

DAV CENTENARY COLLEGE FARIDABAD**Summary of Lesson Plans of College Faculty**

Name of Asst/Associate Professor : Snehlata

Class & Section: BBA gen2ND SEM A,B,C

Subject: Computer Application in management

Academic Session 2023-24 Even Sem

	Date	Topics to be covered
Week 1	01.01.2024	Introduction to Computers
	02.01.2024	History
	03.01.2024	basic anatomy, Structure
	04.01.2024	operating system-History, Advantages, disadvantages
	05.01.2024	Types of operating system
	06.01.2024	Memory-History, Advantages, disadvantages
	07.01.2024	Sunday
Week 2	08.01.2024	Types of Memory
	09.01.2024	input devices, its Types
	10.01.2024	output devices, its Types
	11.01.2024	types of computers
	12.01.2024	hardware
	13.01.2024	Software
	14.01.2024	Sunday
Week 3	15.01.2024	Types of Software-Application & System
	16.01.2024	Networking-Advantage
	17.01.2024	Guru Govind Singh Jayanti
	18.01.2024	Network types
	19.01.2024	class discussion
	20.01.2024	class discussion
	21.01.2024	Sunday
Week 4	22.01.2024	Network devices
	23.01.2024	Types of Network devices
	24.01.2024	network connection-PPP
	25.01.2024	wireless networking
	26.01.2024	Republic Day
	27.01.2024	Security, Types of Security
	28.01.2024	Sunday
	29.01.2024	Practical Assignment
Week 5	30.01.2024	Practical Assignment
	31.01.2024	Virus
	01.02.2024	firewalls-Advantages, disadvantages
	02.02.2024	Types of firewalls
	03.02.2024	Assignment for Unit 1 and 2
	04.02.2024	Sunday
Week 6	05.02.2024	Practical Assignment
	06.02.2024	Practical Assignment
	07.02.2024	www
	08.02.2024	search engines

	09.02.2024	IP addressing
	10.02.2024	web hosting
	11.02.2024	Sunday
Week 7	12.02.2024	Practical Assignment
	13.02.2024	Practical Assignment
	14.02.2024	Chotu Ram Jayanti
	15.02.2024	web publishing
	16.02.2024	web browsers
	17.02.2024	chatting
	18.02.2024	Sunday
Week 8	19.02.2024	Practical Assignment
	20.02.2024	Practical Assignment
	21.02.2024	class revision
	22.02.2024	Assignment 2 discussed
	23.02.2024	Ppt presentation by students
	24.02.2024	Ravidas Jayanti
	25.02.2024	Sunday
Week 9	26.02.2024	Practical Assignment
	27.02.2024	Practical Assignment
	28.02.2024	E-Mailing
	29.02.2024	Question Discussion of papers
	01.03.2024	Question Discussion of papers
	02.03.2024	class revision
	03.03.2024	Sunday
Week 10	04.03.2024	Practical Assignment
	05.03.2024	Practical Assignment
	06.03.2024	Test
	07.03.2024	Class discussion
	08.03.2024	Maha Shivratri
	09.03.2024	Class discussion
	10.03.2024	Sunday
Week 11	11.03.2024	Practical Assignment
	12.03.2024	Practical Assignment
	13.03.2024	computer applications in different Field
	14.03.2024	computer applications-advantages and limitations
	15.03.2024	use in offices
	16.03.2024	Class discussion
	17.03.2024	Sunday
Week 12	18.03.2024	Practical Assignment
	19.03.2024	Mahaveer jayanti
	20.03.2024	Class test 2
	21.03.2024	Class discussion
	22.03.2024	Class discussion
	23.03.2024	Holi Vacations
	24.03.2024	Holi Vacations

Week 13	25.03.2024	Holi Vacations
	26.03.2024	Holi Vacations
	27.03.2024	Holi Vacations
	28.03.2024	Holi Vacations
	29.03.2024	Holi Vacations
	30.03.2024	Holi Vacations
	31.03.2024	Holi Vacations
Week 14	01.04.2024	Practical Assignment
	02.04.2024	Practical Assignment
	03.04.2024	computer applications-education
	04.04.2024	computer applications- institutions
	05.04.2024	computer applications- healthcare
	06.04.2024	Video Conferencing
	07.04.2024	Sunday
Week 15	08.04.2024	Practical Assignment
	09.04.2024	Practical Assignment
	10.04.2024	Intranet,Extranet,Internet-advantages and limitations
	11.04.2024	ID-ul-Fitar
	12.04.2024	Class discussion
	13.04.2024	Vaishakhi
	14.04.2024	Sunday
Week 16	15.04.2024	Practical Assignment
	16.04.2024	Practical Assignment
	17.04.2024	Ram Navmi
	18.04.2024	TPS(Transaction Information System)
	19.04.2024	OAS(office Automation System)
	20.04.2024	DSS(Descision Support System)
	21.04.2024	Sunday
Week 17	22.04.2024	Data, information
	23.04.2024	information and types
	24.04.2024	Information systems- types
	25.04.2024	MIS(Management Information System)
	26.04.2024	Internet-Advantages, Disadvantages
	27.04.2024	ISP(Internet Services Provider)
	28.04.2024	Sunday
	29.04.2024	Multimedia applications in business
	30.04.2024	Multimedia applications in marketing
	1.05.2024	Examinations