Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**DAV CENTENARY COLLEGE**
Name of the head of the Institution	**DR SAVITA BHAGAT**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01292415044**
Mobile no.	**9873400012**
Registered Email	**info@davccfbd.com**
Alternate Email	**naacdavccfbd@gmail.com**
Address	**NH-3 NIT**
City/Town	**FARIDABAD**
State/UT	**Haryana**
Pincode	**121001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**MR. MUKESH BANSAL**
Phone no/Alternate Phone no.	**01292415044**
Mobile no.	**9818454909**
Registered Email	**info@davccfbd.com**
Alternate Email	**naacdavccfbd@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://davccfbd.ac.in/wp-content/uploads/2020/01/aqar2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://davccfbd.ac.in/wp-content/uploads/2021/08/Academic-Calender-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**70.75**	**2003**	**21-Mar-2003**	**20-Mar-2008**
2	**A**	**3.11**	**2015**	**15-Nov-2015**	**14-Nov-2020**

6. Date of Establishment of IQAC	**16-Feb-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
FIRST QUARTERLY MEETING	**19-Jul-2019** **1**	**34**

SECOND QUARTERLY MEETING	05-Oct-2019 1	25
THIRD QUARTERLY MEETING	24-Feb-2020 1	36
FOURTH QUARTERLY MEETING	19-Dec-2020 1	45
FEEDBACK ANALYSIS	05-Dec-2020 15	300

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

[View Uploaded File]()

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution (students)	Scholarship Financial Support	Central Govt.	2019 365	4257192
Institution (students)	Scholarship & Financial Support	others	2019 356	223500
Institution	National Conference	NAAC	2019 2	100000
[View Uploaded File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link]()
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View Uploaded File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	100000

Year	2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- As a result of encouragement from IQAC many faculty members are trying for obtaining Ph.D Degrees. While 06 of faculty members have been awarded Ph.D, 9 more are already pursuing from previous years, many more have registered for the Doctoral Degree in this year, Two faculty members have submitted their thesis for evaluation and one more is in the process of registration of Ph.D. • As a result of our focussed efforts one of our student Mr. Kaushal B.Sc III year has been shortlisted for SELDP (Global System Engineering Leadership development program) training at NASA JPL for future position of junior system Engineer. • Two Days National Conference sponsored by NAAC was organized with a financial aid of Rs. 100000 from NAAC • One lakh litre water tank has been constructed Commissioned. An electronic composting machine of around 25 kg capacity has been purchased and Commissioned. One more water harvesting point, 3rd in the college, was constructed and commissioned. • The College EMA Team has won the Zonal Overall Trophy for the 12th consecutive year. The college EMA Team has won the InterZonal Overall Trophy this year for the 8th year consecutively. 11 students of our College won cash prize worth more than Rs. 100,000/.

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
PLEASE SEE THE ATTACH EXCEL FILE	PLEASE SEE THE ATTACH EXCEL FILE
[View Uploaded File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
DAV COLLEGE MANAGING COMMITTEE	24-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	15-Nov-2015

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020

Date of Submission	08-Jul-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has an MIS which is designed and implemented so as to generate maximum benefits to the stake holders like students, teachers and management. It also aims to reap the benefits of optimum utilisation of the available resources. It was implemented first in 2011. Since then we have tried to continuously upgrade it to cover most of the functions of the college. Presently we are able to make use of it in the areas of management and services like admission, examination, placement, courses etc. MIS information is centralized in college and is available at finger tips which help in fast decision and execution. Various reports and required information is available over the dashboard which benefits various depts. in the college. For instance, the accounts dept. can get the details of course wise and class wise fees, fees collected on daily, weekly or monthly basis, student wise fee and pending fees collection. The administration department on the other hand gets the current admission status for all classes, number of admission of students course wise, year wise, drop outs, vacant seats, student details and also the students marks details. The students are given access to the system via login into the system and access their profile to update it, see their payment history and can make fee payment also, view their documents and mark sheets. The students can also download the assignments and lesson plan which help them in planning their activities. Students can also download the mobile App of the college. The teachers can get the student data individually or group of students, which can be filtered and arranged. The teachers can also get the details of activities and events organised at dept. and college level. The teachers are able to communicate with each other and also with different departments with the email facility. The MIS reports give a clear picture to the

management about the fees received, outstanding amount for every student and also the list of defaulters. The students can be intimated through emails or manually. Hence the MIS has helped the college management to utilize and track its resources in an efficient manner, as well as a facility for the stake holders. The system is continuously checked and steps are taken for the needed improvements if any.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has the status of being an affiliated college to Maharishi Dayanand University, Rohtak. We are bound and need to strictly adhere and follow the syllabus regime and guidelines prescribed by Maharishi Dayanand University. The university organises various meetings on the syllabus in the university and seeks recommendations on possible needed modifications and then modifications in the syllabus accordingly are taken up from time to time as directed by the University departments as required. Some of our college teachers have the proud privilege of being listed in the Syllabus Board of University who are invited to join such discussions and meetings. As an outcome of these meetings the university departments give their recommendations and accordingly changes are incorporated as required. Teachers make lesson plans from the syllabus and deliver lectures according to this plan and adhere to it properly. Lesson plans are prepared and submitted to the Heads of the Departments and then Heads of the departments submit it to the Principal. This process is followed by all departments of college for all the courses. Every teacher has to prepare and submit lesson plan to Heads of the departments timely and strictly adhere to the plan. Lesson plans are also displayed on notice boards for students so that they can easily & regularly check on which date what topic will be taught. All the information regarding syllabus, revision plans, presentation slots etc. is mentioned in lesson plans. Few of our add-on courses like Diploma and other certificate courses introduced by us are totally run by our College and curriculum is also developed and modified by us in consultation with the concerned education partner. We decide the Syllabus and run these courses. The details of such courses are also available on college website for students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Bridge Course(French)	–	24/09/2019	14	Employability	French language
PDP (personality development programme)	–	05/09/2019	59	Both	Brain Competence, Interview Skills and 360 Degree t

					ransformation
Bridge Course on Developing Career Skills	-	21/09/2019	20	Both	Personal skill Career Development
6 days Training of Sales Force ADX01	-	30/09/2019	6	Employability	Hands on latest market trends in IT

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	162	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Bridge Course(French)	26/09/2019	32
PDP (personality development programme)	05/09/2019	26
Tally with Excel	16/09/2019	12
Bridge Course on Developing Career Skills	21/09/2019	40
6 days Training of Sales Force ADX01	30/09/2019	64
SPSS with MS Excel	20/01/2020	110
Graphics Animation and Web Designing	16/07/2019	32
Oracle 11i	16/07/2019	14
Hardware networking Ethical Hacking 16 July to 31st Dec 2019 1.3.2 Field Projects / Internships under taken during the year	16/07/2019	18

7 days workshop on advance commerce term ology	09/09/2019	123

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	TPP III SEM	54
BCom	TPP V SEM	49
BCom	HONS V SEM	100
BBA	V SEM	129
BBA	CAM V SEM	52
BBA	VI SEM	145
MSc	COMPUTER SCIENCE IV SEM	12
BTTM	VIII SEM	25
BCA	III SEM & V SEM	2
BA (Journalism)	VI SEM	4

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Collection of feedback has become a regular affair in the college. Feedback is regularly collected from all stake holders like students, parents, employers, alumni and teachers. Adequate number of the respondents is covered in each category of stakeholders from the college. Method of convenience sampling technique is used to collect feedback from them. A number of various types of questions covering various aspects are included in the questionnaire. Collection of feedback on these questionnaire is carried out separately by the help of various class teachers, placement officers etc.. Rating scale from 1 to 10 are used to obtain measures of the intensity and frequency of responses. Average score is calculated for each aspect which is examined through questions and also overall average score is calculated by analysing every aspect. We use method of Tally marks for calculating frequencies and tabulation of the data. Generally average score has been found to be exceeding 80 of all the aspects for which feedback is taken. After analysing the feedback forms, all the aspects whose average score is low, they are put to review and efforts are made to improve the score of that aspect. Suggestions received in the Feedback thus collected from students is implemented for further improvement. Feedback is also taken from parents who are contacted through their interactions with

college teachers through Parent Teachers meetings etc. to know their ward's progress in college. Various questions are prepared for parents' feedback of which majority questions are measured on rating scale and one question is subjective in nature. The rating scale has 10 levels to measure data. 150 parents were contacted to collect data taken feedback from them. The data thus collected is analysed and overall score is calculated. Similarly, questionnaires have been created and used for the feedback purpose for Alumni, employers and teachers. They are created by including the relevant aspects pertaining to each category of respondents. The analysis and the blank questionnaires used are made a part of the annexures of this AQAR.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	TPP	60	478	60
BCom	GENERAL	240	1524	233
BA	GENERAL	320	1928	310
BSc	COMPUTER SCIENCE	80	472	71
BSc	NON MEDICAL	160	623	61
BCA	COMPUTER APPLICATION	300	912	285
BBA	COMPUTER AIDED MANAGEMENT	60	558	56
BBA	GENERAL	180	1555	170
BTTM	TRAVEL & TOURISM	60	118	28
BA	BA-JMC	60	245	51
[View Uploaded File]()				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4118	214	115	5	120

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

120	120	8	28	15	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Provision of Mentors is made by the college so as to provide extra assistance to the students. Mentor is a wise and trusted counsellor. And who could be a great Mentor than a Teacher. Our college believes that Teachers as Mentors play a role model in shaping the future of students. We provide direct support to the students within the college premises, having senior faculty as a Mentor who takes care about them as a talented person, make them excited about learning and encourage them to pursue their dreams. The mentors possess first hand record of all the students attached to them and data like parent's contacts are also kept handy and they regularly use it for regular or urgent communication. We are (The Alma mater) developing a strong relationship in which more experienced faculties help to guide our students. DAV Centenary College presumes that Mentorship will create "The Ripple Effect" in student's life. Like throwing a pebble in the pond will creates the ripples around the pebble and then radiate outward into wider circles. Similarly, by sharing ideas, expertise and by offering support to the students will bring positive effect in this ever-changing world. By making the students aware about the presence of a round the clock mentor support in their access, the students are encouraged to keep contacting their mentors for guidance, sharing their problems etc. for finding solutions, improving in their studies and grades etc. Also our college acknowledges the vital role played by the senior students who act as Mentors to junior students or the weaker students. In doing so they provide invaluable help in facilitating all juniors in their studies assignments. Their role and work is much appreciated. They are also benefited in turn as they learn leadership skills as well. The mentors are seen as the medium for making the time of the students more useful and fruitful.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4332	120	1:36

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	16	6	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Priya Garg (National Level)	Assistant Professor	DST Inspire Fellowship
2019	Dr. Satish Ahuja (University level)	Principal	MDU ,ROHTAK
2019	Dr. Satish Ahuja (state level)	Principal	Indian Red Cross Society St. John Ambulance (India) Hr. State Branch
2019	Pankaj Sharma (University level)	Assistant Professor	MDU ,ROHTAK
2019	Pankaj Sharma Pankaj Sharma (University level)	Assistant Professor	Indian Red Cross Society St. John Ambulance (India) Hr. State Branch

2019	Ms. Sonia Bhatia	Assistant Professor	Appreciation Award for great humanitarian services in the field of education Cultural activities from Lions Club Faridabad
2019	Ms. Sarika Saini	Assistant Professor	Teacher Innovation Award from Shri Aurobindo Society
2019	Ms. Urvashi Sapra	Assistant Professor	Appreciation Award for great humanitarian services in the field of Future Creator Program
2019	Dr. Archana Bhatia	Assistant Professor	Appreciation Letter for the Book" Wah aasman Muje do" from Vice President of India
2020	Ms. Rachna Kasana	Assistant Professor	(Fact Checker) Got selected from all over the India (Certificate), from Data leads Google
[View Uploaded File](#)			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA (Journalism)	JOURNALISM	VI SEM	24/10/2020	08/11/2020
BTTM	TRAVEL TOURISM	VIII SEM	27/09/2020	08/11/2020
BA	GENERAL	VI SEM	26/10/2020	11/11/2020
BSc	NON MEDICAL	VI SEM	24/10/2020	10/11/2020
BSc	COMPUTER SCIENCE	VI SEM	24/10/2020	10/11/2020
BCom	TPP	VI SEM	22/10/2020	11/11/2020
BCom	COMPUTER APPLICATION	VI SEM	22/10/2020	08/11/2020
BCom	GENERAL	VI SEM	22/10/2020	08/11/2020
BBA	CAM	VI SEM	26/10/2020	06/11/2020

| BBA | GENERAL | VI SEM | 21/10/2020 | 06/11/2020 |

View Uploaded File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college lays significant importance to the internal evaluation system. It is considered to be an important part of the total evaluation of the performance and progress of the students. Internal Evaluation in our college is based on the specific criteria such as Attendance, Assignments Class Performance and Internal/class tests. The university (MD University, Rohtak) prescribes the criteria and weightages for each criteria. Internal marks are given by the college for every subject as per the weightages prescribed by the University. Every Subject has 100 marks out of which 20 is given internally by every department for every subject. The criteria of Internal Evaluation are usually 10 marks for Internal Test, 5 marks for Assignment Class Performance and 5 marks for Attendance. If any student is absent on the day of test, and then there is a provision for retest also. The Internal Evaluation is prepared by the concerned subject teacher according to the record of the student. This is further submitted to the Head of Department. The Internal Evaluation process is done very carefully by the teachers and the marks awarded are also (Internal Marks) checked by Head of the Department for adherence. At last the Internal Evaluation which is prepared by every department is sent to the Maharishi Dayanand University, Rohtak for compilation of final results. Normally it is sent through the university portal provided by the university for this purpose.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college always prepares academic calendar for every year/session. We prepare Academic calendar in the college combined for two academic semesters, which are normally July- December and January- April every year. Classes are scheduled Monday through Saturday between the hours of 9:00 am and 2:30 pm. Some extra classes and other programs may also be scheduled beyond this time. Every Department separately prepares its own academic calendar. The academic calendar is prepared by the Heads of the Departments (HODs) of different departments. This is further submitted to principal for final approval. A centralized academic calendar is then prepared at college level afterwards by integrating all these departmental calendars. The academic calendar becomes the source for the important dates and activities to be organised in the session and that keeps students, faculty and other staff members of the college informed in advance and they align their priorities as per the calendar. The academic calendar also serves as a planning document for students, faculty, staff, and departments as well as outside campus. This calendar includes registration dates, session start and close dates, exam dates, industrial visits and other students and faculty development programmes etc. followed in the departments.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://davccfbd.ac.in/wp-content/uploads/2021/08/Program-Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

-	BA	GENERAL	182	100	54.94
-	BSc	NON MEDICAL & CS	153	111	72.55
-	BCom	HONS	100	80	80
-	BCom	CA & TPP (Combined)	102	28	27.4
-	BCom	GENERAL	203	53	26.1
-	BCA	COMPUTER APPLICATIONS	236	63	26.69
-	BA (Journalism)	JOURNALISM	44	34	77.2
-	BTTM	TRAVEL TOURISM	25	25	100
-	BBA	CAM	56	53	94.6
-	BBA	GENERAL	145	124	85.5
[View Uploaded File]()					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 http://davccfbd.ac.in/wp-content/uploads/2021/08/Student-Feedback-form-2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	30	DAVCC FARIDABAD	4000	4000
[View Uploaded File]()				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Extension lecture on IPR	SCIENCE	06/02/2020
Extension lecture on "Preparing Interview and preparation of CV"	Commerce (GIA) in collaboration with youth club	29/01/2020
Workshop on IPR	Commerce SFS	10/08/2019
Industry Academia Workshop	Commerce SFS	06/08/2019

Seminar on Research Methodology	BBA	13/02/2020
Seminar on IPR	BBA	27/01/2020
Journalism week	BA (JMC)	03/02/2020
One day workshop on "ACID"	BA (JMC)	23/10/2019
Workshop on Radio Journalism to celebrate World Radio Day	BA (JMC)	13/02/2020
Extension lecture on Computer Graphics and Animation	BCA	05/02/2020
Workshop on employment through social media	BCA	05/02/2020
Extension lecture on how to become more employable with digital marketing	BCA	04/02/2020
Workshop on data science future of AI as a career Project	Science	04/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Physics Model	Kaushal B.sc (cs) 3rd year prahlad B.sc (cs) 1st year	Govt. PG college,Tigaon	01/02/2020	District level
Chemistry Model	Sharad B.Sc (Nm) 3rd Year	Govt. PG college,Tigaon	01/02/2020	District level
View Uploaded File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	Dristikon Mobile App	Mobile App	17/12/2019
View Uploaded File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if

			any)
International	Business Administration	7	6.1
International	Commerce SFS	5	6.8
International	Commerce GIA	2	5.1
International	English	2	5.2
International	Phy edu	1	6.2
International	History	1	5.2
International	BCA	1	0
International	M.COM	1	0
National	Commerce SFS	1	2.8
National	Commerce GIA	3	0

View Uploaded File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
COMMERCE SFS	21
SCIENCE	14
Business Administration	12
BCA	5
BAJMC	2
COMMERCE GIA	11
ECONOMICS	3
MSC	2
MCOM	2
BA	5

View Uploaded File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Application of Hofstedes Model to Study the Role of Indian Culture For Sustenance During Covid-19	Ms. Jyoti Malhotra	Journal of XIan University of Architecture and Technology	2020	Nill	MMU, DAVCC	0

	View Uploaded File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL

<div align="center">No file uploaded.</div>

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	50	227	8	11
Presented papers	16	72	0	0
Resource persons	1	3	3	14

<div align="center">View Uploaded File</div>

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
please see attach file	please see attach file	768	16764

<div align="center">No file uploaded.</div>

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
please see attach file	please see attach file	Govt/ Non Govt	205

<div align="center">View File</div>

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
please see attach file	please see attach file	please see attach file	268	10086

<div align="center">View File</div>

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration

please see attach file	please see attach file	please see attach file	1
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Job training	Rovers Holidays Pvt. Ltd	01/01/2020	30/06/2020	3
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bhartia Management Consultancy	19/09/2019	Personal Skills Development Brain Competence, Interview Skills and 360 Degree Transformation	27
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12000000	12622631

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh)	Newly Added

Classrooms with Wi-Fi OR LAN	Newly Added
[View File]()	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
In house developed with OPAC facility	Fully	Always Upgraded as per requirement .	2002

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20489	4445798	162	31713	20651	4477511
Reference Books	31713	7786166	106	106	31819	7786272
[View File]()						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prof Mukesh Bansal	Probability	Probability	27/03/2020
[View File]()			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	347	10	1	10	2	42	21	20	0
Added	63	0	0	0	0	0	0	0	0
Total	410	10	1	10	2	42	21	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Recording Centre 1	http://davccfbd.ac.in/wp-content/uploads/2019/09/Recording-Centre-1.jpg

Recording Centre 2	http://davccfbd.ac.in/wp-content/uploads/2019/09/Recording-Centre-2.jpg

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2500000	2692006	4100000	4292159

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures Policies for Maintenance Utilization of Academic and Support facilities Academic and Support facilities: We take great care in developing installing and maintaining academic and support facilities for all the students. The physical facilities including Laboratories, Library, Classrooms and Computers, Sports Complex etc. of high quality are made available for the students those who are admitted in the college. The support facilities are upgraded, updated and augmented from time to time. ? LABORATORIES The infrastructure has more than a dozen computer laboratories in the college. These labs cater to the needs of various departments. They are provided with advanced computers and are adequately equipped with the latest tools and licensed software packages. They are connected with LAN and Internet with wi-fi facility. New computers are purchased and some old ones are being written off every year, year to year. At present there are 410 computers in the college after some have been written off, a few others been donated and some more purchased. The computer facility has been supported by On-Line Un-interrupted Power Supply (UPS). In addition, our students have the privilege of availing computer facilities as and when required for certain training session. Every Lab has a dedicated Lab Instructor. Within this year various software and hardware for computer labs have been purchased. An expense to the tune of Rs. 3495872/- has been spent towards purchase and maintenance of computer equipment and software for our computer labs. We also have a separate dedicated language lab in the college in English Department where a number of computers with special applications are installed where students learn by experiencing various audio-visual creations. ? COMPUTERS The College has adequate number (410) of the latest configuration computers with internet connections, wi-fi facility, connected through LAN and the utility software's distributed in different locales like office, laboratories, library, departments etc. Software licenses, for example: Quick Heal has been updated on time. Outlived computers are replaced timely and external parties are hired for maintenance and upkeep. The disposal of hardware junk is being handled through external authorised parties. ? LIBRARY The College has a spacious library having a very large collection of Text Books, Reference Books, journals, magazines, etc. under various classifications. The library systems have a college owned software on which the library operates. The library is also provided with LAN facility for the computers and they are loaded with the library software having OPAC facility. The college also has facilities like INFLIBNET. A provision of the budget for the library maintenance is made by the college management. The activities like keeping library well sorted and clean are done promptly by library staff. The library aims at providing access to its printed resources such as books and journals for the use of faculty and students. The library stock is increasing every year. The library is supervised by the librarian. Faculty of the college may recommend the purchase of desired or relevant book to the librarian. 91

online books from renowned authors on variety

http://davccfbd.ac.in/wp-content/uploads/2021/08/Procedures-_-Policies-2019-2020.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession EMA, NCC, Sports, Staff ward	172	2150687
Financial Support from Other Sources			
a) National	SCHOLARSHIP/STIPEND	219	2870379
b)International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
SOFT SKILL	13/08/2019	2320	EXPERTS
REMEDIAL COACHING	01/09/2019	1562	FACULTIES
LANGUAGE LAB	27/08/2019	317	FACULTIES
BRIDGE COURSES	15/10/2019	193	EXPERTS
PERSONAL COUNSELING	11/12/2019	525	EXPERTS
MENTORING	29/09/2019	2466	EXPERTS
YOGA MEDITATION	08/08/2019	462	EXPERTS
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Counselling Session on 26/07/2019	0	230	0	0
2020	Group Discussion on 3/02/2020	0	49	0	0
2020	Reliance Financial training	0	38	0	0

2020	Mock Interview	0	33	0	0
2019	Career Assessment Mock Test by Global University System	0	133	0	0
2019	Preparation for Competitive exams	36	0	0	0
2020	Placement Drive	0	0	0	138
2019	Campus to Corporate Program: 40Hours session from 19 Sep – 16 November 2019	0	26	0	0
2020	Career Counselling Awareness Program by Employment exchange Fbd, 22/01/2020	0	104	0	0
2019	Career Counselling Session	0	68	0	0
[View File](#)					

 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
20	20	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
R1RCM/GENP ECT	630	115	TCS/INFOSY S/NASA	54	23
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	23	B.COM	COMMERCE SFS	JC Bose University, DAVCC Fbd, Pt. JLN Govt. College, Kurukshetra University, Rattan Institute, Shiv College etc	M.com, MBA
2020	14	BAJMC	BAJMC	JC BOSE UNIVERSITY	M.com, B.Ed, PGDM, MBA

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
CAT	1
Any Other	2

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Volly Ball Competition on Maj. Dhyan Chand Jayanti	College	15
Talent Search Competition	College	162
National Level Short Film Making Competition	NATIONAL	95

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold	National	Nill	2	TEAM	TEAM
2019	SILVER	National	Nill	1	TEAM	TEAM
2019	BRONZE	National	Nill	1	TEAM	TEAM

| 2019 | GOLD | International | 3 | Nill | 2260910097 | PRANAY SHARMA |
| 2019 | BRONZE | International | 1 | Nill | 2260910097 | PRANAY SHARMA |

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

From 2018-19 onwards, through formal elections or by way of nomination of meritorious students, we have a Student Council in the college. The student council of the college was formally established. This consists of office bearers like President, Vice President, Secretary, Joint Secretary, 27 members from different courses. It provides opportunities to students to experience leadership and encourages student, faculty and community relationships. The college always tries to include students in various academic and administrative activities of the college. Students are included in the IQAC committee also. The student council remains active and takes initiative in organizing and participating in various important activities or functions in the college like: • Celebration of National Deworming Day (NDD) on 08/08/2019 • Celebration of Swami Vivekananda Jayanti on 15/01/2020 • Bhavpoorn Shardanjali to Pulwama Martyars on 14/02/2020 • Campaign for carrying I D card among the students • Celebration of Subhash Chandra Bose Jayanti on 23/01/2020 • Celebration of Haqikat Rai Balidan Diwas on 29/01/2020 with Sanskrit Department. • Organizing blood donation camps • Promotion of Voter awareness through Voters' Day on 03/09/2019 • Celebration of Major Dhyanchand Jayanti on 29/08/2019 • Celebration of Sports day under "Fit India Movement' on 29/08/2019 • Celebration of Republic Day on 26/01/2020 • Celebration of Lohri Festival • Organising Sahidi Divas on 23/03/2020 Some other important issues were also taken up by the student council like matter of eve teasing and hosting a separate Anti-Harassment Body in the college etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

We do have a registered Alumni Association in the college from this year. (Earlier also when the Alumni association was not registered we were regularly performing the Alumni meets in the college and were continuously in touch with the members through the association.) On 25th December, 2018 DAV Centenary College Faridabad formally got registered as DAV Centenary College Alumni Association although the college had been organizing alumni meet and various activities done by alumni time to time since Last 15 Years. The First formal alumni meet was conducted on 15thJune 2019 after getting registration. Total 358 Alumni have been registered with this association up to 30.09.2021 including 106 members from the previous years. All the alumni had contributed approx. a total of Rs. 141600/- including 106000 (35600 for 2019-2020) of the previous years for the association. Mr .Ravi Kumar, Assistant Professor of DAVCC, Faridabad is the President of this Alumni-Association. Chartered Accountant Anoop Modi is the vice-president CA Mahesh Gupta is the secretary of DAVCC Alumni Association. Mr. Pankaj Jha, Assistant Professor of DAVCC is the Treasurer of this Association. Ms. Rekha Sharma, Ms .Arti Kumari, Mr. Sanjay Chaudhary and Mr. Sandeep Singh are the Executive Members of this Association. Due to pandemic situation the contemplated alumni meet to be held in the April 2020 could not be held. So it will be organized online in near future. The Alumni of DAV centenary college is well -settled and well- posted in various professions as well as in various reputed companies. Some of them are CA, C.S, Professors, Entrepreneurs, Industrialists, Actors, Singers, Dancers, Lawyers,

Doctors employees of MNC as well as various banks. The first registered alumni association's members have framed their goals and future plans in this meeting. The future plans are as follows _ 1. Registration of 5000 students as alumni members. 2. Conducting workshops on GST for students, teaching and non -teaching members. 3. Seminar on "cyber-Crime" and "Adult education" will be conducted by law alumni members. 4. Self-employment generation by entrepreneurship club 5. Try to provide funds for five minor research projects. 6. Scholarships of Rs.1,000/-each for 100 students listed in the merits of MDU Rohtak.

5.4.2 – No. of enrolled Alumni:

358

5.4.3 – Alumni contribution during the year (in Rupees) :

35600

5.4.4 – Meetings/activities organized by Alumni Association :

1) Our Alumns Kashish Ahuja delivers a lecture on soft skill development for the final year students of BBA on 13/08/2019. 2) Alumni Adressed to the freshers of B.com GIA Students on 21st Aug 2019 3) Alumni (Ms. Mansi Arora, Mr. Rohit Sharma, Mr. Punit Sharma Mr. Sakib Ali) Adressed to the freshers of BAJMC Students on 7th Sep 2019 4) Our Alumns Amit Giri delivered a lecture on various latest technologies for the First year students of BCA on 20/07/2019 5) Our Alumns Sachin Maurya delivered a lecture on Career counselling for the final year students of BBA on 8th Aug 2019. 6) Extention lecture by alumns Mr. Aman Singh on the topic "Cloud Computing" on 20 Sept. 2019 under Student Development Program for the second and third year students of BCA. 7) Hindi Diwas Celebration by Alumni Assocation with Hindi Department on 14/09/2019. A motivational Lecture delivered by Ms. Rachna Tanvar, IPS. 8) College Level Geography Exhibition of models inaugurated by our Aluma Ms. Supriya Dandha, Assistant Professor Aggarwal College Ballabhgarh on 29/01/2020 as a Chief Guest.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation is the philosophy of the management of the college. The management and the Principal always encourage the practice of decentralization in most of the activities of the college. To name the two for example are: 1. Decentralization in Teaching Process: This is one main area where decentralization has been observed. There are a number of departments teaching various types of courses. Each department has been given an internally designated Dean/Head of Dept, Who looks after the affairs of the department. Each department holds separate meetings and decides about their needs, plans and required resources, including teaching and non-teaching staff, infrastructure, funds etc. There are separate committees at departmental level which take care of the respective functions like Discipline Committee, Maintenance Committee, and Time Table Committee etc. The lesson Plans, Time Table timings, allotment of teachers with different subjects and classes/sections, lab periods etc., conducting the class tests, Parent Teacher meetings, student communication, organising extra classes 2.Decentralization in Activities and Student Support The other activities of the college apart from the teaching process also witness quite decentralization. There are a large number of committees at college level to look after various activities like Women Cell, Anti Ragging, Discipline, Transport, Cultural, Admission, Grievance

Redressal, Placement Cell, Hawan Yajna Committee, Library Advisory Committee, Horticulture/Campus Beautification Committee, Anti-Sexual Harassment Committee and many more. These committees take care of their respective areas. Many a decision related to these activities are jointly taken by such committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of fresh students as well as to higher classes are carried out as per the policies and procedures presented by the affiliating university, i.e. M.D. University, Rohtak. However, from the year 2107-18 the admission process has been centralized by the DGHE, Haryana. Under this scheme all the prospective students need to fill their admission application form directly on-line on the DGHE portal. The portal provides the facility of choosing preference wise colleges and the courses. Sufficient provisions are given for the reservation policies of the govt. for the SC/BC and other such classes. The application fee is quite nominal and is free for girl students. The merit lists for admission are sent to the colleges by the govt. authority and respective admissions are carried out strictly according to the lists provided by the authority. Finally, the college prepares and submits the finally admitted students' details to the affiliating M D University, Rohtak.
Industry Interaction / Collaboration	The students of various courses are exposed to the industry by various means. Many of them have to undergo a compulsory internship in the industry for a period varying from two weeks to eight weeks. Secondly, the students are exposed to industry by making them visit the respective industries as 'Industry Visits'. Also various experts from the industry are invited to deliver special lectures to the students from time to time, faculty wise. The college has signed a number of MOUs (Memorandum of Understanding) Linkages with a number of industries for the teaching, training and placement assistance of the students. The college runs a separate placement

	cell which is in contact with various companies in which our student find placement every year.
Human Resource Management	Faculty and staff are recruited with best of the care regarding qualification, experience, proficiency etc. A fair chance for competing is provided to all aspirant candidates for being selected. Faculty of good quality is selected with due care while maintaining the policies of the university with a fair chance to all the aspirants. FDPs and workshops are organized for the benefit of the faculty. The faculty is encouraged to undertake quality research work in their respective fields. Spiritual Training Programs are regularly organized for the staff to enrich their lives. Special training sessions are organized for the teaching and non-teaching staff to enhance their knowledge and application of ICT tools. Welfare of the Human Resources is upheld with: ? Sabbaticals for research work like Ph.D. and for attending conferences and seminars ? Provision for advance against salary as well as loan facility. ? Group Insurance ? College Medical Centre facility ? Reimbursement of participation fee in conferences/ Seminars etc. ? Provision for advance against salary as well as loan facility. ? Group Insurance ? College Medical Centre facility ? Fee concession for their wards studying in the campus school or college ? Free uniforms to the Class IV Staff ? Gifts in kind on important festivals ? Cultural Sports facilities programme for the staff
Library, ICT and Physical Infrastructure / Instrumentation	The college has provided one of the best infrastructures in terms of quantity and quality. The college hosts a large library with text books as well as reference books totalling more than 55000. Also a large number of subscribed journal, magazines and newspapers are available to the readers. The library is computerized with in house developed software and also has OPAC and INFLIBNET facility. The library offers a separate section for the members from the society/local community to avail the services of the library. There are separate departmental Libraries hosted in

	different departments to cater to immediate needs of students Teachers.
Research and Development	The college is basically an under graduate college with non-technical streams 3 courses running at post-graduation level also. These classes are not normally engage in research and development. However, research is encouraged for the faculty members. Some of the faculty members have earlier completed a number of major and minor research projects worth lakhs of rupees funded by govt. agencies. The college also encourages the staff and the students to take up research projects by providing funds of its own. For this purpose a separate Policy has been put in place to receive and evaluate research proposals and grant approval and award funds. A number of such projects are already have been approved with appropriate support of college funds. Also the students are encouraged to take up academic level research projects as a part of the curriculum as well as through preparation and presentation of their research pares in seminars and various competitions organised at college, district, state and national levels in the college. The college organises seminars and conferences at national and international levels for the faculty and invites participants from outside also for presentation and/or attending the same. Our teachers also participate in such platforms provided by other institutions or agencies for which the college provides generous funds and academic leave for such faculty members. ? This year too our College organized one face-to-face National level two days conference on "Innovative Research in Language, Science and Management"sponsored by NAAC on 11th and 12th Oct, 2019. ? In addition to this, the college has organized 08 national and international level webinars. o International webinar on "Overcoming stress and attaining happiness through Vedanta" on 13th July, 2020. o International webinar on "Tourism creates life and future of tourism-Post Covid 1" on 23th July, 2020. o National webinar on "Women Empowerment and Gender Sensitivity" on 29th July, 2020. o National webinar on "Acquiring proficiency in English" on

	15th July, 2020. o National webinar on "Role of EIA and contemporary issues in India" on 7th August, 2020. o National webinar on "Academic leadership in the context of NEP, 2020"on 16th September, 2020. o National webinar on "Scientific temper- Why and How" on 25th July, 2020. o National webinar on "Media Literate: Catch Untrue Advertising Claims" on 18th July, 2020.
Examination and Evaluation	The college is affiliated to MD University, Rohtak. The fundamental responsibility and authority of examining and corresponding evaluation lies centrally with the University itself. However, the university has developed some system of partial decentralization of examination and evaluation of the students. This is in the form of internal evaluation. Normally out of 100 marks of each subject the university conducts end semester examination for 80 marks. The balance 20 marks are left for the (affiliated) college to be awarded and submitted to the university for each semester for each of the subjects as per the designed curriculum. This 20 includes the weightage of attendance, assignments and class performance. Every teacher conducts class tests to periodically evaluate the student performance. All teachers keep record of these activities and based on the performance of each student the internal evaluation marks are sent to the university to be further included in the final result.
Teaching and Learning	The curriculum for each subject is prescribed by the affiliating university (MD University, Rohtak). At the beginning of each semester the time table is prepared and all teachers prepare their Lesson Plans for each subject who are displayed and announced to the students by way of Notice Boards and web site. There are provisions for at least two assignments and two class tests in each semester for each subject. The teachers use the white boards and smart boards for teaching. The teaching is supplemented by presentations and group discussions, PPT competitions, lab work, industrial visits, personality development classes, workshops, career counselling, cultural activities, extra classes by

	teachers for the weak and meritorious students and also by external experts from industry etc.
Curriculum Development	The college is affiliated to MD university, Rohtak. The college is bound to follow the curriculum developed and prescribed by the university. Some of our teachers have been on the board of the university for curriculum development. They participate in the meetings called by the university Boards of Studies. The Board, considering the suggestions of the members, issues curriculum modifications. Also from time to time suggestions from the faculty of the concerned courses are sent to the university departments for considering changes in the syllabi. Normally changes have been issued after a periodic gap of 2-3 years in the past. The college then implements the modified curriculum. Add on Courses: Also there are some Diploma and Certificate courses which the college has initiated on its own. Some courses have been approved by MD university, Rohtak. There syllabi is designed by the college and finally approved by the university. Some other courses have been started in collaboration with some external well reputed education partners like ICT Academy, M.D University, Trouble Shooters, Aptech Pvt Ltd etc. Their curriculum is developed by the education partners and adapted to the college needs.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Many of the developmental activities are planned and mooted by the college IQAC.The college has developed its own MIS system. Also there are installed servers in the college in the IT Cell of the college. The various functional departments. (like teaching, library, accounts, building, other infrastructure etc. of the college prepare their semester wise and annual plans of activities and keep the IT cell and the administration apprised of the plans. The departments take approval of the respective committees and the Principal for their planned activities.

Administration	A number of activities have been brought under the surveillance scope of e-governance and the process is still continued. The recruitment applications of the teaching and non-teaching staff are covered under the system. Complete student records are electronically stored and retrieved. University communication and various functions like e mail, using university portals for information and data exchange has been adapted already with continuous improvements every year. The marking and record keeping of attendance of the staff is also digital and is processed electronically. Most of the data regarding Accounts and Administration work is stored and retrieved electronically. Urgent messages are flashed through bulk SMS etc.
Finance and Accounts	The Finance and Accounts department keeps its records in the electronic form in the computers. All the payments and receipts, salary processing etc. are processed and recorded in the computer software. The college portal has the facility to receive students fee directly on-line. All such details and reports can be accessed by the authority at the touch of button.
Student Admission and Support	The student admission system for the last few years has been computerised fully. It has become a total paper less function. Students can view the prospectus, apply for admission, check their merit status and admission status online, pay their fee online and get admission. There is a system of sending mass messages through SMS to students for information notices. The library operation is computerized. A number of information regarding students and their concerns is made available on the college website. Students can also make use of college e mail for communication.
Examination	The university (MD University, Rohtak) conducts the semester end examinations. The details of the students are sent to the university on-line. The university issues the admit cards, date sheets, exam notices, exam results all on-line. Apart from this, the lists of students, examination plans date wise are sent to the college by the university on line. The processing of the remuneration of the

examination officers on duty are also processed on-line. The internal evaluation marks and practical examination marks awards are uploaded to the university portal directly by the college. The result and marks sheets etc. are also available to students on line.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Suniti Ahuja	Innovative Research in Language, Science and Management held on 11-12 October 2020	DAVCC, Faridabad	1000
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Training Program on ERP	09/01/2020	09/01/2020	Nill	21
2020	Faculty welfare Program	Nil	04/01/2020	04/01/2020	12	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course : Object Oriented Analysis Design	1	16/08/2019	19/12/2019	56
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	104	0	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Health care awareness and check-up camps • Employee Welfare and entertainment trips. • Sabbaticals for research work like Ph.D. and for attending conferences and seminars. • Provision for advance against salary as well as loan facility. • Group Insurance • College Medical Centre facility • Reimbursement of participation fee in Conferences/Seminars etc. • Rewarding employees for their outstanding achievements and contribution in important college activities like cultural, sports through appreciation letters/felicitations and prizes. • Sports Cultural Programmes • Special greeting individualized messages on Birthdays Marriage Anniversaries of the staff.	• Provision for advance against salary as well as loan facility. • Group Insurance • College Medical Centre facility • Fee concession for their wards studying in the campus school or college. • Free Uniforms to the Class IV Staff. • Gifts in kind on important festivals. • Health care awareness and check-up camps	• Fee Concession and Free-ship to needy and meritorious students. • Issuance of extra books to meritorious and needy students from the college Library. • Group Insurance • College Medical Centre facility. • Cash Prize for outstanding achievements in academics and other fields. • Coaching for competitive exams and skill Development Programme are provided at nominal charges. • Short term Certificate/Diploma courses at nominal charges. • Excursion and Outdoor Trips • Support for Bus/Train Passes on concessional basis.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In our Institution, both internal and external Financial Audit are done to ascertain the accuracy of financial statements provided by the organization. Internal financial audit is done by the Head of the Institution on regular basis. He audits the Income Expenditure of the institution, College Budget, Balance Sheet and other items related to finance of the institution. External financial audit is also done by the Chartered Accountant (Auditor) appointed by the management at the end of June of every year to ensure that all books of accounts are done in a fair manner and there is no misrepresentation or fraud in the books of accounts. Auditor examines the Balance Sheet, Income Expenditure and Receipts Payment A/c and certifies that all the information provided by the college gives a true and fair view.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
GOVT/NON GOVT BODIES	732326	STUDENT FEES and Aid

6.4.3 – Total corpus fund generated

732326

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External	Yes	IQAC
Administrative	Yes	External	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• PTM organized on 7th Sep 2019 by Science Department • Motivational Moral Value enhancement session by member of PA on 9th Sep 2019 organized by Science Dept. • Motivational Lecture on simplicity to success by member of PA on 7th Dec 2019 organized by Science Dept. • PTM organized on 14th Oct to 19th Oct 2019 by Business Administration Department. • PTM organized on 25th Jan 2020 by BAJMC Department. • PTM organized on 23 Jan to 30 Jan 2020 by BTTM Department • PTM organized on 5/10/2019 by Commerce SFS Department

6.5.3 – Development programmes for support staff (at least three)

• Training on ERP system held on 9/01/2020 • One Day Faculty Welfare program on 30/08/2019

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college IQAC has been active in taking various developmental initiatives in the college continuously for the last so many years which is reflected in the various AQARs. This year too the college IQAC has taken various initiatives some of which are as below: • The college has given a serious thought on starting add-on vocational courses in collaboration with NIIT Ltd. • A number of national and international seminars/webinars have been organized. • The college has participated in submitting the data for NIRF. • The college has held three days talent search competition for selecting competent talented students for competing in various cultural competitions at various levels. • A number of skill based courses have been run in the college including a few bridge courses for the benefit of students. • A significant number of computers have been procured. • E-books numbering around 91 have been procured from a reputed publisher. • Apart from continuous tree plantation, a Herbal Garden has been developed in the very centre of the college. • Renovation and construction work against RUSA grant received by the college has been put to rapid progress. • The college has continued its outreach programme. • A few students from the student council have been inducted into the college IQAC. • An underground water storage tank of 1 lakh litre capacity is nearing completion. • Creating a third water harvesting facility in the college has been taken up for completion. • An electronic composting machine of 25 kg has been purchased in the college. • The English Literacy Society, the planning forum and the Environmental Club got together to organise IGNIDEA 2020 on date 5/03/2020. It was a National Level Event in which many teams participated in Debate, Quiz and Poster Making competitions. IGNIDEA is an annual mega event organised by the English Literary Society by joining hands with the above forum and club. It is highly successful collaboration effort. • A number of training programs have been organized for the teaching as well as non-teaching staff members.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	National Level Conference on Innovative Research in Language, Science and Management	05/10/2019	11/10/2019	12/10/2019	200

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
13 Activities on Gender Equity Promotion Programs (All Activities on different Dates)	27/07/2019	11/09/2019	662	868

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the College met by the renewable energy sources • Solar Plant 15 KVA Installed already • Solar Light for Parking Area • 6 of the total load is supported by the Solar Plant • More Tube lights have been converted into LED lights • More Herbal Medicinal have been added • Environmental Consciousness about energy saving, reducing plastic usage, planting more trees, saving water resources have been promoted in the College.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	7
Provision for lift	Yes	7
Ramp/Rails	Yes	7
Braille	No	Nill

Software/facilities		
Rest Rooms	Yes	7
Scribes for examination	Yes	7
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	7

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	18/09/2019	1	Food Campaign food Hygiene Awareness program	Hygiene Awareness	55

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	01/07/2019	The college not only created the duties for the students but also specified some common rights for them. This code of conduct is conveyed to the students by their class teachers/mentors and displayed on the notice boards. The college provides them rights to be used for their positive development and necessary freedom on the premises at the same time they are prevented from indulging in negative, destructive or dysfunctional activities. There are committees for regulation and control mechanisms for helping the students in distress as well as checking the actions and behaviour of

		any misconduct according to the code of conduct.
Code of Conduct for Teachers	01/07/2019	The college not only created the code of conduct for the students but for the teachers too. This code of conduct is conveyed to the teachers by the respective Heads of Departments. The college assumes that the teachers will follow the code of conduct the positive development and necessary freedom of the students, the institution as well as for their own too. There are regulation and control mechanisms in place for enforcing the code of conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Hawan Yajya	16/07/2019	05/11/2019	755
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Using e-prospectus saving huge quantity of paper • Using Solar Lights • Using Solar Panels on the terrace • Tree and green plantation in the college • Using Noise-free Gen Sets • Water Harvesting Systems in the college • Spreading energy saving awareness • Running pits for conversion of garbage to fertiliser • Ban on Plastics use • Switching to using LED lights

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link • we have a number of best practices being pursued in our College. However five of them are being elaborated below. a) Introduction of need based courses at UG and PG levels b) All out efforts for the holistic development of our students. c) Adoption of a Village. d) Tree Plantation e) Propagating Spiritual and Ethical Values

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://davccfbd.ac.in/wp-content/uploads/2021/08/Best-Practices-2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

VISION D.A.V. Centenary College visualizes itself as a platform for holistic excellence which aims at producing citizens not only with a high level of material skills but also with invaluable life skills and a strong moral and

social grounding so that they can succeed in today's world as well as acquit themselves well as well-adjusted, aware and responsible human beings. MISSION Our mission is to provide quality higher education to a wide spectrum of society so as to produce knowledgeable, skilled and ethically and spiritually sound citizens who can well bear the challenging responsibilities of the emerging job-market and the professional environment as well as those of the society at large. Being an educational institution the vision, priority and thrust all have been aligned and focussed on the academic area. All other activities remain in the surrounding to complement this area to create a holistic impact on the development of the students. • New courses have been added from time to time • Number of seats have been increased in the courses as and when needed • Extra classes have been arranged for the slow learners as well as the meritorious students • The number of admissions in the college is continuously rising • The number of students achieving positions in the university merit list is also rising • The college has also produced university overall toppers at times. • The college is favourite with the placing companies, having placed many students every year • As a result of our focussed efforts one of our student Mr. Kaushal B.Sc III year has been shortlisted for SELDP (Global System Engineering Leadership development program) training at NASA JPL for future position of junior system Engineer. • More and more teachers have attained higher qualifications and research degrees • Better infrastructure including computers and ICT facilities have been provided • In a survey the College has been ranked at 31 in the list of 'Top 70 BBA Institute Rankings 2019' by an All India Survey 'Times BBA Education Rankings Survey 2019'. According to them "the objective of this record is to arrive at a list of BBA Colleges Offering Full time BBA Courses in India." The research had 3 major modules i.e. Desk Research, Factual Survey Perceptual Rating Survey. • Accordingly our College has been ranked at 29 among a list of 50 'Top Private Institutes.' • In a survey by India Today our College was ranked at 79 in a list of 'India's Best BCA Colleges 2020'. Such achievement has been a continued affair for the college upon participation in such reputed All India Surveys Last year in 2018-19, The College has attained a position of high repute as judged and rated by a survey by the special issue of 4th June 2018 titled "THE BEST COLLEGES OF INDIA". The BBA course has been adjudged at rank 30 in overall rating of courses. Further in category of 'Best Value for Money' our college has been ranked at FIRST POSITION

Provide the weblink of the institution
http://davccfbd.ac.in/wp-content/uploads/2021/08/Vision-and-Mission-2019-2020.pdf

8.Future Plans of Actions for Next Academic Year

1. To start a job oriented vocational course called B.Voc. 2. To construct three separate class rooms for BTTM Course 3. To organize two or more National Level Conferences. 4. To augment the solar power sources in the college. 5. To replace 125KWH Genset. 6. To hold the Alumni meet 7. To start crèche facility in the college 8. To Install one more Water Harvesting System 9. To Start new Job Oriented Skill Certificate Diploma Courses in accounting Computer Applications 10. To raise the internet speed from existing 20mbps to 50mbps.