

**DAV CENTENARY COLLEGE FARIDABAD****Summary of Lesson Plans of College Faculty**

Name of Asst/Associate Professor : Dr. Surbhi

Class &amp; Section: BBA IV SEM (A,B,C)

Subject: HUMAN RESOURCE MANAGEMENT

Academic Session 2023-24 Even Sem

	Date	Topics to be covered
Week 1	01.01.2024	Introduction to human resource management
	02.01.2024	Nature & characteristics of HRM
	03.01.2024	Objectives of human resource management
	04.01.2024	HRM policies
	05.01.2024	Guru Govind Singh Birthday
	06.01.2024	HRM in globally competitive environment
	07.01.2024	Sunday
Week 2	08.01.2024	HRM IN Globally competitive environment
	09.01.2024	Strategic HRM
	10.01.2024	HR outsourcing
	11.01.2024	BPO
	12.01.2024	KPO
	13.01.2024	KPO
	14.01.2024	Sunday
Week 3	15.01.2024	class discussion
	16.01.2024	Assignment I discussed
	17.01.2024	Guru Govind Singh Jayanti
	18.01.2024	HRM Planning
	19.01.2024	HRM planning
	20.01.2024	Job Analysis
	21.01.2024	Sunday
Week 4	22.01.2024	Job Analysis
	23.01.2024	Job Analysis
	24.01.2024	Job Design
	25.01.2024	Employee Involvement
	26.01.2024	Republic Day
	27.01.2024	Employee involvement
	28.01.2024	Sunday
	29.01.2024	Flexible work schedule
Week 5	30.01.2024	Recruitment
	31.01.2024	Process of Recruitment
	01.02.2024	Sources of Recruitment
	02.02.2024	Sources of Recruitment
	03.02.2024	Sources of Recruitment
	04.02.2024	Sunday
Week 6	05.02.2024	Sources of Recruitment
	06.02.2024	Selection Procedure
	07.02.2024	Steps of Selection
	08.02.2024	Placement

	09.02.2024	Induction
	10.02.2024	rightsizing
	11.02.2024	Sunday
Week 7	12.02.2024	PPT presentation on various topics covered
	13.02.2024	PPT presentation on various topics covered
	14.02.2024	Chotu Ram Jayanti
	15.02.2024	PPT presentation on various topics covered
	16.02.2024	PPT presentation on various topics covered
	17.02.2024	Employee Training Methods
	18.02.2024	Sunday
Week 8	19.02.2024	Employee Training Methods
	20.02.2024	Employee Training Methods
	21.02.2024	Cross - Cultural Training
	22.02.2024	Designing Development Programme
	23.02.2024	techniques of Executive Development
	24.02.2024	Ravidas Jayanti
	25.02.2024	Sunday
Week 9	26.02.2024	Career Planning and Development
	27.02.2024	Career Planning and Development
	28.02.2024	Employee Retention
	29.02.2024	Succession Planning
	01.03.2024	Revision of unit III
	02.03.2024	Enhancing and rewarding performance
	03.03.2024	Sunday
Week 10	04.03.2024	Performance management system
	05.03.2024	Establishing rewards
	06.03.2024	Performance appraisal Methods
	07.03.2024	Performance appraisal Methods
	08.03.2024	Maha Shivratri
	09.03.2024	Performance Management System
	10.03.2024	Sunday
Week 11	11.03.2024	Pay plans
	12.03.2024	Employee benefits
	13.03.2024	Employee benefits
	14.03.2024	Ensuring a safe and healthy work environment
	15.03.2024	Ensuring a safe and healthy work environment
	16.03.2024	Industrial safety
	17.03.2024	Sunday
Week 12	18.03.2024	Industrial safety
	19.03.2024	Mahaveer jayanti
	20.03.2024	Industrial Accidents
	21.03.2024	Industrial Accidents
	22.03.2024	Compensation Management
	23.03.2024	Holi Vacations
	24.03.2024	Holi Vacations

Week 13	25.03.2024	Holi Vacations
	26.03.2024	Holi Vacations
	27.03.2024	Holi Vacations
	28.03.2024	Holi Vacations
	29.03.2024	Holi Vacations
	30.03.2024	Holi Vacations
	31.03.2024	Holi Vacations
Week 14	01.04.2024	Compensation Management
	02.04.2024	Compensation Management
	03.04.2024	Compensation Management
	04.04.2024	Compensation Management
	05.04.2024	Fringe benefits
	06.04.2024	Fringe benefits
	07.04.2024	Sunday
Week 15	08.04.2024	Fringe benefits
	09.04.2024	Revision
	10.04.2024	Competency based HRM
	11.04.2024	ID-ul-Fitar
	12.04.2024	Competency based HRM
	13.04.2024	Vaishakhi
	14.04.2024	Sunday
Week 16	15.04.2024	Competency based HRM
	16.04.2024	Competency based HRM
	17.04.2024	Ram Navmi
	18.04.2024	Revision
	19.04.2024	Revision
	20.04.2024	PPT presentation on various topics covered
	21.04.2024	Sunday
Week 17	22.04.2024	PPT presentation on various topics covered
	23.04.2024	PPT presentation on various topics covered
	24.04.2024	PPT presentation on various topics covered
	25.04.2024	Previous year Question Papers discussed
	26.04.2024	Previous year Question Papers discussed
	27.04.2024	Important Questions Discussed
	28.04.2024	Sunday
	29.04.2024	Important Questions Discussed
	30.04.2024	Revision
	1.05.2024	Examinations





