravinder Singh Mr. Sobh Nath	
44	Academic Council	Staff Secretary Dean Student's Welfare Controller Examination All Coordinators / Deans / HOD's	
45	UGC Committee	Dr. (Ms.) Vijay Wanti Dr. (Ms.) Suniti Ahuja Dr. (Ms.) Archana Singhal Mr. Mahesh Chand Mr. Ajay Kumar	Officiating Principal Co-convener Co-convener
46	Anti-Tobacco Committee & Drug De-addiction Committee	Dr. (Ms.) Vijay Wanti Mr. Jitender Dhull Capt. Sunita Dudeja Ms. Rekha Singh Mr. Dinesh Kumar Mr. Anil I	Officiating Principal Co-convener Co-convener
47	Alumni Association Committee	Dr. Suniti Ahuja Dr. Archana Singhal Ms. Rekha Sharma Mr. Sandeep Singhla Dr.(Ms.) Surbhi Ms. Meenakshi Khaushik Ms. Preeti Jha Mr. Jugal Mr. Manish Mr. Rajesh Ms. Kumud All Coordinators / Deans / HOD's	Convener Co-Convener President Vice-President Secretary Treasurer Executive member Executive member Executive member Executive member Executive member
48	Grievance Redressal Committee	Dr. (Ms.) Vijay Wanti Dr. (Ms.) Archana Bhatia Dr (Ms.) Ruchi Arora Dr. Narender Kumar Dr. (Ms.) Shivani Ms. Karishma B.Com. Final Mr. Sonu Manariya, BA-Final	Chairperson Convener Co-Convener
49	Voter Awareness Forum/Future Voter Club Voter Awareness Club	Ms. Vandana Ms. Rajni Tuteja Ms. Rajwinder Kaur Dr. Neeraj Singh	Convener & Nodal Officer Co-Convener & Nodal Officer

Sr.	Assignment	Members	
50	Anti -Sexual Harassment Committee / Internal Complaint Committee	Dr. (Ms.) Vijay Wanti (Officiating Principal) Dr. (Ms.) Archana Bhatia Dr.(Ms.) Suniti Ahuja Dr. Narender Kumar Mr. Jitender Dhull Ms. Sunita Dudeja Dr. (Ms.) Ruchi Arora Dr. Lalita Dhingra	Chairperson Convener Co-Convener
51	NAAC Committee NAAC Data Integrity & Enhancement Team	Dr. (Ms.) Vijay Wanti Mr. Jitender Dhull Dr. Archana Bhatia Dr (Ms.) Suniti Ahuja Dr. Anju Gupta Dr. Narender Kumar Dr. Shivani Dr. Archana Singhal Dr. Ruchi Arora Ms. Sunita Dudeja Dr. Lalita Dhingra Dr. Bindu Roy Ms. Arti Kumari Dr. Rashmi Raturi	Officiating Principal (Coordinator) IQAC Coordinator NAAC Convener
52	Research Committee	Dr. Archana Bhatia Dr. Archana Singhal Dr. Suniti Ahuja Dr. Jitender Dhull Dr. Ruchi Arora Dr. Lalita Dhingra Dr. Imrana Khan Dr. Bindu Roy Dr. Ankita Mohindra Dr. Nisha Singh Dr. Rajkumari Dr. Minakshi Hooda Dr. Rashmi Raturi	Convener Co-Convener
53	SWAYAM NPTEL	Dr. Imrana Khan Dr. Ankita Mohindra Ms. Rekha Sharma Dr. Minakshi Hooda Ms. Rachna Kasana Ms. Shivani Hans Ms. Snehlata Ms. Renuka Malhotra Ms. Niti Nagar Ms. Pooja Sharma Ms. Kiran Kalia Ms. Rekha (Geo)	Program Coordinator Convener
54	IIC Cell	Dr. Archana Singhal Dr. (Ms.)Ankita Mohindra Dr. Surbhi Dr. Minakshi Hooda	Convener

		Dr. Neeraj Singh Mr. Pankaj Sharma Mr. Parmod Mr. Dinesh Dr. Bindu Roy Dr. Suman Taneja Ms. Kumud Ms. Omitta Ms. Rita Rani Dr. Rashmi Raturi Mr. Vikas Kumar Ms. Priya Ms. Sandhaya Mr. Gulshan	
55	NEP Implementation Committee	Dr. Archana Singhal Dr. Suniti Ahuja Dr. Anju Gupta Dr. Shivani Dr. Ruchi Arora Dr. Bindu Roy Dr. Priyanka Angiras Ms. Rachna Kasana Dr. Rajkumari Ms. Niti Nagar Ms. Kiran	Convener Co-Convener
56	Outreach Program	Mr. Jitender Dhull Mr. Dinesh Kumar Mr. Pankaj Sharma	Convener Co-Convener
57	Subject Societies	Dr. Anju Gupta Ms. Niti Nagar	Commerce Association
		Dr. (Ms.) Suniti Ahuja	English Literary Society
		Dr. Amit Sharma	Sanskrit Parishad
		Dr. Suman Taneja Dr. Dharamveer	Planning Forum
		Dr. (Ms.) Shivani Mr. Netrapal	Political Science Society
		Dr. Imrana Khan Dr. Nisha Singh	Marketing and Mgt. Club
58	Other Societies and Clubs	Dr. (Ms.) Vijay Wanti Offg. Principal Ms. Rekha (Geo.)	Community Service Club
		Dr. (Ms.) Anju Gupta Ms. Tanu Kwatra	Youth Club
		Dr. Raghendra Paliwal Dr. Rajkumari Ms. Ravinder Kaur	God and Science Club
		Ms. Rajni	Legal Literacy Cell
		Mr. Pankaj Sharma	Red Ribbon Club
		Dr. (Ms.) Vijay Wanti Officiating Principal Ms. Rekha (Geog.) Mr. Dev Dutt	Disaster Mgt. Cell
		Ms. Kumud Sharma Mr. Vikas	Technicia Club

Sr.	Assignment	Members	
		Dr. (Ms.) Priyanka Angiras	Language Beats Club
		Ms. Rekha Sharma Ms Jyoti Sharma	Managerial Club
		Dr. (Ms.) Ankita Mohindra Ms. Meenakshi Kaushik	Magnificent Curators
		Dr. (Ms.) Rajkumari Ms. Sujata	Science Galaxy
		Ms. Bhanu Ms. Rishita	Rama Nujam Club
		Dr. Neeraj Singh	Environment Club
		Dr (Ms.) Vijay Wanti Ms. Rekha(Geo.)	Nature Interpretation Club
		Dr. (Ms.) Archana Singhal Ms. Niti Nagar Ms. Sonia Narula	Swami Vivekanand Society
		Ms. Sunita Dudeja	Traffic Interpretation Center & Road Safety Awareness Cell
		Mr. Pankaj Sharma	Standards Club
59	Yoga Club	Dr. Narender Kumar, Dr. Jitender Dhull, Dr Ankita Mohindra Dr. Lalita Dhingra Dr. Yogesh Sharma Mr. Dinesh Chaudhary Ms. Rekha Ms. Kavita Sharma Dr. Rashmi Raturi	Member Secretary Member Member Member Member Member Member Member Member
60	Viksit Bharat@2047	Mr. Pankaj Kr Sharma Mr. Dinesh Kumar Dr. Priyanka Angiras	Nodal Officer

Officiating Principal