



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	DAV CENTENARY COLLEGE, FARIDABAD
• Name of the Head of the institution	DR. VIJAY WANTI
• Designation	OFFICIATING PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01292415044
• Mobile no	9868518281
• Registered e-mail	info@davccfbd.com
• Alternate e-mail	naacdavccfbd@gmail.com
• Address	NH-3 NIT
• City/Town	FARIDABAD
• State/UT	HARYANA
• Pin Code	121001
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	MAHARSHI DAYANAND UNIVERSITY, ROHTAK				
• Name of the IQAC Coordinator	Mr. JITENDER DHULL				
• Phone No.	99992494000				
• Alternate phone No.	99992494000				
• Mobile	99992494000				
• IQAC e-mail address	info@davccfbd.com				
• Alternate Email address	naacdavccfbd@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://davccfbd.ac.in/wp-content/uploads/2024/01/2021-2022.pdf">https://davccfbd.ac.in/wp-content/uploads/2024/01/2021-2022.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://davccfbd.ac.in/wp-content/uploads/2023/09/academic-calendar-2022-23.pdf">https://davccfbd.ac.in/wp-content/uploads/2023/09/academic-calendar-2022-23.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.5	2003	21/03/2003	20/03/2008
Cycle 2	A	3.11	2015	15/11/2015	14/11/2020
<b>6.Date of Establishment of IQAC</b>			16/02/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	National Seminar	ICSSR	2022	125000	
Institutional 1	International Conference	DGHE	2023	50000	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Three interactive panel smart boards were purchased and installed in three classrooms. Additionally, a digital podium and instruments for an RFID system were acquired to enhance teaching and learning facilities. The college library has entered into a Memorandum of Understanding (MOU) with DELNET (Developing Library Network, JNU Campus) to improve access to various literatures for both faculty and students. 2. In February, an Oracle course commenced, followed by Programming in Python and Advanced Excel in Data Science in March. Additional courses in Digital Marketing &amp; Graphic Designing by DGHE Haryana, Management Information System by BECIL under the Ministry of Information and Broadcasting, and Beauty and Wellness by Sheerja Welfare Foundation were also introduced. During the summer break, a Bridge Course to prepare for competitive exams and a skill-based value-added course were organized to keep students engaged. 3. A National Seminar sponsored by ICSSR was organized on November 26th, 2022, with the participation of 184 teaching faculties from across India. Additionally, an International Conference sponsored by DGHE on Sustainability Issues faced by Higher Education Institutions took place on March 31st, 2023. Furthermore, the Computer Science Department conducted a National level Quiz Competition on March 18th, 2023. 4. Under the aegis of IQAC, the college successfully organized the inauguration of an edited book on March 31st, 2023.</p>	

This book comprises 16 chapters, with 14 external authors and 16 internal faculty members contributing. Additionally, a special issue of the Journal of Management and Entrepreneurship (JME), indexed in UGC Care List Group 1, has been published, including 19 papers presented by college faculty members in an International Conference organized by the college on March 31st, 2023. Furthermore, the college has released the next issue of its peer-reviewed journal, PERIANT. In total, our college faculty members have contributed 81 publications in the form of research papers, chapters in edited books, and conference proceedings. 5. All previous Annual Quality Assurance Reports have been submitted to NAAC on time and have been accepted.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Preparation of Institutional Development Plan (IDP)	IDP Prepared and uploaded on college Website
Publicizing NEP-2020	National Seminar was organized on 26/11/2022 in which 184 teaching faculties across all of India have participated. Further an Extension lecture was organized in collaboration with All India Association of Vice Chancellors on 11/11/2022
Introduce More Add-on Course	In February, an Oracle course commenced, followed by Programming in Python and Advanced Excel in Data Science in March. Additional courses in Digital Marketing & Graphic Designing by DGHE Haryana, Management Information System by BECIL under the Ministry of Information and Broadcasting, and Beauty and Wellness by Sheerja Welfare Foundation were also introduced. During the summer break, a Bridge Course to prepare for competitive exams and a skill-based value-added course were organized to keep students engaged.
Augmentation of LMS as per RUSA Grant	A Digital Podium and instrument for RFID system has been purchased under the RUSA grant. A Complete LMS System has been introduced and implemented in the library.
Taking up Outreach Program vigourously	As part of the outreach program, NSS volunteers from the college organized various activities, including an awareness rally on cleanliness to B.K hospital on January 15th, a visit to a blind school on January 16th,

	<p>interaction with underprivileged students at Roshni Education NGO on January 17th, a cleanliness drive in NIT 3 Park on January 18th, a tree plantation drive on January 19th, an industrial visit to Coca-Cola on January 22nd, and attendance at a symposium on January 10th, 2023.</p>
Strengthen the college publication	The edited book titled
Seeking Alumni Contribution	A successful extension lecture on
Organizing International and National Conferences/ seminars/ Competition etc.s	<p>A National Seminar sponsored by ICSSR was organized on November 26th, 2022, with the participation of 184 teaching faculties from across India. Additionally, an International Conference sponsored by DGHE on Sustainability Issues faced by Higher Education Institutions took place on March 31st, 2023. Furthermore, the Computer Science Department conducted a National level Quiz Competition on March 18th, 2023.</p>
Celebration of days of National and International Importance	<p>The college has conducted various activities to celebrate national and international days such as International Yoga Day, International Women's Day, Republic Day, Independence Day, Teachers' Day, World Ozone Day, National Unity Day, Children's Day, World Environment Day, Mother's Day, Cyber Awareness Day, and more.</p>
Encouraging faculty members to write and publish research papers/ Articles in Journal/ books	<p>Under the aegis of IQAC, the college successfully organized the inauguration of an edited book on March 31st, 2023. This book comprises 16 chapters, with</p>

	<p>14 authors external and 16 authors from the internal faculty members of the college. Additionally, a special issue of the Journal of Management and Entrepreneurship (JME), indexed in UGC Care List Group 1, has been published, including 19 papers presented by college faculty members in an International Conference organized by the college on March 31st, 2023. Furthermore, the college has released the next issue of its peer-reviewed journal, PERIANT. In total, our college faculty members have contributed 81 publications in the form of research papers, chapters in edited books, and conference proceedings.</p>
<p>Enhancing access to various literature facilities for academic and research purpose</p>	<p>The college library has signed a Memorandum of Understanding (MOU) with DELNET (Developing Library Network, JNU Campus) to enhance access to various literatures for both faculty and students.</p>
<p>Enhancing IT Facilities in automation in teaching learning process</p>	<p>Three interactive panel smart boards were purchased to be fitted in three classrooms. Additionally, a digital podium and instruments for an RFID system have been purchased to enhance teaching and learning facilities.</p>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>Yes</p>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
DAV COLLEGE MANAGING COMMITTEE, NEW DELHI	15/02/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	03/02/2024

**15. Multidisciplinary / interdisciplinary**

Our college runs 3 PG and 13 UG Courses. In various discipline courses cater to a number of different disciplines, including Arts, Commerce, Science, Management and Computers, resulting in a multidisciplinary institution. The details of these courses are as follows:

Discipline	Program Name
Computers	BCA (UG)
	MSC (PG)
	BSC CS (UG)
Commerce	B.Com Pass (UG)
	B.Com Hons (UG)
	B.Com TPP (UG)
	B.Com CA (UG)
	M.Com (PG)
Management	BBA Gen (UG)
	BBA CAM (UG)
	BTTM (UG)
	B.Voc Retail Management (UG)
Arts	BA (UG)
	BAJMC (UG)
	MA English (PG)
Science	B.Sc Non Medical (UG)

The college tries to integrate the efforts towards having an interdisciplinary approach while designing and planning cocurricular and extra curricular activities.

**16. Academic bank of credits (ABC):**



The Government of India, under the New Education Policy 2020, has introduced the Academic Bank of Credits (ABC) scheme. In alignment with this initiative, the University Grants Commission (UGC), with the approval of the Ministry of Education, has officially issued "The University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021," published in the Gazette of India on July 28, 2021. To expand the program's outreach, all academic institutions are urged to adhere to the guidelines outlined by the UGC.

Our university, MDU Rohtak, has successfully registered on the National Academic Depository (NAD) and the Academic Bank of Credits (ABC). The Vice-Chancellor has requested all principals of affiliated colleges to consider making ABC ID, Aadhaar ID, and Mobile Number mandatory for students during the online admission process from the session 2023-24.

### **17.Skill development:**

The college has an eye on the end results of the programs run. Most of the courses aim at producing skilled and employment ready professionals. The Curriculum of most of the courses includes courses and subjects which have been designed by the affiliating university to include knowledge and practice for skill development of the students. They have practical, Laboratory part in their curriculum. They also undergo internships for a certain number of weeks as prescribed by the university. In addition to that the college on its own has developed curriculum of a few add on and valued added courses such as:

1. Add-On Course-Python
2. Add-On course-Oracle
3. Certificate Course(Beauty&wellness)
4. Add on Course on GST
5. Digital Marketing

6. Japanese Language Course
7. Value added course (Multidisciplinary skills)
8. Value Added Course on developing career skills
9. Value added course on self upgradation
10. Graphic Designing
11. value added course on advance data excel
- 12 Bridge course for competitive exams

#### 6. 121 Courses through Swayam/ NPTEL

The College also keeps on following the schemes run by State/Central Government towards skill development. The college also plans small period workshops, Training and special lectures for students to imbibe professional as well as life skill programs.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college adheres to the language of instruction prescribed by our affiliating university, which includes both English and Hindi as applicable. While most professional courses are delivered in English, others are taught in Hindi or a combination, based on students' preferences. Despite the absence of online courses, the college embraces modern and effective practices by utilizing online platforms such as YouTube, WhatsApp groups, and email to facilitate teaching and support for students.

Furthermore, the college excels in organizing cultural programs, providing students exposure to social and cultural heritage by inviting experts and knowledgeable individuals as resource persons. Additionally, the college actively participates in and has achieved success in cultural and sports competitions at various levels, including zonal, inter-zonal, university, national, and international arenas.

In addition to these activities, the college also conducts extension lectures for students on languages that are not part of their syllabi, broadening their linguistic knowledge and cultural understanding.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The College is committed to provide able and skilled manpower to the

society and industry. All courses run by the college aim at fulfilling the vision and mission of our college. The programmes and courses at PG and UG Level support the results and achievements desired at the end. Below are given the program objectives at UG and PG Level respectively. The university results and record of placements indicates the same. However a detailed document of the Program Objectives(POs), Program Specific Objectives(PSOs) and Course objective for each program are available at the institution website. LINK: <http://davccfbd.ac.in/wp-content/uploads/2022/08/POs-PSOsand-COs-of-UG-1-1.pdf>

Programme Outcomes (POs) - General Higher Education Under Graduate Programs

PO1: Rational Thinking:Scan, Receive, Filter and Apply such information in understanding thinking rationally and reach logically solutions to the impending problems.

PO2: Effective Communication: Proficiency in English and Hindi language in order to read, write and speak while developing communication skills to comprehend and present the ideas. Also learning use of ICT in communication.

PO3: Transaction Skills: Effectively dealing with people at individual or group/team level with appropriate stance.

PO4: Contributing towards Society and Nation:To develop ability to serve and contribute towards the society and nation through understanding of issues, developing opinions and constructive work with equal awareness of rights and duties and a strong civic sense.

PO5: Values and Ethics:To develop and empathic attitude towards all beings as well as nature and also inculcating the values like honesty, integrity, commitment, trust and a strong sense of fairplay.

PO6: Concern for Environment and Sustainable Development: Creating awareness about sacredness of environment and imperative need for sustainable development.

PO7: Inculcating Self Learning Ability: To be able to grasp and adopt new knowledge and skills on the strength of their own understanding.

Program Outcomes (POs) of General Higher Education Programs (POST GRADUATE)

PO1. Greater understanding of the subject:Deeper understanding of the subject/field as compared to under graduates.

PO2.Inculcation of greater self-learning ability:Greater ability to understand concepts and imbibe skills on the strength of their mature understanding and stronger knowledge base, as compared to undergraduate students.

**PO3. Contribution to Society:** Ability to apply their greater knowledge and understanding of the subject for their own career making as well as for the benefit of the society at large. **PO4. Values and Ethics:** To further strengthen and hone the values acquired so far so that they can become enlightened and responsible global citizens.

**PO5. Communication and Transactional Skills:** To enable them to further strengthen their communication and transactional skills to make them more productive and aggregative and sound members of society.

## 20.Distance education/online education:

The college is affiliated to Maharishi Dayanand University, Rohtak. The University does not offer distance education courses in the programs run by our college.

## Extended Profile

### 1.Programme

1.1	551
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	4248
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	826
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	1309
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1	102	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	12	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	66	
Total number of Classrooms and Seminar halls		
4.2	234.45	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	361	
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		
<b>1.1 - Curricular Planning and Implementation</b>		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>Our college is affiliated to Maharishi Dayanand University, Rohtak. So, we need to strictly follow syllabus regime and guidelines prescribed by Maharishi Dayanand University. The college departments also keep an eye on the needed changes in the syllabus and keep</p>		

requesting the university departments to take a closer look and modify the curriculum if they find it appropriate. Within each faculty department the workload is decided according to the university norms and right number of teachers is provided for the department; shortfall if any is fulfilled. The teachers are invited to take up the subjects of their specialization on self-declaration basis as far as possible with the critical approval of their Heads of Departments. In this way the whole syllabus and all subjects including project work is divided and allocated to respective teachers. Then the time table is worked out for the theory classes, practical lab classes and project work etc. as the need arises. Teachers make lesson plans and adhere to it properly. Lesson plans are submitted to the Principal through HODs of Department. This process is followed by all departments of college for all the courses. Lesson plans are also displayed on notice boards and college website for students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://davccfbd.ac.in/lesson-plan/">https://davccfbd.ac.in/lesson-plan/</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college is affiliated to Maharishi Dayanand University, Rohtak. Academic calendar is provided by the University and the college is bound to follow the same. Classes are scheduled Monday through Saturday between the hours of 9:00 am and 2:30 pm. Some extra classes and other programs may also be scheduled beyond this time. The academic calendar contains important dates that keep students, faculty and other staff members of the college informed in advance and aligned to the calendar. Internal Evaluation in our college is based on the criteria of Attendance, Assignments & Class Performance and Internal/class test as recommended by the University. Internal marks are given by the college for every subject as per the weightages prescribed by the University. 20 % weightage marks are awarded internally for every subject as prescribed. If any student is absent on the day of the test, and then there is a provision for retest. The Internal Evaluation process is done very carefully by the teachers and they are also (the Internal Marks) checked by Head of the Department. At last, the Internal Evaluation, which is prepared by every department, is sent to the Maharishi Dayanand University, Rohtak for compilation of final results. File Description Documents

**Upload relevant supporting documents.**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://davccfbd.ac.in/wp-content/uploads/2023/09/academic-calendar-2022-23.pdf">https://davccfbd.ac.in/wp-content/uploads/2023/09/academic-calendar-2022-23.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**6**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

133

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

799

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college follows the curriculum specified and prescribed by the affiliating university. Full subject of Environmental Studies is taught to students of all streams. Also the students of BBA and BBA (CAM) courses are taught the full subject on Human Rights and Values. There are a number of activities undertaken and organized at college level to strengthen these desirable attributes. The students are encouraged to, and they learn practically by practicing tree plantation in and around the college; green practices; shunning the use of plastic; Observing 'No Vehicle Day' etc. The college premises is full of green trees and plants (more than 19000), grass, medicinal herbs, water fountains, Rain Water Harvesting etc. The college also organizes a number of special lectures by learned personalities regarding inculcation of values and ethics among the students. Being a coeducational institution, a large number of



activities are organized on educating Gender Sensitivity, Equity, women empowerment etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

637

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

### 1.4.1 - Institution obtains feedback on the

A. All of the above

**syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="https://davccfbd.ac.in/wp-content/uploads/2023/12/Student-Survey-Report-2022-23.pdf">https://davccfbd.ac.in/wp-content/uploads/2023/12/Student-Survey-Report-2022-23.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://davccfbd.ac.in/wp-content/uploads/2023/12/Student-Survey-Report-2022-23.pdf">https://davccfbd.ac.in/wp-content/uploads/2023/12/Student-Survey-Report-2022-23.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**1559**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

605

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college prioritizes addressing the diverse learning requirements of its students, encompassing both those in need of additional support and those demonstrating advanced capabilities. Post-admissions, an initial assessment is conducted to pinpoint students with potential gaps in subjects like Mathematics and Economics. Specialized classes are promptly initiated to bridge these knowledge gaps and ensure that all students start on an equal footing.

As the academic session progresses, the college identifies advanced learners based on their exceptional performance. These students are then selected for additional classes that go beyond the standard curriculum. Each department autonomously determines the subjects for these advanced classes, tailoring the content to further enhance the students' proficiency in specific areas.

In addition to subject-specific advanced classes, the college extends its commitment to comprehensive education by offering supplementary sessions in Vedic Mathematics and English speaking. This multifaceted approach aims to provide a well-rounded educational experience, catering to individual learning needs, and nurturing additional skills beyond the core curriculum. By fostering an inclusive learning environment and recognizing the unique strengths of each student, the college strives to cultivate a diverse and empowered student body prepared for academic success and personal growth.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1355dp_TaCH4BP5TJF_7_0Wg_cdTejwb/view?usp=sharing">https://drive.google.com/file/d/1355dp_TaCH4BP5TJF_7_0Wg_cdTejwb/view?usp=sharing</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4248	102

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college places a strong emphasis on providing students with a comprehensive and well-rounded educational experience. In addition to traditional book-based learning, practical methodologies are integrated to enhance the learning process. Specifically, BBA, BTM & B.Voc Retail Management students undergo an extensive summer internship/ Project report/ Field trip etc., where they actively participate in practical experiences. During the 5th and 6th semesters, these students compile comprehensive reports detailing their summer training experiences and projects, enriching their understanding of real-world applications.

This commitment to practical exposure extends to students in the Commerce stream, who also engage in preparing project reports as an integral part of their curriculum. The college facilitates dynamic learning experiences through various programs and activities. Calculative subjects are reinforced through practical exercises, and students participate in diverse initiatives such as Interview Skills sessions, PPT Competitions, Poster-Making Competitions, Workshops, Group Discussions, Webinars Quiz Competitions, Science Exhibitions (Model Creation), Educational trips and more.

By providing a diverse array of experiential learning opportunities, the college aims to nurture not only academic excellence but also the development of essential skills and competencies required for

success in the professional world. The holistic approach ensures that students are well-equipped for the challenges and opportunities that lie ahead in their respective fields.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://docs.google.com/presentation/d/1X_cZP1ClmK6ouo4A-Od0zBZx4PDzRdUB/edit?usp=sharing&amp;oid=104313291502286347023&amp;rtpof=true&amp;sd=true">https://docs.google.com/presentation/d/1X_cZP1ClmK6ouo4A-Od0zBZx4PDzRdUB/edit?usp=sharing&amp;oid=104313291502286347023&amp;rtpof=true&amp;sd=true</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Adapting to the challenges presented by the lockdown, our commitment to effective teaching through ICT-enabled tools persevered. The incorporation of Smart Boards in classrooms seamlessly blended traditional teaching with interactive tools, fostering an engaging learning experience. Faculty members strategically utilized various ICT tools during sessions, enhancing subject comprehension.

Multimedia Presentations remained pivotal, employing animations, videos, and online resources like YouTube to deliver dynamic lectures. Online assessments, facilitated through Google Quiz forms, allowed for immediate feedback and efficient progress evaluation.

WhatsApp Groups emerged as essential communication platforms, facilitating announcements, addressing queries, and information sharing. Our dedication to professional development endured with departments organizing webinars, workshops, and guest lectures by industry experts and alumni. Conducted online via platforms like Zoom and Google Meet, these sessions provided students insights into the latest industry developments.

The commitment to uninterrupted access extended to our online library, ensuring faculty and students continued to benefit from research journals, ebooks, and online resources. This comprehensive integration of technology into education showcases our unwavering dedication to maintaining a robust and effective learning environment, even in challenging circumstances.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

102

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

36

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

911

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college places significant emphasis on its internal evaluation system, which plays a crucial role in assessing students' performance and progress. This evaluation considers factors such as attendance, assignments, class performance, and class tests. The university sets specific criteria and weightages for each aspect, with internal marks accounting for 20% of the total, while external evaluation contributes the remaining 80 marks.

Internal marks are awarded by the college according to the university's guidelines, with a breakdown of 10 marks for the Internal Test, 5 marks for Assignments & Class Performance, and 5 marks for Attendance. In case of a student's absence on the test day, a retest option is available, and the results are submitted to the Head of Department.

The internal evaluation process is meticulous, involving careful assessment by teachers. The Head of the Department also reviews the internal marks to ensure compliance. Subsequently, the compiled

internal evaluation data from each department is forwarded to Maharishi Dayanand University, Rohtak, usually through the university portal designed for this purpose. This information is crucial for the compilation of final results.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://mdu.ac.in/UpFiles/UpPdfFiles/2014/Jan/rulesreginternal.pdf">https://mdu.ac.in/UpFiles/UpPdfFiles/2014/Jan/rulesreginternal.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal assessment is conducted twice per semester, comprising internal tests and assignments for every subject by respective teachers. The university's sole intervention is the allocation of 20 marks per subject for internal assessment. Students occasionally face challenges, such as the inability to attend internal tests due to commitments or health issues for themselves or family members. To address these concerns, students report problems to their Head of the Department (HOD). The HOD is responsible for handling and resolving issues, with the discretion to allow retests or improvement tests based on the merit of each case. This decentralized approach empowers both HODs and subject teachers to respond to student needs and ensures a fair and accommodating internal evaluation process. It reflects a commitment to understanding and addressing the individual circumstances that may affect students' performance during internal assessments, fostering a supportive academic environment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1JDvmP3Io0-VPQR5nej07ybTQwOcbx3Hn/view?usp=sharing">https://drive.google.com/file/d/1JDvmP3Io0-VPQR5nej07ybTQwOcbx3Hn/view?usp=sharing</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college primarily offers 13 undergraduate programs and 3 postgraduate programs. The undergraduate programs include BBA, BBA (CAM), B.COM (PASS), B.COM (Comp. Application), B.COM (TPP- Tax



Procedures and Practices), B.COM (HONS), B.SC (Comp. Science), B.SC (Non-Medical), BA (Bachelor of Arts with various subject options), BTTM (Bachelor of Tourism and Travel Management), BA-JMC (Bachelor of Arts-Journalism and Mass Communication), BCA (Bachelor of Comp. Science), and B.VOC Retail Management. The postgraduate programs consist of M.COM, MA (English), and M.SC (Comp. Science). Program Outcomes (POs) for both undergraduate and postgraduate programs are available on the college website, along with Common POs for all Undergraduate Programs and Common POs for all Postgraduate Programs. Program Specific Outcomes (PSOs) are tailored for each program and are also accessible on the college website. Additionally, Course Outcomes (COs) for individual courses within each program are communicated to teachers and students through various channels such as the college website, syllabus prospectus, induction programs, and ongoing guidance by mentors and class teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://davccfbd.ac.in/wp-content/uploads/2023/12/2.6-POs-PSOs-and-COs-of-UG-2022-23.pdf">https://davccfbd.ac.in/wp-content/uploads/2023/12/2.6-POs-PSOs-and-COs-of-UG-2022-23.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college operates in accordance with the internal assessment scheme specified by the affiliating university, adhering to their norms and conducting internal assessment exercises. The internal 20 marks are typically divided into three components: 5 marks for proportional attendance, 5 marks for participation in activities and assignments, and the remaining 10 marks based on students' performance in class tests. Towards the end of the semester, teachers collaborate to finalize and upload the detailed internal marks onto the university portal for inclusion in students' results.

The measurement of Program Outcomes and Course Outcomes involves various indicators, including overall university results, internal awards received by students, practical exam accolades, performance in college placement campaigns, the number of students advancing to higher education, and success in competitive exams for government placements. The college assesses the effectiveness of its academic programs through these diverse metrics, contributing to a comprehensive evaluation of students' achievements and the program's

**overall success.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://davccfbd.ac.in/wp-content/uploads/2023/12/2.6-POs-PSOs-and-COs-of-UG-2022-23.pdf">https://davccfbd.ac.in/wp-content/uploads/2023/12/2.6-POs-PSOs-and-COs-of-UG-2022-23.pdf</a>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year****724**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for the annual report	<a href="https://davccfbd.ac.in/wp-content/uploads/2024/02/AISHE-REPORT.pdf">https://davccfbd.ac.in/wp-content/uploads/2024/02/AISHE-REPORT.pdf</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://davccfbd.ac.in/wp-content/uploads/2023/12/Student-Survey-Report-2022-23.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college demonstrates a robust enthusiasm for research and innovation, with several faculty members having successfully

undertaken both minor and major research projects funded by prestigious agencies like the UGC. State-of-the-art infrastructure has been established to bolster these endeavors, complemented by the regular organization of seminars, webinars, and conferences at both national and international levels. The institution provides extensive resources, including numerous computer labs, internet access, and Wi-Fi facilities, to support the research ecosystem.

A well-equipped library, boasting a collection of over 50,000 books and membership to INFLIBNET, serves as a valuable repository. The college's commitment to academic enrichment is further evident through subscriptions to numerous newspapers and journals, with a substantial investment of over 190,000 worth of books over 14 years.

Emphasizing entrepreneurship, the college has instituted the 'Incubation and Innovation Cell,' exposing students to entrepreneurial concepts. Financial support is extended to faculty and students for research expenses and participation in external activities organized by other institutions. Notably, the institution promotes interdisciplinary collaboration through cross-departmental Faculty Development Programs (FDPs), fostering the creation and dissemination of knowledge. This multifaceted approach underscores the college's dedication to fostering a dynamic research and innovation culture.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://davccfbd.ac.in/iic/">https://davccfbd.ac.in/iic/</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	<a href="https://davccfbd.ac.in/research/">https://davccfbd.ac.in/research/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

45

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

53

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college actively fulfills its social responsibilities within the local community, fostering a sense of social awareness among students. Students are consistently motivated to engage in various activities that sensitize them to societal needs and teach them how to contribute to the community. Participation in rallies addressing social issues such as the prohibition of plastic, tobacco, drugs, and the Swachh Bharat (Clean India) campaign is actively encouraged. Students are also urged to serve the community through programs like NSS (National Service Scheme) and NCC (National Cadet Corps).

Engagement in socially beneficial initiatives includes blood donation drives, Pulse Polio Programs, and voter awareness campaigns. NSS students extend their services to clean slum colonies during NSS camps, and they actively participate in tree planting initiatives within and around the college campus. Notably, the college hosted a vaccination camp during the COVID-19 pandemic, highlighting its commitment to public health and community welfare. This collective effort reflects the college's dedication to instilling a strong sense of social responsibility among its students.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/presentation/d/1HF2R1Jcc-zJpN1aDMNhizVRZuBDneg6k/edit?usp=drive_link&amp;ouid=104313291502286347023&amp;rtpof=true&amp;sd=true">https://docs.google.com/presentation/d/1HF2R1Jcc-zJpN1aDMNhizVRZuBDneg6k/edit?usp=drive_link&amp;ouid=104313291502286347023&amp;rtpof=true&amp;sd=true</a>
Upload any additional information	<a href="#">View File</a>

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from

**Government/ Government recognized bodies year wise during the year**

6

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

54

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2901

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

71

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES



## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

High-quality teaching and learning facilities are consistently created, upgraded, and expanded at the college. It boasts 66 well-equipped classrooms and seminar halls that include essential amenities such as fans, lighting, exhaust fans, whiteboards, smart boards, and LCDs, along with Wi-Fi where applicable, ensuring ample space for each student. The furniture in these spaces is well-maintained, contributing to a clean and pleasant environment. Additionally, the college features a state-of-the-art auditorium with a seating capacity of 2000, equipped with modern technology for conferences and seminars, as well as a stage designed for cultural activities, creating a theater-like atmosphere.

The computer laboratories are equipped with 410 computers connected via LAN, the Internet, and Wi-Fi, offering internet access. These computers are loaded with the latest software packages, and the labs are supported by an Online Uninterrupted Power Supply (UPS). Each lab has a dedicated instructor, and there is a separate language lab with computers featuring special applications. The college's library is spacious and well-stocked with textbooks, reference books, journals, magazines, college-owned software, an Online Public Access Catalog (OPAC) facility, INFLIBNET facility, and numerous journals and e-books.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://docs.google.com/document/d/1DRE0BGnnOzXkvk8rSb_EWcEF5OK6zr_o/edit?usp=sharing&amp;ouid=104313291502286347023&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1DRE0BGnnOzXkvk8rSb_EWcEF5OK6zr_o/edit?usp=sharing&amp;ouid=104313291502286347023&amp;rtpof=true&amp;sd=true</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college actively participates in cultural events organized by the university, government, and non-government entities. To facilitate this, the college offers competitive platforms at various levels, including zonal, inter-zonal, university, state, national, and international levels. Dedicated rooms equipped with musical instruments and costumes are available for a variety of cultural activities, including music, theatre, dance, skits, literary events,

and fine arts.

Indoor recreational facilities include a shooting range with pistol and rifle ranges spanning 10 meters, featuring both manual trolleys and imported electronic units. Carrom, chess, and table tennis facilities are provided, along with a Yoga and Meditation Center established in the academic year 2017-18. The college has sports equipment such as pistols, rifles, archery bows, poles, nets, balls, rackets, shuttles, and yoga mats. The sports facilities cater to a range of sports, including archery, volleyball, badminton, Tae-Kwondo, chess, Kho-Kho, and table tennis. Additionally, there is a modern shooting range, gymnasium, and equipment for yoga and meditation, including a Meditation cum Healing Center for alternative healing practices. The college is supported by a sports in-charge and a dedicated yoga teacher.

For outdoor games, the college boasts a spacious ground measuring 265 feet by 159 feet. The outdoor sports facilities include two volleyball courts, one handball court, one Kho-Kho court, one archery court, and one badminton court.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://docs.google.com/document/d/1Cr5ejmel6V0WCkcKIWJkEX0F-TFAGFBB/edit?usp=drive_link&amp;oid=104313291502286347023&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1Cr5ejmel6V0WCkcKIWJkEX0F-TFAGFBB/edit?usp=drive_link&amp;oid=104313291502286347023&amp;rtpof=true&amp;sd=true</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://drive.google.com/file/d/1Z-aPtAEXii5VdPkXuGu14-3BTEHZnGA0/view?usp=sharing">https://drive.google.com/file/d/1Z-aPtAEXii5VdPkXuGu14-3BTEHZnGA0/view?usp=sharing</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.07

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a spacious library having a very large collection of text books, reference books, journals, magazines, etc. under various classifications. The library systems have college-owned software on which the library operates. The library is also provided with a LAN facility for the computers and they are loaded with the library software having OPAC facility. The college also has facilities like INFLIBNET. The library aims to provide access to its printed resources, such as books and journals, for the use of faculty and students. The library's stock is increasing every year. In addition, there are mini libraries maintained at departmental level. The college spends on books, journals, subscriptions, inflibnet, OPAC, ILMS software, Automation etc. The college writes off the worn-out books on a regular basis, and new books and titles are added.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://drive.google.com/file/d/1-k0cpuY_gsKZqn8JR27iXGOYUkEjW8dQ/view?usp=drive_link">https://drive.google.com/file/d/1-k0cpuY_gsKZqn8JR27iXGOYUkEjW8dQ/view?usp=drive_link</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**3.49**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**1290**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college's IT cell introduced a website in 2006, continually enhancing its functionality over time. Currently, three server computers are operational, supported by two leased lines with a combined capacity of 50 MBPS. The IT facilities include firewall protection and Wi-Fi connectivity. The college features smart classrooms equipped with smart boards, computer labs with internet-enabled computers totaling 418, and online UPS backup. Faculty members and various offices are provided with a significant number of computers.

The college has incorporated additional services, such as online fee payment, an e-prospectus, and a CCTV system with approximately 70 cameras for online monitoring and recording. A language lab with specialized software and hardware is also available. The college actively engages in online platforms, maintaining a YouTube channel and a Facebook account. Administrative functions, financial operations, student admissions, and support services are efficiently managed through software that includes a student portal, mobile app, biometric attendance, SMS communication, recruitment processes, notices, and more. The college regularly acquires new licensed software as needed and ensures the renewal of subscriptions for existing software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://drive.google.com/file/d/1lREJu-49y0acThHjJsFkitI2-d-WjUCg/view?usp=sharing">https://drive.google.com/file/d/1lREJu-49y0acThHjJsFkitI2-d-WjUCg/view?usp=sharing</a>

#### 4.3.2 - Number of Computers

361

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution** A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

60.38

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established a dedicated maintenance cell responsible for repair and upkeep. In laboratories, materials, equipment, and consumables are replaced or replenished based on recommendations from the Department Head. The computer labs undergo regular updates, with outdated computers replaced by new ones. The maintenance of computer hardware is managed internally and by external parties as needed, and the software is consistently licensed and renewed.

In the library, new book purchases are recommended by the faculty within the allocated budget. Worn-out books are regularly written off, and new titles are added. The sports complex receives a budget provision for equipment and maintenance. The college's gardens, featuring various trees, plants, flowers, and herbal plants, are well-maintained by appointed gardeners.

The entire premises, including classrooms and washrooms, undergo regular cleaning and sweeping. Maintenance experts oversee the upkeep of these facilities and the overall building. Skilled professionals such as carpenters, electricians, plumbers, and aluminum structure craftsmen are hired to address maintenance needs. Additionally, for civil structures, the college collaborates with hired contractors.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://drive.google.com/file/d/1C9cNkWZ641YPsM0d8Ksk3YjDU0Gwu7u3/view?usp=sharing">https://drive.google.com/file/d/1C9cNkWZ641YPsM0d8Ksk3YjDU0Gwu7u3/view?usp=sharing</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

324

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

222

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**



File Description	Documents
Link to Institutional website	<a href="https://davccfbd.ac.in/wp-content/uploads/2024/02/5.1.2-Student-Capacity-Development-Program.pdf">https://davccfbd.ac.in/wp-content/uploads/2024/02/5.1.2-Student-Capacity-Development-Program.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

694

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

694

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

133

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

35

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

13

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

12

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college ensures that its students gain extensive exposure to various aspects of administration, curriculum, co-curricular, and extracurricular activities by actively involving them in organizing

teams. While there was initially a student council following government guidelines for elections, the current absence of official requirements hasn't deterred the college from maintaining this tradition. Instead, the college independently selects diligent and proactive students from each class to engage in these activities.

On the administrative front, students actively participate in admission processes, orientation programs, and contribute to maintaining discipline. Class mentors are elected to oversee the well-being of their respective classes and become integral members of committees planning the college's diverse activities and programs. These students willingly volunteer during events such as blood donation drives, COVID vaccination initiatives, and extend hospitality to significant guests. Recognizing their importance, students are officially incorporated into the college's IQAC team. Moreover, they are encouraged to independently organize certain activities under the supervision of the staff.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1XKDp9pjxU4gLf1DgLQG88dETj5oEN7Aw/view?usp=sharing">https://drive.google.com/file/d/1XKDp9pjxU4gLf1DgLQG88dETj5oEN7Aw/view?usp=sharing</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

27

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college inaugurated its alumni association in the academic session of 2018-19 and officially obtained registration under the number 03081 on December 25, 2018. Despite its formal registration, the alumni association had been actively participating in diverse activities in the preceding years. A comprehensive list of engaged alumni was compiled, urging them to become official members of the association. To date, over 500 alumni have registered themselves as members. In the current year, the alumni association successfully organized eight lecture series, where accomplished former students of the college shared their expertise and experiences with the current student body.

The alumni have consistently played a supportive role by contributing in various ways, including donating gadgets and books, conducting seminars, teaching classes, delivering extension lectures, and actively participating in significant events. Financial contributions have also been made through registrations and cash donations, further assisting the college's initiatives.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/10vOTxqtrl7RNl6vY8U089hnbM7pQnr5E/view?usp=sharing">https://drive.google.com/file/d/10vOTxqtrl7RNl6vY8U089hnbM7pQnr5E/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**The relentless pursuit of excellence in academics, integrity, and**

holistic development constitutes the core of our vision, driving our unwavering efforts. The principal, along with the dedicated teaching and non-teaching staff, collaborates to realize and fulfill the institute's mission. Our commitment is reflected in a well-structured curriculum across various courses, meticulously planned lesson plans, adherence to systematic timetables, and the provision of additional classes for both struggling and high-achieving students, fostering their comprehensive growth.

A substantial number of our students consistently achieve university merit positions each year. We continuously introduce value-added courses to contribute to the holistic development of our students. Life skills and innovative skills are imparted through various cells and clubs, including the sports club, NCC, NSS, Youth Red Cross, women cell, spiritual club, Environmental club, Nature Interpretation cell, and extra-mural activities.

The addition of new skill-based vocational courses strengthens our commitment to providing a robust educational foundation. Our dedication extends to creating a well-developed infrastructure, incorporating computer labs, smart boards, and other ICT facilities. We instill social values and promote awareness through participation in activities like blood donation camps, tree plantation drives, cleanliness initiatives, and more.

Ongoing staff development is facilitated through programs such as Faculty Development Programs (FDPs) and Professional Development Programs (PDPs). We actively promote employability by facilitating the placement of an increasing number of students each year through our placement cell. Additionally, we support the underprivileged by offering financial aid through various scholarship programs.

File Description	Documents
Paste link for additional information	<a href="https://davccfbd.ac.in/wp-content/uploads/2024/02/6.1.1-Vision-F.pdf">https://davccfbd.ac.in/wp-content/uploads/2024/02/6.1.1-Vision-F.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization in our academic structure is prominently evident, and we strictly adhere to the guidelines, practices, and procedures outlined by both the university and the college's governing body. Each department takes a proactive approach to foster the substantial growth and seamless operation of the college. Through regular meetings and the implementation of various policies, department heads (HODs) collaborate with staff members to address needs and requirements. This includes activities such as appointing new staff, managing funds, overseeing infrastructure, and participating in tasks related to their respective courses—ranging from parent-teacher meetings, class tests, and evaluation criteria to record maintenance, supervision, assignment of subject-wise class teachers, and formulation of lesson plans.

Our Institutional Quality Assurance Cell (IQAC) plays a pivotal role, convening frequent meetings to devise policies that benefit both staff and students. The decisions and policies formulated during these meetings are disseminated to the relevant committees and departments. Additionally, several cells and committees, including those for Anti-Ragging, discipline, women's issues, grievances redressal, transport, cultural affairs, and Anti-Tobacco initiatives, are in place to address significant concerns. A dedicated committee oversees admission and counseling, guiding students in making informed choices about their courses and future prospects. Furthermore, a separate committee is responsible for ensuring the smooth conduct of examinations.

File Description	Documents
Paste link for additional information	<a href="https://davccfbd.ac.in/assignment/">https://davccfbd.ac.in/assignment/</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our commitment revolves around creating an effective long-term plan to excel in academics and foster the holistic development of students. To realize this objective, we are dedicatedly addressing various facets of college operations. In the pursuit of enhancing students' skills, the college has introduced a range of diploma, certificate, bridge courses, and additional programs across all

streams. A new vocational course has been incorporated to equip students for the future.

In addition to these life skills enhancement programs, students actively engage in activities organized by EMA, sports, NSS, NCC, YRC, personality development, and more. The college houses a placement cell that plays a crucial role in preparing students for professional growth by assisting in CV preparation and interview readiness. We regularly invite reputable companies to conduct systematic placement processes, resulting in the successful placement of many candidates annually. This achievement aligns with our goal of promoting employability. The vocational courses offered also contribute significantly to realizing our overarching objective.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://davccfbd.ac.in/national-edu-policy2020/">https://davccfbd.ac.in/national-edu-policy2020/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The internal and external framework of our college is designed to ensure its seamless operation through an efficient monitoring mechanism. The governing body, represented by the managing committee, plays a central role in overseeing the overall functioning of the college. With the expert guidance and supervision of this committee, the Principal, Heads of Departments, and committee/cell in-charges collaborate to effectively implement various regulations and policies.

In adherence to NAAC guidelines, our college has established the Internal Quality Assurance Cell (IQAC), consisting of faculty, students, alumni, and other external and internal members. This diverse composition allows for valuable inputs to be gathered for the college's proper functioning. The IQAC conducts regular meetings where various strategies for the institution's improvement are discussed and implemented according to the identified needs.



File Description	Documents
Paste link for additional information	<a href="https://davccfbd.ac.in/aqar2021/">https://davccfbd.ac.in/aqar2021/</a>
Link to Organogram of the institution webpage	<a href="https://davccfbd.ac.in/aqar2021/">https://davccfbd.ac.in/aqar2021/</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college places a strong emphasis on the welfare of its staff, offering various benefits and programs to enhance their well-being. Staff members are provided with opportunities for sabbaticals to engage in research, attend conferences, pursue Ph.D. work, and participate in seminars. The college extends support through provisions for drawing advances against salary and loan facilities.

To address health needs, the college has a medical center equipped with paramedic staff, a bed, and physiotherapy machines. Health and hygiene seminars conducted by experts, along with medical check-up camps, contribute to staff well-being. The college organizes yoga camps, alternative healing sessions, and immunization programs.

Employee welfare trips, sports events, and cultural programs, including competitions in music and dance, festivals celebrations, are regularly organized for staff members. The college also

prioritizes personal recognition, with the principal personally extending special greetings and individualized messages on staff birthdays and marriage anniversaries. A monthly Hawan Yajya is performed for staff members, creating a positive and inclusive environment.

For retiring staff, the college arranges a well-organized send-off, expressing gratitude for their service. Additionally, gifts are provided to both teaching and non-teaching staff on important festivals. Staff members with children studying in the campus school or college benefit from fee concessions, further demonstrating the institution's commitment to the welfare of its staff.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/presentation/d/1A083-O6DPfLXViJdEx0HeMBeatBL8lqW/edit?usp=sharing&amp;ouid=104313291502286347023&amp;rtpof=true&amp;sd=true">https://docs.google.com/presentation/d/1A083-O6DPfLXViJdEx0HeMBeatBL8lqW/edit?usp=sharing&amp;ouid=104313291502286347023&amp;rtpof=true&amp;sd=true</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college employs various types of staff, encompassing both teaching and non-teaching roles. These categories include:

1. Teaching and non-teaching staff under the covered scheme from DHE: The performance appraisal system for this category follows the guidelines and regulations set by the government,

specifically the Department of Higher Education (DHE). Staff members receive their Annual Confidential Reports (ACRs), and the appraisal process adheres to the procedures outlined by the government.

2. Teaching and non-teaching staff employed by the parent organization, DAV College Managing Committee, New Delhi: The DAV College Managing Committee (DAVCMC), as the parent organization, employs staff using the same criteria for performance appraisal. The evaluation process aligns with the standards set by DAVCMC to ensure consistency in assessing the staff's performance.
3. Teaching and non-teaching staff on a contract basis: For staff employed on a contractual basis, the Heads of Departments (HODs) are responsible for the performance appraisal. The HODs collect Performance Appraisal (PA) forms from all staff members under their purview. They supplement these forms with their own comments, considering factors such as academic results, feedback from students, and contributions to college activities. This comprehensive approach forms the basis of the annual performance assessment system.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1HG5apasvynK6szoZ-22wQLPC3YkX7nh2/view?usp=sharing">https://drive.google.com/file/d/1HG5apasvynK6szoZ-22wQLPC3YkX7nh2/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college manages financial records at two distinct locations: one for government grants, encompassing salaries, scholarships, and RUSA grants for aided staff (Grant-in-aid or GIA), and the other for the self-financing program (SFS), which covers contractual staff salaries. Both GIA and SFS are subject to external audits conducted by auditors appointed by the DAV College Managing Committee, New Delhi. The GIA accounts undergo additional scrutiny by auditors designated by the government, and their reports are submitted under

section 10(23c) of the Income Tax Act of 1961.

The audit process thoroughly examines all revenue and expenditure categories, meticulously reviewing the purchase register and dead stock register. Criteria for book maintenance and access registers are also scrutinized. Any identified discrepancies or procedural issues are promptly addressed, ensuring that all queries are resolved. A dedicated register maintains records for the past five years, facilitating easy reference alongside the audit reports.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/10K8FlOVXECI5Uu6A9DUBxPXJXOYxqWJP/view?usp=sharing">https://drive.google.com/file/d/10K8FlOVXECI5Uu6A9DUBxPXJXOYxqWJP/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.13

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The primary revenue stream for the college is generated through general fee collections from students. Currently, the college does

not possess a GST number, but plans are underway to obtain one in the future. Additionally, the college has received occasional support for various activities from grants provided by both government (UGC, DGHE, NAAC, etc.) and non-government entities. This diversified funding approach is expected to enhance financial resources. Philanthropic sources also contribute to the college's funds.

All expenses funded by these resources undergo careful budgeting and are approved by the respective committee and the principal. A detailed report on the utilization of funds is submitted to the funding agency upon completion of the related activities, if deemed necessary.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/10K8FlOVXECI5Uu6A9DUBxPXJXOYxqWJP/view?usp=drive_link">https://drive.google.com/file/d/10K8FlOVXECI5Uu6A9DUBxPXJXOYxqWJP/view?usp=drive_link</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has played a pivotal role in institutionalizing and enhancing two significant practices at the college:

1. **Extra Mural Activities (EMA) and Sports:** While the college has a history of participation in EMA and sports activities, the IQAC has brought a heightened focus to these endeavors. It has become a regular practice to actively seek, identify, and train talented individuals, providing them with platforms to showcase their skills at various levels—district, zonal, inter-zonal, university, national, and international. To support these activities, the college has established dedicated facilities such as a well-equipped theatre, dance and music sections, a shooting range, a yoga center, and a gymnasium.
2. **Social Outreach:** The college, under the guidance of IQAC, has consistently sought to identify areas in society where support can make a meaningful impact on stakeholders. The aim is to contribute to the betterment of these communities, aiding them in achieving their goals. The college focuses on creating awareness of self-worth, providing facilities to improve

living conditions, stimulating self-reliance and self-development, and encouraging, training, and enabling local residents. The emphasis is on fostering long-term development in these areas.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1JUuN-NSz1DMm_d6URgvLAl2Fs9wjbA6v/edit?usp=sharing&amp;ouid=104313291502286347023&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1JUuN-NSz1DMm_d6URgvLAl2Fs9wjbA6v/edit?usp=sharing&amp;ouid=104313291502286347023&amp;rtpof=true&amp;sd=true</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution's success can be attributed to its commitment to quality initiatives. Regular performance reviews are conducted at various levels by concerned conveners or department heads, and further discussions take place at the IQAC forum during quarterly meetings. Any identified areas for improvement are promptly addressed. Despite challenges posed by the pandemic, the college seamlessly adapted to the online medium, complementing offline methods when necessary. This approach bolstered the teaching and learning process through additional lectures, extension lectures, tailored support for students of varying abilities, group discussions, and engaging activities like PPT, QUIZ, SLOGAN WRITING, POSTER MAKING, ESSAY WRITING competitions,. Moreover, the college actively participated in essential social services, supporting local administration with surveys, vaccinations, Rallys, swachhta abhiyan, camps, tree plantation and distribution of food. Through these concerted efforts, the college continues to thrive, delivering holistic education while serving the community during these unprecedented times.

File Description	Documents
Paste link for additional information	<a href="https://davccfbd.ac.in/wp-content/uploads/2024/02/AISHE-REPORT.pdf">https://davccfbd.ac.in/wp-content/uploads/2024/02/AISHE-REPORT.pdf</a>
Upload any additional information	No File Uploaded

<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	<b>A. All of the above</b>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://davccfbd.ac.in/wp-content/uploads/2024/02/AISHE-REPORT.pdf">https://davccfbd.ac.in/wp-content/uploads/2024/02/AISHE-REPORT.pdf</a>
Upload e-copies of the accreditations and certifications	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As a co-educational institution, we prioritize gender equality, ensuring that female students have equal opportunities in all courses. Our commitment to non-discrimination begins from the admission process and extends throughout the college experience. To promote gender sensitivity, equity, and women empowerment, we actively organize various activities through the Women Cell and different departments. The college hosts lectures, workshops, spiritual activities, Havan Yajnas, and courses on the Art of Living.

To address concerns related to student well-being, we have established dedicated support structures, including an Anti-Sexual Harassment Cell, a Grievance Cell, and a Student Welfare Committee. Our commitment to equality is reflected in the provision of special facilities such as separate washrooms, sanitation facilities, and common rooms. Gender sensitization sessions are conducted for all students, with separate sessions for boys and girls, as well as



combined sessions.

Recognizing the importance of security, we have implemented specific measures, including CCTV cameras across the college campus. Additionally, we have distinct units of NCC, NSS, and YRC tailored for female students. These initiatives collectively contribute to fostering a safe, inclusive, and supportive environment for all students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://docs.google.com/document/d/1eU2wAMtd-xFf6w07mmXZLpZKSHjRpyRY/edit?usp=sharing&amp;ouid=104313291502286347023&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1eU2wAMtd-xFf6w07mmXZLpZKSHjRpyRY/edit?usp=sharing&amp;ouid=104313291502286347023&amp;rtpof=true&amp;sd=true</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://docs.google.com/document/d/16ykDM7BPo75ppe2bmCgrqaTfTU7nn-Rl/edit?usp=sharing&amp;ouid=104313291502286347023&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/16ykDM7BPo75ppe2bmCgrqaTfTU7nn-Rl/edit?usp=sharing&amp;ouid=104313291502286347023&amp;rtpof=true&amp;sd=true</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The primary components of solid waste in our premises consist mainly of green tree leaves and twigs shed by plants and trees. Canteen waste and general refuse are separated into bio and non-bio categories. Bio waste undergoes processing in pits to transform it into fertilizer, while non-bio waste is handed over to an authorized agency appointed by the Municipal Corporation, Faridabad.

Liquid waste, predominantly comprising washroom wastewater, is directed into well-established sewers. Waste water from RO purifiers is collected and utilized for cleaning purposes. Chemistry lab wastewater, resulting from the neutralization of used salts and chemicals, also flows into the sewer system. Four rainwater harvesting systems are in place to conserve water and prevent waterlogging.

E-waste is managed with the assistance of an external party specializing in electronic maintenance. Waste recycling is accomplished through pits that convert bio waste into fertilizer and through the utilization of electric machines designed for the same purpose. Importantly, our college activities and curriculum do not generate biomedical, hazardous chemicals, or radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for**

A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities**

B. Any 3 of the above

(Divyangjan) accessible website, screen-reading software, mechanized equipment 5.  
 Provision for enquiry and information :  
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college fosters an inclusive environment based on fairness, adhering to government and regulatory guidelines. Our academic community includes teachers and students from diverse backgrounds, encompassing various religions, states, social strata (SC, ST, OBC, Diviyang, displaced Kashmiri), and linguistic diversity. Seat reservations align with government policies, promoting equal representation.

Inclusivity is evident in our celebration of festivals, ensuring representation of all religions. Various programs, such as poetry sessions, one-act plays, and shloka uccharan, contribute to a rich cultural tapestry. The medium of instruction is both English and Hindi, as appropriate.

Respect and dignity are extended to everyone in all interactions and opportunities, regardless of their affiliation with any segment of our diverse society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is fully committed to fulfilling its responsibility in sensitizing both students and employees to their constitutional duties as responsible citizens. To achieve this, the college consistently organizes a variety of programs and activities through its diverse departments, committees, clubs, and organizations like NCC, NSS, Youth Red Cross, and Red Ribbon Club. Certain professional programs mandated by the university incorporate subjects and chapters focused on human rights and constitutional rights into the curriculum.

The NCC and NSS units actively engage in community service as part of their sensitization efforts, serving the local community. The college employs various platforms such as webinars, lectures, skits, debates, and symposia to enhance awareness on values among students. Regular hawan yajyas are conducted in the dedicated yagayshala by both staff and students.

National and international commemorative days are celebrated through webinars, lectures, and cultural activities. The college endeavors to leverage instances and narratives from our national legacy to impart valuable lessons. Additionally, in fulfilling its social responsibility, the college organizes blood donation camps and vaccination drives. Both staff and students actively contribute to campaigns against pulse polio and COVID, supporting the local administration.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/1w4Ax22zwW6xycAiIfKDebsFCkHVwOy-f/view?usp=sharing">https://drive.google.com/file/d/1w4Ax22zwW6xycAiIfKDebsFCkHVwOy-f/view?usp=sharing</a>
Any other relevant information	<a href="https://drive.google.com/file/d/1w4Ax22zwW6xycAiIfKDebsFCkHVwOy-f/view?usp=sharing">https://drive.google.com/file/d/1w4Ax22zwW6xycAiIfKDebsFCkHVwOy-f/view?usp=sharing</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To instill a sense of patriotism and a commitment to cultural heritage among the youth, the college is dedicated to drawing inspiration from our national legacy, using instances and stories to achieve this goal. National and international commemorative days are regularly observed through webinars, lectures, and cultural activities. Some of these significant occasions include Republic Day, Independence Day, Swami Vivekananda Jayanti, Martyrs' Day, Earth Day, International Women's Day, International Yoga Day, World Environment Day, International and National Hindi Diwas, World Drug Day, National Youth Day, Communal Harmony Day, and Flag Day.

Additionally, various cultural festivals such as Diwali, Holi, Lohri, Teej, Baisakhi, etc., are celebrated to enrich the cultural life of both staff and students. These celebrations often feature the presence of distinguished and honored individuals. The college's NCC, NSS, and various units, clubs, and committees actively organize and participate in these diverse cultural activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

We have a number of best practices being pursued in our College. However, five of them are being elaborated below. The link at College website is <https://davccfbd.ac.in/wp-content/uploads/2024/02/best-practices-22-23.pdf> :

1. Introduction of need based courses at UG and PG levels 2. All out efforts for the holistic development of our students. 3. Social Outreach 4. Tree Plantation 5. Propagating Spiritual and Ethical Values The details of the practices are attached below.

File Description	Documents
Best practices in the Institutional website	<a href="https://davccfbd.ac.in/wp-content/uploads/2024/02/best-practices-22-23.pdf">https://davccfbd.ac.in/wp-content/uploads/2024/02/best-practices-22-23.pdf</a>
Any other relevant information	<a href="https://davccfbd.ac.in/wp-content/uploads/2024/02/best-practices-22-23.pdf">https://davccfbd.ac.in/wp-content/uploads/2024/02/best-practices-22-23.pdf</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As an educational institution, the vision, priority, and focus have all been directed towards the academic domain. All other activities are positioned in the periphery to complement and enhance the academic sphere, aiming for a holistic impact on student development. The college places significant emphasis on student well-being right from the admissions stage, providing department-wise counseling and help desks to guide students in choosing appropriate

academic paths.

Induction programs are meticulously organized to furnish new students with comprehensive information, including timetables and lesson plans. The college adheres to specific government statutory guidelines related to issues such as ragging, vaccination, and sanitization. Special attention is given to slow learners, while meritorious students receive tailored support to achieve outstanding results. Every class is assigned mentors for personalized guidance.

A myriad of co-curricular and extracurricular activities spanning cultural, sports, NCC, NSS, YRC, Legal Literacy Cell, and various other clubs and committees are organized, encouraging widespread student participation. Eminent speakers and experts are invited to share insights on crucial aspects, such as syllabus subjects, practice sessions, workshops, webinars, and spiritual activities, providing a complementary thrust to academic performance and fostering the overall development of students who will, in turn, contribute to society in the future.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- Increase the number of offering Add-on Courses/Certificate programs.
- Improve the student-teacher ratio.
- Make efforts to receive research grants from government or non-government agencies.
- Motivate teachers for research publication.
- Expand industry collaborations for internship opportunities and guest lectures.
- Enhance infrastructure with updated technology and facilities.
- Strengthen community outreach programs for social impact.
- Promote a culture of innovation and entrepreneurship among students.
- Improve alumni engagement through networking events and mentorship programs.
- Implement sustainable practices for campus operations and curriculum development.