



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		DAV CENTENARY COLLEGE FARIDABAD
• Name of the Head of the institution		DR. SAVITA BHAGAT
• Designation		OFFICIATING PRINCIPAL
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		01292415044
• Mobile no		9873400012
• Registered e-mail		info@davccfbd.com
• Alternate e-mail		naacdavccfbd@gmail.com
• Address		NIT-3
• City/Town		Faridabad
• State/UT		Haryana
• Pin Code		121001
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Urban
• Financial Status		Grants-in aid

• Name of the Affiliating University	MAHARSHI DAYANAND UNIVERSITY, ROHTAK				
• Name of the IQAC Coordinator	MR. JITENDER DHULL				
• Phone No.	9999249400				
• Alternate phone No.	9953896939				
• Mobile	9999249400				
• IQAC e-mail address	info@davccfbd.com				
• Alternate Email address	info@davccfbd.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://davccfbd.ac.in/wp-content/uploads/2023/08/Final-AOAR-2020-21-May-2023.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://davccfbd.ac.in/wp-content/uploads/2023/08/academic-calender-2021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.75	2003	21/03/2003	20/03/2008
Cycle 2	A	3.11	2015	15/11/2015	14/11/2020
6.Date of Establishment of IQAC			16/02/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	RUSA 2.0	RUSA 2.0	2019	2 Cr	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>This session was partially affected adversely due to the Covid-19 Pandemic. However, the college continued the teaching process through online as well as offline mode, as and when found appropriate. The students were provided with PPTs, You Tube video lectures, written notes, e- Library facility. Facilities like Zoom, Google Meet etc. were extensively used. As a result the faculty and students have become quite e- friendly users. In order to help the students overcome the uncertainty and fear brought on by the COVID-19 pandemic, the college arranged a variety of activities aimed at fostering their holistic development. These activities included hawan (a sacred ritual), bhajans (devotional songs), lectures, competitions, camps, seminars, and educational visits and tours.</p>		
<p>A one-day webinar on the NAAC Accreditation process was successfully organized for the staff members, with the primary objective of creating awareness about the essential documentation and procedures involved in obtaining NAAC accreditation. Furthermore, in an effort to bolster the skills and understanding of our non-teaching staff, a one-day training program on Goods and Services Tax (GST) was also conducted. This program was designed to provide comprehensive insights into the various aspects of GST, enabling our non-teaching staff to navigate GST-related processes with efficiency and accuracy. Two National level seminars were especially organized on</p>		

NEP 2020 to create the awareness and understanding among the teachers.

In the current academic session, several value-added courses such as Graphic Designing, Digital Marketing, Beauty and Wellness, Banking and Financial Literacy, and Management Information Systems (MIS) were introduced. The college has also signed 8 MOUs with the different bodies to provide better education and training to the students. The introduction of these diverse courses reflects the institution's commitment to providing a well-rounded and enriching learning experience, catering to the varied interests and professional aspirations of its academic community.

Our college IQAC consistently encourages and supports various clubs, societies, and cells of the college to organize extension activities and outreach programs. These initiatives encompass a wide range of social welfare activities, including Blood Donation Camps, tree plantation drives, Vaccination Camps, Swachhta Abhiyan (Cleanliness Campaign), Drug De-addiction programs, initiatives on Gender Issues, and promoting Communal Harmony. These activities are conducted in collaboration with both government and non-government organizations, aiming to actively involve students in contributing to the betterment of society. Furthermore, the college IQAC places great importance on celebrating almost all significant National and International Days. This emphasis on commemoration reflects the institution's commitment to creating a holistic and socially aware learning environment, instilling in students a sense of responsibility and cultural awareness.

The IQAC was steadfast in its commitment to promoting research excellence at our institution and had organized a series of impactful events in the session. A seven-day Faculty Development Program (FDP) on Research Methodology was conducted in a blended mode, commencing on 24th June 2022. This FDP equipped faculty and researchers with essential research skills and methodologies. In addition, a highly beneficial one-day workshop was held, focusing on the art of writing and publishing research papers in Scopus-indexed journals. Three day FDP was organised on research and innovation too. Furthermore, a one-day seminar centered around Research Planning and Scientific Writing was organised. Esteemed experts in the field shared their knowledge, empowering participants with effective strategies for planning research endeavours and honing their scientific writing skills.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p data-bbox="124 226 735 297">Introduction of New Vocational Course</p>	<p data-bbox="799 226 1453 1093">The college has recently added a new vocational course, B.Voc Retail Management, which has been officially approved by MDU, Rohtak. This addition was made to offer students more diverse options and opportunities for their academic and career pursuits. the college's plan of action for the new course, B.Voc Retail Management, involves developing a relevant curriculum with input from academic experts. Adequate resources will be allocated, and faculty members will receive specialized training. Collaborations with local retail businesses will offer students real-world exposure and networking opportunities.</p>
<p data-bbox="145 1133 715 1205">Introduction of New Skill Oriented value added courses</p>	<p data-bbox="799 1133 1453 1749">In the current academic session, several value-added courses such as Graphic Designing, Digital Marketing, Beauty and Wellness, Banking and Financial Literacy, and Management Information Systems (MIS) were introduced. The introduction of these diverse courses reflects the institution's commitment to providing a well-rounded and enriching learning experience, catering to the varied interests and professional aspirations of its academic community.</p>
<p data-bbox="116 1787 746 1899">Students should be exposed to a few Soft and ICT Skill Development Programs</p>	<p data-bbox="847 1787 1401 1899">17 Soft skills and 6 ICT programs were organized for students in the college.</p>
<p data-bbox="116 1939 746 2051">Full attempt should be made by the admission committee to fill all seats during the admission</p>	<p data-bbox="807 1939 1437 2051">Committees for various tasks related to admission process were formed and deputed. Almost</p>

process	all seats were filled in UG programs (except a few reserved seats for SC candidates in a few programs).
Due to restrictions caused by pandemic, few classes during the session should continue through online mode, in addition to the offline mode as required by the government and guidelines should be followed and publicized.	Complied
Students should be exposed to a few Life skills Development Programs	14 such life skills programs were organized for students in the college. College also celebrated Swami Dayanand Saraswati Birth Anniversary by organizing various activities under Swami Dayanad Saraswati Pakhwada in association with Arya Samaj Unit of Haryana.
Celebration of Azadi ka Amrit Mohatasav	As per the govt. guidelines, our college organized various types of activities such as Vijay Yatra, Tiranga Bicycle Rally, Online Essay Writing Competition, Dental Checkup Camp, Van Mohatsav Program, yoga activities in 75 Crore Surya Namskar Abhiyan, Ved Prachar Saptah etc to celebrate Azadi ka Amrit Mohatsav
College should keep up celebrating important commemorative days	A number of important National and International Commemorative Days and festivals were Celebrated.
As a gesture towards community service, Blood Donation and Vaccination Camps should be organised by the college	One Covid Vaccination Camp was conducted on 8th Oct. 2021 for staff (Teaching & Non-Teaching), students and the neighborhood citizens in collaboration with. BK Hospital (Govt.). Two Blood Donation Camps were conducted on 12th Nov 2021 and 13th June 2022

	<p>where more than 200 units were collected. NSS Unit of the college organizes 7 days NSS camp from 24-30 march 2022. The college is committed to provide such community service in future also.</p>
<p>Due attention should be paid to gender equality and grievance redressal</p>	<p>The college has actively addressed women's development and hygiene concerns among its girl students. Several programs focusing on gender issues, such as crimes against women, Girl Child Feticide, Gender inequality, and women empowerment, were organized. Additionally, extension lectures were conducted to raise awareness about girls' health and hygiene, aiming to empower them with knowledge and promote their well-being. The Grievance Redressal Cell has been made active for taking care of the students for internal as well as external grievances.</p>
<p>Academic Webinars/ Seminars as well as various competitions should be organized at different levels</p>	<p>36 number of Webinars/ Seminars, 26 number of competitions were organized by the different departments and cells of the college</p>
<p>To Promote research FDP/ Workshop/ Training should be organized for teaching and non-teaching staff members</p>	<p>7 no. of FDP/ Workshop/ Training programs were organized</p>
<p>Teachers should write and publish more and more research papers/ books/ chapters etc.</p>	<p>15 number of research papers were published in UGC Care/ peer reviewed Journal and 7 Chapters in edited book/conference proceedings have been published. One Edited book and II issue of college Journal are there in the process of writing. Three</p>

	<p>research papers were published in the special issue of literary voice, a listed journal in UGC Care Group II. This special issue covered selected papers presented in International Conference organized by our college.</p>
<p>Focus on more collaborations and linkages</p>	<p>8 MOUs were signed during the session with 51 number of linkages for research, training, internships, student exchange etc.</p>
<p>Non Ph.D. faculty should pursue Ph.D. Programs</p>	<p>Two faculty members from the department of commerce SFS were awarded Ph.D. degree and more than 15 teachers are pursuing their Ph.D. from various state/private universities</p>
<p>Infrastructure augmentation</p>	<p>The institution is planning to proceed with another phase of solar plant installation to promote the concept of save energy. One RO water purifier has been installed for providing drinking water The AKSHAY RO Water system installed outside the college premises has been ingeniously connected to the underground water level within the college. This innovative setup effectively prevents water wastage and enables the utilization of the treated water for gardening purposes. The college previously acquired a composite machine, which has now been put into operation to transform waste into 25 kg of manure daily. During this session, the manure has been utilized by the college itself as well as by neighboring areas outside the college premises.</p>

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
DAV COLLEGE MANAGING COMMITTEE, NEW DELHI	27/07/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	14/01/2023

15. Multidisciplinary / interdisciplinary

Our college runs 3 PG and 12 UG Courses. In various discipline courses cater to a number of different disciplines, including Arts, Commerce, Science, Management and Computers, resulting in a multidisciplinary institution. The details of these courses are as follows:

Discipline	Course Name
Computers	BCA
	MSC CS (PG)
	BSC CS
COMMERCE	B.COM
	B.COM HONS
	B.COM TPP
	B.COM CA
	M.COM (PG)
MANAGEMENT	BBA
	BBA CAM
	BTTM
	B.VOC RETAIL MANAGEMENT
ARTS	BA
	BAJMC
	MA ENGLISH (PG)
SCIENCE	BSC NM

The college tries to integrate the efforts towards having an

interdisciplinary approach while designing and planning co-curricular and extra curricular activities.

16. Academic bank of credits (ABC):

our college runs 3 PG and 12 UG Courses. Credit Based system has been started by the affiliating University only a few years back. Storing of the credits in the Academic bank of credit (ABC) form in PG Courses has not been started yet. In UG courses the university does not offer any credit system of award.

17. Skill development:

producing skilled and employment ready professionals. The Curriculum of most of the courses includes courses and subjects which have been designed by the affiliating university to include knowledge and practice for skill development of the students. They have practical, Laboratory part in their curriculum. They also undergo internships for a certain number of weeks as prescribed by the university. In addition to that the college on its own has developed curriculum of a few add on and valued added courses such as:

1. Management Information System
2. Beauty and wellness

The College also keeps on following the schemes run by State/Central Government towards skill development. The college also plans small period workshops, Training and special lectures for students to imbibe professional as well as life skill programs.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college uses the language of teaching as is prescribed by our affiliating university English and Hindi as applicable. Most of the professional courses are taught in English medium and rest in Hindi or both as opted by students. Though we do not have any online courses but we do use, as modern and efficient practice, teaching and helping students through online media such as Zoom/Google Meet/ You Tube, WhatsApp groups, E mail etc. The college also is very adept in organizing cultural programmes and exposing the students to the social and cultural heritage through inviting experts and knowledgeable personnel as resource person. Our college has been participating and winning cultural and sports competition trophies at zonal, Inter Zonal, University, National and International Level.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The College is committed to provide able and skilled manpower to the

society and industry. all courses run by the college aim at fulfilling the vision and mission of our college. The programmes and courses at PG and UG Level support the results and achievements desired at the end. Below are given the program objectives at UG and PG Level respectively. The university results and record of placements indicates the same. However a detailed document of the program objectives (POs), Program Specific Objectives (PSOs) and Course objective for each program are available at the institution website.

LINK: <http://davccfbd.ac.in/wp-content/uploads/2022/08/POs-PSOsand-COs-of-UG-1-1.pdf>

Programme Outcomes (POs) - General Higher Education Under Graduate Programs

PO1: Rational Thinking: Scan, Receive, Filter and apply such information in understanding thinking rationally and reach logically solutions to the impending problems.

PO2: Effective Communication: Proficiency in English and Hindi language in order to read, write and speak while developing communication skills to comprehend and present the ideas. Also learning use of ICT in communication.

PO3: Transaction Skills: Effectively dealing with people at individual or group/team level with appropriate stance.

PO4: Contributing towards Society and Nation: To develop ability to serve and contribute towards the society and nation through understanding of issues, developing opinions and constructive work with equal awareness of rights and duties and a strong civic sense.

PO5: Values and Ethics: To develop and empathic attitude towards all beings as well as nature and also inculcating the values like honesty, integrity, commitment, trust and a strong sense of fairplay.

sacredness of environment and imperative need for sustainable development.

PO7: Inculcating Self Learning Ability: To be able to grasp and adopt new knowledge and skills on the strength of their own understanding.

Program Outcomes (POs) of General Higher Education Programs (POST GRADUATE)

PO1. Greater understanding of the subject: Deeper understanding of the subject/field as compared to under graduates.

PO2. Inculcation of greater self-learning ability: Greater ability to understand concepts and imbibe skills on the strength of their mature understanding and stronger knowledge base, as compared to undergraduate students.

PO3. Contribution to Society: Ability to apply their greater knowledge and understanding of the subject for their own career

making as well as for the benefit of the society at large.

PO4. Values and Ethics: To further strengthen and hone the values acquired so far so that they can become enlightened and responsible global citizens.

PO5. Communication and Transactional Skills: To enable them to further strengthen their communication and transactional skills to make them more productive and aggregative and sound members of society.

20.Distance education/online education:

The college is affiliated to Maharishi Dayanand University, Rohtak. The University does not offer distance education courses in the programs run by our college.

Extended Profile

1.Programme

1.1	551
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	4335
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	826
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1296
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	94
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	13
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	66
4.2 Total expenditure excluding salary during the year (INR in lakhs)	85.91
4.3 Total number of computers on campus for academic purposes	410
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Our college is affiliated to Maharishi Dayanand University, Rohtak. So, we need to strictly follow syllabus regime and guidelines prescribed by Maharishi Dayanand University. The college departments also keep an eye on the needed changes in the syllabus and keep requesting the university departments to take a closer look and</p>	

modify the curriculum if they find it appropriate. Within each faculty department the workload is decided according to the university norms and right number of teachers is provided for the department; shortfall if any is fulfilled. The teachers are invited to take up the subjects of their specialization on self-declaration basis as far as possible with the critical approval of their Heads of Departments. In this way the whole syllabus and all subjects including project work is divided and allocated to respective teachers. Then the time table is worked out for the theory classes, practical lab classes and project work etc. as the need arises. Teachers make lesson plans and adhere to it properly. Lesson plans are submitted to the Principal through HODs of Departments. This process is followed by all departments of college for all the courses. Lesson plans are also displayed on notice boards and college website for students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://davccfbd.ac.in/lesson-plan/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college is affiliated to Maharishi Dayanand University, Rohtak. Academic calendar is provided by the University and the college is bound to follow the same. Classes are scheduled Monday through Saturday between the hours of 9:00 am and 2:30 pm. Some extra classes and other programs may also be scheduled beyond this time. The academic calendar contains important dates that keep students, faculty and other staff members of the college informed in advance and aligned to the calendar. Internal Evaluation in our college is based on the criteria of Attendance, Assignments & Class Performance and Internal/class test as recommended by the University. Internal marks are given by the college for every subject as per the weightages prescribed by the University. 20 % weightage marks are awarded internally for every subject as prescribed. If any student is absent on the day of the test, and then there is a provision for retest. The Internal Evaluation process is done very carefully by the teachers and they are also (the Internal Marks) checked by Head of the Department. At last, the Internal Evaluation, which is prepared by every department, is sent to the Maharishi Dayanand University, Rohtak for compilation of final results.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://davccfbd.ac.in/wp-content/uploads/2023/08/academic-calender-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

85

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

620

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college follows the curriculum specified and prescribed by the affiliating university. Full subject of Environmental Studies is taught to students of all streams. Also the students of BBA and BBA (CAM) courses are taught the full subject on Human Rights and Values. There are a number of activities undertaken and organized at college level to strengthen these desirable attributes. The students are encouraged to, and they learn practically by practicing tree plantation in and around the college; green practices; shunning the use of plastic; Observing 'No Vehicle Day' etc. The college premises is full of green trees and plants (more than 19000), grass, medicinal herbs, water fountains, Rain Water Harvesting etc. The college also organizes a number of special lectures by learned personalities regarding inculcation of values and ethics among the students. Being a coeducational institution, a large number of activities are organized on educating Gender Sensitivity, Equity, women empowerment etc. through women cell. A number of Lectures and

workshops are also held in the college for spiritual activities, Havan Yajnas etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

563

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

A. All of the above

**syllabus and its transaction at the institution
from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	https://davccfbd.ac.in/wp-content/uploads/2023/08/report-on-analysis-of-Student-Survey-2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://davccfbd.ac.in/wp-content/uploads/2023/08/report-on-analysis-of-Student-Survey-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1645

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

613

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college gives special attention to the needs of slow learners as well as advanced learners. At the outset of each session, after admissions, the students with a possibly weak stand on the subjects which they have not studied at school level are identifies, such subjects being Maths and Economics mostly. These students are given special classes right from the beginning so as to bring them up to par with their fellows. At a later stage, advanced learners are picked up from the class depending upon their performance. Special classes are planned beyond college studies for these advanced learners in various subjects decided by each department separately at their own level. All of them are also exposed to classes like Vedic Math, English speaking etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1gm0N_b-rtT_ah0DsxMiLIMjwCV0R7IQg/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4335	94

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college emphasizes all-round exposure of the students. Alongwith traditional book education, we use practical methodology too to strengthen the experience of learning. The students of BBA specifically obtain 8 weeks of training on summer internship and prepare a summer training report and a project report for the same in the 5th and 6th semester respectively. Students in Commerce stream also prepare such reports as a part of the curriculum. The college organises various dynamic learning experiences for the students. They undergo practical exercises in the calculative subjects. College organises programs for them such as: Interview Skills PPT Competitions Poster-Making Competitions Online Training Classes Workshops and Group Discussions Webinars Quiz Competitions, Science Exhibition etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://docs.google.com/presentation/d/1Ru4HmEnFDsA6a1EVwptVSirYabzLylaT/edit#slide=id.p1

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

We continued to utilize ICT-enabled tools for effective teaching after lockdown. following tools were used:

- 1. Blended Learning:** DBIT implemented a blended learning approach, combining traditional classroom teaching with ICTenabled tools. This approach allowed for a more interactive and engaging learning experience. The faculty incorporated various ICT tools during classroom sessions to enhance understanding and retention of the subject matter.
- 2. Multimedia Presentations:** Faculty members continued to use multimedia presentations with animations, videos, and online resources like you tube channel to deliver lectures.
- 3. Online Assessments:** Online assessmentof the students through google Quiz form were taken by the teachers. this will help in

providing instant feedback and also allowed for efficient evaluation of students' progress.

4. WhatsApp Groups: WhatsApp groups were utilized as communication platforms to make announcements, address queries, and share information among faculty members and students.

5. Professional Development: different departments organized webinars, workshops, and guest lectures by industry experts and alumni on various subjects. These sessions were conducted online, utilizing platforms like Zoom, google meet etc. and enabled students to gain insights into the latest developments in their fields of study.

6. Online Library Resources: Access to research journals, ebooks, and online library resources continued to be provided to faculty members and students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

94

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

928

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college attaches significant importance to the internal

evaluation system. It is used in the total evaluation of the performance and progress of the students. Internal Evaluation is based on the following: attendance, assignments, class performance and class tests. The university prescribes the criteria and weightages for each criterion. Internal marks are given by the college for every subject as prescribed by the university. Internal marks have 20% weightage in each subject and 80 marks are based on external evaluation. Internal evaluation is usually 10 marks for the Internal Test, 5 marks for Assignments & Class Performance and 5 marks for Attendance. If any student is absent on the day of the test, then there is a provision for a retest. This is further submitted to the Head of Department. The internal evaluation process is done very carefully by the teachers and the marks awarded are also (Internal Marks) checked by the Head of the Department for adherence. Finally, the internal evaluation, which is prepared by every department, is sent to the Maharishi Dayanand University, Rohtak for compilation of final results. Normally, it is sent through the university portal provided by the university for this purpose.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1cFPocqFNRGaRRoRBQIKJYrmvD5KlEuv/view?usp=drive_link

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal evaluation is carried out using the process of internal test twice in a semester as well as in the form of assignments for every subject by every teacher. There is no intervention from the university accept to distribute the 20 marks for each subject to be awarded through internal assessment. Student sometimes have minor grievances or rather problems during this process regarding their inability to attend the internal test due to any other commitment on the test date, be it sickness of themselves or family members. Problems reported by them are submitted to their respective HOD, who takes care of and addresses any such problem faced by any student. The HOD and respective subject teachers may allow retest or improvement test depending on the merit of the case.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/file/d/1Dv1S66k4DcX_weBpMoTlmgVCo8zWlnFK/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college runs mainly Under Graduate programs (13 under graduate programs) and 3 Post Graduate programs. Program Name BBA BBA (CAM) B.COM (PASS) B.COM (Comp. Application) B.COM (TPP- Tax Procedures and Practices) B.COM (HONS) B.SC (Comp. Science) B.SC (Non- Medical) BA (Bachelor of Arts -various subject options) BTTM(Bachelor of Tourism and Travel Management) BA-JMC (Bachelor of Arts-Journalism and Mass Communication) BCA (Bachelor of Comp. Science) B.VOC Retail Management M.COM MA (English)M.SC (Comp. Science) The Program Outcomes (POs) have been prepared and uploaded on the college website separately for UG and PG programs as: Common POs for all Under Graduate Programs Common POs for all Post Graduate Programs The Program Specific Outcomes (PSOs) have been prepared separately for each program and uploaded on the college website. The Course Outcomes (COs) for each course within each program have been prepared and uploaded on the college website. These are communicated to the teachers as well as students through the college website, syllabus prospectus, through the induction programs and continuously by the mentors and class teachers from time to time.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://davccfbd.ac.in/wp-content/uploads/2022/08/POs-PSOs-and-COs-of-UG-1-1.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college works according to the affiliating university's specified internal assessment scheme and adheres to their norms, carries out the internal assessment exercise(s), prepares the

evaluation and provides the awards. However, generally, the internal 20 marks are further distributed into three parts: 5 marks for proportionate attendance in the class, 5 marks for participation in activities and assignments in the class and the rest 10 marks are awarded based on the performance of the students in class tests. At the time of semester end, all the teachers work on the details and the final sum of the awarded internal marks are then uploaded on to the university portal for inclusion in the result of the students. The Program Outcomes and Course Outcomes are finally measured through various indicators like overall university results of the students, the internal awards received by the students, awards received by them in practical exams, their performance in the placement campaigns of the college, the number of students progressing to further higher education, the number of students clearing competitive exams for Govt. placements etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://davccfbd.ac.in/wp-content/uploads/2023/08/POs-PSOs-and-COs-of-UG-2021-22.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

848

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://docs.google.com/document/d/1PjMyj80bLIOMYWRJ3cG8wjpFci6I162o/edit?usp=drive_link&oid=104313291502286347023&rtpof=true&sd=true

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://davccfbd.ac.in/wp-content/uploads/2023/08/report-onanalysis-of-Student-Survey-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has good appetite for Research and innovation. In the past a few teachers have completed minor and major research project sanctioned and funded by agencies like UGC etc. The college has created state of the art infrastructure for supporting the research and innovation activities. We regularly organise seminar webinars and conferences at National and International levels. A number of computer labs, internet, Wi-Fi facility is provided for the purpose. A well-stocked library with more than 50000 books is always at disposal. College provide membership to INFLIBNET as a great resource. Large number of newspapers and journals has been subscribed. Books worth more than 190000 for a period of 14 years have been subscribed. Students are exposed to Entrepreneurship and a special cell 'Incubation and Innovation Cell' has been established in the college. The college also provide small amounts to Faculty and student as a fund to support their research expenses and also for participating in such activities organised by other external agencies at other places. Cross departmental FDPs are also organised for creation and distribution of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://davccfbd.ac.in/research/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

29

File Description	Documents
URL to the research page on HEI website	https://davccfbd.ac.in/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has been very active in delivering its duties towards society in the neighborhood community. The students are encouraged to very frequently participate in such activities as a drive to sensitize them towards social needs and how to help the community through their various efforts. Our students participate in rallies towards the curbing of social evils like banning the use of plastic, tobacco, drug, Swachh Bharat etc. They are also encouraged to serve the society through NSS and NCC. They have been donating blood in blood donation camps, conducting Pulse Polio Programmes, creating voter awareness etc. The NSS students in NSS camps extend their services to cleaning slum colonies. They have been engaged in planting trees in and around the college campus. The college also hosted a vaccination camp during COVID times.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1NjiH7PdZeTTb3JLLUrJ-kzXK2UemBwO/view?usp=drive_link
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

6

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2984

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

54

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Teaching-Learning facilities of high quality and in adequate quantity are created, upgraded and augmented from time to time. There are 66 quality class rooms and seminar halls in the college, provided with all the basic facilities like fans, lighting, exhaust fans, white boards, smart boards and LCDs, wi-fi where applicable, providing enough space for each student. They are provided with good-

condition furniture. The corridor and staircase walls are mostly tiled and provide a clean and pleasant ambience. The college has an auditorium with a capacity of 2000, all the modern gadgets for conferences and seminars and a stage for cultural activities with a theatre-like ambience. Computer laboratories are provided with 410 computers with internet facility. These computers, which are sufficiently equipped with the most recent software packages, are linked via LAN, the Internet and wi-fi. There is an On-Line Un-interrupted Power Supply (UPS). Every Lab has a dedicated Lab Instructor. We also have a separate dedicated language lab in the college with computers with special applications. The College has a spacious library having a large collection of text books, reference books, journals, magazines, college-owned software, an OPAC facility, an INFLIBNET facility and many journals and e-books.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1ME01wjVFtm4h6vhM47lnYuCeXDUgBPyp/edit?usp=sharing&oid=104313291502286347023&rtpof=true&sd=true

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

FACILITIES FOR CULTURAL ACTIVITIES The college participates in most cultural events at the university and in Govt. and non-Govt. hosted competitions. For this purpose, it provides competitive platforms at various levels at the zonal, inter-zonal, university, state, national as well as international level. There are separate rooms with musical instruments and costumes for various types of cultural activities in the college for music, theatre, dance, skits, literary events and fine arts. **Indoor Games Facilities** Shooting Range: Pistol and Rifle 10 Meter Range with 04 manual trolleys and 02 electronic imported units; Carrom, Chess and Table Tennis facilities; Yoga and Meditation Center, established in 2017-18; Sports Office; Pistols 02, Rifle 01, Archery Bow 02, Poles, Nets, Balls, Rackets, Shuttles, Yoga Mats etc. The Sports Facilities are adequate for sports like Archery, Volley Ball, Badminton, Tae-Kwondo, Chess, Kho-Kho, Table Tennis, a most modern Shooting Range, gymnasium facility, equipment for Yoga and Meditation, and a Meditation cum Healing Center for alternative healing practices. College has its sports in-charge and a yoga teacher. **Outdoor Games Facilities** The college has a large

ground, 265 feet * 159 feet, with twocourts for Volleyball, one court for Hand Ball, one court for Kho- Kho, one court for Archery and one court for Badminton.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://davccfbd.ac.in/sportsground/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1BEjR7hnbL1Y8zpFP6DjuMqIpA7ITmCk/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

35.18

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a spacious library having a very large collection of text books, reference books, journals, magazines, etc. under various classifications. The library systems have college-owned software on which the library operates. The library is also provided with a LAN facility for the computers and they are loaded with the library software having OPAC facility. The college also has facilities like INFLIBNET. The library aims to provide access to its printed resources, such as books and journals, for the use of faculty and students. The library's stock is increasing every year. In addition, there are mini libraries maintained at departmental level. The college spends on books, journals, subscriptions, inflibnet, OPAC, ILMS software, Automation etc. The college writes off the worn-out books on a regular basis, and new books and titles are added.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/file/d/1avTGOTgo-Xyk84TJiQEOAHdCITUFT0kx/view?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.6697

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

755

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT cell launched a website in 2006 and has been continuously upgraded in functionality. Three server computers are operational. The college has two leased lines aggregating 50 MBPS. The systems of IT facility have a firewall and wi-fi. Smart class rooms with smart boards internet loaded computer labs with 410 computers in labs with on-line UPS back up, including a large number of computers for the faculty and various offices. The college has added facility for online fee payment, e-prospectus, CCTV system with around 70 cameras in place with online monitoring and recording, language lab with special software and hardware. The college runs its own YouTube channel and Facebook account. The college runs most functions like Administration, Finance and Accounts, Student Admission and Support through software with student portal, Mobile App., Biometric Attendance, SMS, Recruitment, Notices and communication etc. College keeps on buying new licensed software as and when required and keeps renewing the ones that need renewal of subscriptions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://davccfbd.ac.in/student-informationcentre/

4.3.2 - Number of Computers

410

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

54.88

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

We have a separate maintenance cell for repair and maintenance. LABORATORIES: The material, equipment and consumables are replaced /replenished according to the recommendations of the Department Head. We have a separate maintenance cell for repair and maintenance. LABORATORIES: The material, equipment and consumables are replaced or replenished according to the recommendations of the Department Head. COMPUTER LABS: Old computers getting out of date are replaced by new ones. The computer hardware on the whole is under maintenance by our own staff as well as external parties on need basis and software is all licensed and renewed regularly. LIBRARY: The Faculty recommends new purchases of books within the budget. The college writes off the worn-out books on regular basis and new books and titles are added. SPORTS COMPLEX: A provision in the budget for sports equipment and maintenance is made by the college management. GARDEN OR HORTICULTURE: The college gardens, having general trees, plants, flowers, and herbal plants are well maintained by the gardeners appointed by the college. CLASS ROOMS AND PREMISES: The whole premises, including class rooms and all the washrooms are cleaned and swept regularly. The maintenance of these facilities and the building is carried out by maintenance experts. We have hired carpenters, electricians, plumbers, aluminum structure craftsmen etc. for such maintenance needs. Also, for civil structures, we work through hired contractors.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1NjiH7PdZeTTb3JLLUrJ-kzXK2UemBwO/view?usp=drive link

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
502	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
502	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://docs.google.com/presentation/d/1WausKRGlJQn4uBO6WNOF5HbsxBbnMtwD/edit?usp=sharing&ouid=104313291502286347023&rtpof=true&sd=true
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

895

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1514

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

50

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

159

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

89

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college provides ample opportunities for its students to get exposure to the various administrative, curricular, co-curricular and extracurricular activities by involving them in the organizing

teams. Initially, there was a student council in which students were elected as per government guidelines and procedures. At present, there is no such official requirement. But to keep up the tradition of the college on its own, it selects good and active students from each class and involves them in all such activities. At administrative level, they participate in the process of admission, orientation, discipline etc. Every class selects mentors who look after the wellbeing of the class attached to their teacher. They are members of the committees that plan all of the college's activities and programs. They have also volunteered to assist their teachers during the times of blood donation, covid vaccination, welcoming important guests, extending hospitality to important visitors. They are also officially made an essential part of the college IQAC team. They are encouraged to organize some of the activities on their own under the supervision of staff.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1OZZL634a_NUaj8EGb3MrLupJowSI2LOW/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

26

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college established its alumni association during the 2018-19 academic session and officially registered it with the number 03081 on December 25, 2018. However, prior to its formal registration, the alumni association had been actively involved in various activities over the preceding years. The college has compiled a list of engaged and involved alumni and has encouraged them to become official members of the association. So far, more than 500 alumni have registered themselves as members. This year, the alumni association organized 8 Lecture series, where distinguished former students of the college shared their expertise and experiences with the current students. The alumni have been actively supporting the college in numerous ways, such as donating gadgets and books, teaching classes, conducting seminars and extension lectures, and actively participating in important events. Additionally, they have contributed financially through registrations and cash donations to further support the college's initiatives.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1ZMrnN4_ZHdYd3SAFDiNv0mNdqAafxsVp/view?usp=drive_link
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of excellence in academics, integrity and holistic development is all, for which we keep on striving so ardently. The principal and the teaching and non-teaching staff members work together towards achieving and fulfilling the above stated mission of our institute. A well schemed curriculum in various courses, well-

planned lesson plans, conduction of classes according to the systematic-structured time table, holding extra classes for the weak as well as meritorious students and leading them towards a holistic growth is all we aspire for.

- .A large number of our students hold university merit positions every year.
- We introduce value added courses for the holistic development of the students.
- Impart life skills and other innovative skills through various cells and clubs, including sports club,NCC,NSS,Youth Red cross, women cell, spiritual club, Environmental club, nature Interpretation cell, extra mural activities etc.
- Introduce various new skill-based vocational courses to provide a strong niche.
- Provide a well-developed and better infrastructure, including computer labs, smart boards and other ICT facilities.
- Inculcate social values and spread awareness through participation in activities like blood donation camps, tree plantation drive, cleanliness drive etc.
- Conduct various programmes for the staff to upgrade their skills like FDPs and PDPs.
- Conduct various programmes for the staff to upgrade their skills like FDPs and PDPs.
- Encourage employability by placing more students every year, through placement cell.
- Motivate the deprived ones by providing them with financial aid through various scholarship programmes.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1tE5dPG762ZK0wdouVNxjvwdeSNRlx2f3/edit?usp=sharing&ouid=104313291502286347023&rtpof=true&sd=true
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Academics is the primary area where decentralization has been observed .We completely abide by the guidelines, practices and

procedures run by the university and the governing body of the college. For the substantial growth of the college and its smooth functioning, each department devises its individual strategy by holding meetings and implementing various policies. There is a HOD assigned to each department, who along with other staff members plans concerning the needs and requirements, including new appointment of the required staff, funds, infrastructure, involvement in various tasks related to their concerned course, be it parent teacher meeting, class tests, evaluation and assessment criteria, record maintenance, supervision, assigning subject wise class teachers, making lesson plans etc. The IQAC of our college is very active and keep on holding meetings from time to time to formulate various policies in the interest of the staff and the students. The policies and decisions finalized in the meeting are further issued to the concerned committees and departments. Apart from this, there are several cells and committees: Anti-Ragging, discipline, women cell, Grievances redressal, transport, cultural, Anti-Tobacco etc. to manage significant issues. We have a separate committee for admission and counseling that works efficiently by guiding the students to choose their courses wisely, viewing the future prospects. Also, we have a separate committee for the smooth conduction of examination.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1fkv171U87loTHREhYZZCtYtBxwV7AQLV/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

We believe in creating the perspective plan effectively for excellence in academics and holistic development of the students. To achieve this goal, we are striving hard towards different aspects of the college functioning. To upgrade and enhance the skills of the students, the college introduces various Diploma, Certificate, Bridge courses and other additional courses for all streams. New vocational course has been introduced in the college, to make them future-ready. Apart from these life-skills enhancement programmes, they actively participate in activities conducted by EMA, Sports, NSS, NCC, YRC, Personality development etc. There is a placement cell in our college, which prepares the students for their professional growth by helping them to prepare their CV, preparing

for interview etc. Many reputed companies are invited in the college, which take up the placement process systematically by placing the successful candidates. Many of our students get placements every year, thus fulfilling our goal by encouraging employability. Our vocational courses also play an integral part in fulfilling our goal

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://docs.google.com/document/d/1eHWj2cbcwZK_uGw65isGTiSFJ3JVkLv/edit?usp=drive_link
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The external as well as the internal structure of our college facilitates its smooth functioning with its effective and efficient monitoring mechanism. The managing committee is the main governing body that takes care of the overall functioning of the college. Under the expert guidance supervision of the governing committee, the Principal, Heads of Departments, committee/ cell in charges work together for the effective implementation of various regulations and policies. Apart from this, the IQAC of our college has been composed as per the NAAC guidelines in which the faculty, students, alumni and other external as well as internal members give their valuable inputs for the proper functioning of the college. The cell holds frequent meetings in which various strategies for the betterment of the institution are discussed and implemented as per the needs.

File Description	Documents
Paste link for additional information	http://davccfbd.ac.in/aqar2021/
Link to Organogram of the institution webpage	http://davccfbd.ac.in/aqar2021/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in

A. All of the above

**areas of operation Administration Finance and
Accounts Student Admission and Support
Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college takes due care of its staff welfare. Sabbaticals for research for attending conferences work like Ph.D. and seminars. Provision for drawing advance against salary as well as loan facility. The college has a medical Centre with a paramedic staff, a bed and physio machines. Seminars on health and hygiene are held by experts. Medical check-up camps are organized. In the college yoga camps, alternative healing, immunization programs have been organized. Employee Welfare Trips are arranged from time to time. Sports and cultural programmes are also organised for the staff. These include sports functions, music and dance competitions, celebrations of festivals etc. Special greetings and individualized messages are given personally by the principal on birthdays and marriage anniversaries of the staff. Every month, a special Hawan Yajya is performed for such staff members. A well organized send off for the retiring staff. Gifts to the teaching and non-teaching staff on important festivals. Fee concession for their wards studying in the campus school or college

File Description	Documents
Paste link for additional information	https://docs.google.com/presentation/d/1SLF6q_cyq7j3m9hV4BeQ48wSd1l0Yoy-/edit?usp=drive_link&ouid=104313291502286347023&rtpof=true&sd=true
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

2

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

70

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has the following types of staff, whether teaching or non-teaching. These are: 1. Teaching and non-teaching staff under the covered scheme from DHE. The Performance appraisal system for all these is followed as provided and governed by the government. They are issued their ACRs and the process and procedures are as specified by the government.

2. Teaching and non-teaching staff employed by the parent organization, DAV College Managing Committee, New Delhi. The DAVCMC also uses the same criteria for the performance appraisal of the staff employed by them.

3. The teaching and nonteaching staff on a contract basis. The respective HODs of the departments take the PA forms of all the staff under them and then add their own comments over and above the details filled in by the employee according to the reports about their results of the subjects as well as feedback from the students and contributions of the staff members towards the college activities, etc. This forms the basis of the annual performance system.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1HG5apasvynK6szoZ-22wQLPC3YkX7nh2/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has two locations where the financial records are kept. One is the location where Govt. grants are received related to salaries, scholarships, RUSA grants for the aided staff, called as Grant-in-aid (GIA). The other self-financing programme is known as (SFS) from where the contractual staff receives its salary. Both the GIA and the SFS are susceptible to external audits. The auditors chosen by the DAV College Managing Committee, New Delhi. routinely audit the GIA and the SFS accounts. The GIA accounts are also audited by the auditors assigned by the Govt. These auditors submit their reports under section 10(23c) of the Income Tax Act of 1961. Both all heads of revenue and all heads of expenditure are covered and examined. They carefully examine the purchase register and dead stock register. They also check the maintenance criteria of books and access register. If any discrepancy or procedural objection is found at any level, it gets rectified, leaving no query pending till date. A register for the same is also maintained that keeps the records of the last five years and can be uploaded along with the given report.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1G_6UTdd0kyW3o-rw0lhh6u3L0n6DH19C/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

110263

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main source of funds in the college remains the general fee collection from the students. The college, as of date, does not have a GST number. We are expecting to have our own GST number. However, various activities of the college have occasionally been supported by grants received from various government and nongovernment bodies such as UGC, DGHE, NAAC and so on; we can then begin funds mobilization from other source as well. The college also raises some funds from philanthropic sources. The expenses to be paid from the funds thus received are well budgeted and spent with the due care and approval of the respective committee and the principal. The detailed expense utilization report is submitted to the funding agency after completion of the activity, if required.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1G_6UTdd0kyW3o-rw0lhh6u3L0n6DH19C/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The two practices recommended and institutionalized due to IQAC efforts are: 1. Extra Mural Activities (EMA) and Sports: Though the college has previously participated in EMA and sports activities at various levels, on the behest of IQAC, the practice has gained more attention and it has become a regular occurrence to search for, select and train the talent and then provide platforms for them to demonstrate their mettle in various events, whether at the district, zonal, inter zonal, university, national or international levels.

The college has set up its own well equipped theatre, dance, music, literary sections etc. The college has also set up a separate equipped Shooting Range, Yoga Centre, Gymnasium etc. for this purpose. 2. Social Outreach: The college has always endeavored to identify an area in society and support the various stakeholders in the area for their betterment and make their efforts easier in achieving their own goals. Create Awareness of Self-Worth. Provide facilities for improving the conditions of life. Stimulate selfreliance and self-development. Encourage, train and enable localpeople. Encourage long term development.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1a0dGoTH29EvcnK7NPnekYHHALTgU0ZG6?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution's success can be attributed to its commitment to quality initiatives. Regular performance reviews are conducted at various levels by concerned conveners or department heads, and further discussions take place at the IQAC forum during quarterly meetings. Any identified areas for improvement are promptly addressed. Despite challenges posed by the pandemic, the college seamlessly adapted to the online medium, complementing offline methods when necessary. This approach bolstered the teaching and learning process through additional lectures, extension lectures, tailored support for students of varying abilities, group discussions, and engaging activities like PPT, QUIZ, SLOGAN WRITING, POSTER MAKING, ESSAY WRITING competitions,. Moreover, the college actively participated in essential social services, supporting local administration with surveys, vaccinations, Rallys, swachhta abhiyan, camps, tree plantation and distribution of food. Through these concerted efforts, the college continues to thrive, delivering holisticeducation while serving the community during these unprecedented times.

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/1CF9W0v2ylasmAq6o9QRqKuYj8sSyvRqG/edit?usp=sharing&ouid=104313291502286347023&rtpof=true&sd=true
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://docs.google.com/document/d/1PjMyj80bLIOMYWRJ3cG8wjpFci6Il62o/edit?usp=sharing&ouid=104313291502286347023&rtpof=true&sd=true
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a co-educational institution, we have a large proportion of female students in all courses. We encourage the participation of girl students on an equitable basis, on par with the male students, without discrimination. This is done right from the time of admission in the college. A large number of activities are organized

on educating about gender sensitivity, equity, women empowerment etc. through Women Cell and various departments. A number of lectures and workshops for spiritual activities, Havan Yajnas and periodic courses on the Art of Living are also held at the college. The college has a dedicated Anti-Sexual Harassment Cell in addition to a Grievance Cell and a Student Welfare Committee where issues and grievances of students are addressed without discrimination. Special arrangements are made for washrooms, sanitations, common rooms etc. Gender sensitization lectures are organized for all students in separate sessions for boys and girls and also some on a combined basis. We have separate units of NCC, NSS and YRC for girls. We also have specific safety and security arrangements for students in the form of CCTV cameras on the college campus.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1H0gp1OfE0yUEZDxN_7Ms20rWkqR7gtZp/edit
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1WlfiZwrehnNlXmUK2rZ4fcm2eIw4euBs/edit?usp=sharing&ouid=104313291502286347023&rtpof=true&sd=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste mostly comprises of green tree leaves or twigs falling off from the plants and trees in the premises, Canteen wastes and other general wastes are segregated into bio and non-bio types. The

bio type of waste is processed in the pits to convert it into fertilizer and the rest is handed over to the officially authorized agency deputed by the Municipal Corporation, Faridabad. Liquid waste, mostly comprising waste water from washrooms, goes directly into well-commissioned sewers. Waste water coming out of the RO purifiers is collected and used for sweeping and mopping purposes. Waste water from chemistry labs is generated after neutralization of used salts, chemicals etc. and also drains into sewer. There are four rain water harvesting systems that conserve water as well as avoid water logging. Waste is disposed-off with the assistance of an external party, doing electronic maintenance to handle such waste. Waste recycling is achieved through the pits which convert the waste bio mass into manure as well as by planning the electric machine to do the same. The college curriculum and operations do not generate any biomedical or hazardous chemicals or radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**

A. Any 4 or All of the above

4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college provides an inclusive environment on an equitable basis, following the guidelines from the government and other governing agencies. We have teachers as well as students belonging to different religions, states, social levels (SC, ST, OBC, Diviyang, displaced Kashmiri), speaking different languages etc. Reservation of seats is done according to government policies. Festivals are celebrated to ensure that all religions are represented. Programs are organized in terms of poetry, one-act plays, shloka uccharan etc. Teaching is carried out in English and Hindi as applicable. Everybody is treated with respect and dignity in all interactions and opportunities, irrespective of their belonging to any section of our diverse society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is quite aware of delivering its responsibility towards sensitization of students and employees to their constitutional obligation as good citizens. For this, the college keeps organizing various programs and activities through its various departments, committees, clubs, NCC, NSS, Youth Red Cross, Red Ribbon Club, etc., from time to time. In some of the professional programs prescribed

by the university, subjects and chapters on human rights and constitutional rights are taught as part of the curriculum. The NCC and NSS units keep serving the neighborhood community as part of their sensitization exercise and community service. Webinars, lectures, skits, debates and symposia are organized to raise awareness on various issues of values among the students. Regular hawan yajya are performed in the dedicated yagayshala by staff and students. The college keeps celebrating national and international commemorative days in the form of webinars, lectures and cultural activities. The college endeavors to make use of our instances and stories of our national legacy for this purpose. To fulfill their social duty, blood donation camps and vaccination camps are organised. The staff and students have aided the local administration in campaigns against pulse polio and COVID.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/120e5XwApdqCwPv7xXKoPO-Q80WA0Asl_/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/120e5XwApdqCwPv7xXKoPO-Q80WA0Asl_/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order to inculcate a feeling and commitment towards patriotism and cultural heritage among the youth, the college endeavors to make use of our instances and stories of our national legacy. The college keeps celebrating national and international commemorative days in the form of webinars, lectures and cultural activities. Some of these are: Republic Day Independence Day Swami Vivekanand Jayanti Martyons Day Earth Day International Women's Day International Yoga Day World Environment Day International and National Hindi Diwas world drug day, National Youth day, Communal Harmony Day, Flag Day Also, various festivals like Deepawali, Holi, Lohri, Teej, Baisakhi, etc. are also celebrated to give a boost to the cultural life among the staff and students. Important and eminent people of honour are invited during the celebrations. NCC, NSS and various units, clubs and committees of the college organize and participate in these activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

We have a number of best practices being pursued in our College.

However, five of them are being elaborated below. The link at College website is : https://davccfbd.ac.in/wpcontent/uploads/2023/08/best-practices-21-22_updated.pdf 1. Introduction of need based courses at UG and PG levels 2. All out efforts for the holistic development of our students. 3. Social Outreach 4. Tree Plantation 5. Propagating Spiritual and Ethical Values The details of the practices are attached below.

File Description	Documents
Best practices in the Institutional website	https://davccfbd.ac.in/wp-content/uploads/2023/08/best-practices-21-22_updated.pdf
Any other relevant information	https://davccfbd.ac.in/wp-content/uploads/2023/08/best-practices-21-22_updated.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being an educational institution the vision, priority and thrust; all have been aligned and focused on the academic area. All other activities remain in the surrounding to complement this area to create a holistic impact on the development of the students. The college takes good care of student's right from the time of admissions. Appropriate counseling and help desk are deployed department wise for guiding the students for choosing rightstreams. Induction programs are organized where new students are provided with complete information, time tables, Lesson Plans etc. Along with specific government statutory guidelines regarding ragging, vaccination, sanitization etc. Slow learners are given special attention. Also meritorious students are treated on a different pace to achieve meritorious results. All classes are provided with mentors. A large number of cocurricular and extracurricular activities through Cultural, Sports, NCC, NSS, YRC, Legal Literacy Cell and many more clubs and committees are organized and students are encouraged to participate in large numbers. We invite eminent speakers and experts on different important aspects like Syllabus Subjects, practice sessions, workshops, webinars, spiritual activities etc. to provide complimenting thrust to the academic performance and development of students who attained successful positions and serve the society in future.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To Create an optimal plan for utilizing the RUSA grant to meet technological and infrastructural requirements.
- To Strengthen the collaborations with government and nongovernment bodies for research, internships, and training programs.
- To sign MOUs with organizations for paper recycling to promote waste management practices.
- To Install approximately 45 KV solar panels to shift towards sustainable energy sources. T
- o form an NEP Committee to oversee and execute various activities aligned with NEP 2020.
- To implement the measures to improve campus placements affected by Covid-19.
- To raise more funds for poor, needy and meritorious students
To increase the Salary of the staff appointed on contractual basis