

DAV CENTENARY COLLEGE FARIDABAD

Summary of Lesson Plans of College Faculty

Name of Asst/Associate Professor- Jyoti Malhotra

Class & Section: BCAM-III

Subject: HRM

Academic Session 2023-2024 Odd Sem

	Date	Topics to be covered
Week 1	21/07/2023	Introduction to HRM
	22/07/2023	Manpower Planning
	23/07/2023	Sunday
	24/07/2023	Manpower Planning- concept
	25/07/2023	Manpower Planning- Scope, significance
	26/07/2023	Concept of HRD
	27/07/2023	Assessment of HRM- needs
	28/07/2023	Recruitment
	29/07/2023	Recruitment- Sources
WEEK 2	30/07/2023	Sunday
	31/07/2023	Selection
	1/8/2023	Selection- Process
	2/8/2023	Induction
	3/8/2023	Training-Introduction
	4/8/2023	Training- Needs, importance, scope
	5/8/2023	Training-Process
WEEK 3	6/8/2023	Sunday
	7/8/2023	Development
	8/8/2023	Development-Methods
	9/8/2023	Performance Appraisal
	10/8/2023	Performance Appraisal- Types
	11/8/2023	
	12/8/2023	doubt class
WEEK 4	13/8/2023	Sunday
	14/8/2023	Wage and Salary Administration
	15/8/2023	Independence day
	16/8/2023	Wage and Salary Administration
	17/8/2023	Wage and Salary Administration
	18/8/2023	Wage and Salary Administration
	19/8/2023	Wage and Salary Administration
WEEK 5	20/8/2023	Sunday
	21/08/2023	Job Analysis
	22/08/2023	Job Evaluation
	23/08/2023	Wage Payment Incentive plans
	24/08/2023	Wage Payment Incentive plans
	25/08/2023	Wage Payment Incentive plans

	26/08/2023	Wage Payment Incentive plans
WEEK 6	27/08/2023	Sunday
	28/08/2023	Fringe Benefits
	29/08/2023	Profit sharing
	30/08/2023	Rakhi
	31/08/2023	Revision
	1/9/2023	doubt class
	2/9/2023	Class Presentation
	WEEK 7	3/9/2023
4/9/2023		Maintenance and Welfare
5/9/2023		Maintenance and Welfare
6/9/2023		Jananashtmi
7/9/2023		Employee health
8/9/2023		Fatigue and Boredom
9/9/2023		Fatigue and Boredom
WEEK 8	10/9/2023	Sunday
	11/9/2023	Welfare Activities
	12/9/2023	Welfare Activities
	13/9/2023	Industrial Relations
	14/9/2023	Industrial Relations- meaning
	15/9/2023	Industrial Relations-objectives
	16/9/2023	Industrial Relations- Significance of cordial relations
WEEK 9	17/9/2023	Sunday
	18/9/2023	Causes of Industrial Relations
	19/9/2023	Settlement of Industrial Relations
	20/9/2023	Collective Bargaining
	21/9/2023	Collective Bargaining
	22/9/2023	Arbitration
	23/9/2023	Saheedi Diwas (Haryana Heros Martyrdom Day)
WEEK 10	24/9/2023	Sunday
	25/9/2023	Arbitration
	26/9/2023	Arbitration
	27/9/2023	Trade union
	28/9/2023	Trade union
	29/9/2023	Significance of Trade Union
	30/09/2023	Trade union
WEEK 11	10/1/2023	Sunday
	10/2/2023	Gandhi Jayanti
	10/3/2023	Trade union
	10/4/2023	Workers Participation in Mangement
	10/5/2023	Workers Participation in Mangement
	10/6/2023	Workers Participation in Mangement
	07.10.2023	Workers Participation in Mangement

WEEK 12	08.10.2023	Sunday
	09.10.2023	Workers Participation in Mangement
	10.10.2023	Workers Participation in Mangement
	11.10.2023	Workers Participation in Mangement
	12.10.2023	Workers Participation in Mangement
	13.10.2023	Workers Participation in Mangement
	14.10.2023	Workers Participation in Mangement
WEEK 13	15.10.2023	Sunday
	16.10.2023	Workers Participation in Mangement
	17.10.2023	Workers Participation in Mangement
	18.10.2023	Workers Participation in Mangement
	19.10.2023	Workers Participation in Mangement
	20.10.2023	Workers Participation in Mangement
	21.10.2023	Settlement of Industrial Relations
22.10.2023	Sunday	
WEEK 14	23.10.2023	Settlement of Industrial Relations
	24.10.2023	Dusshera
	25.10.2023	Settlement of Industrial Relations
	26.10.2023	Settlement of Industrial Relations
	27.10.2023	Settlement of Industrial Relations
	28.10.2023	Settlement of Industrial Relations
WEEK 15	29.10.2023	Sunday
	30.10.2023	Settlement of Industrial Relations
	31.10.2023	Settlement of Industrial Relations
	01.11.2023	Haryana Day
	02.11.2023	Settlement of Industrial Relations
	03.11.2023	revision
	04.11.2023	Class Discussion
WEEK 16	05.11.2023	Sunday
	06.11.2023	Group Discussion
	07.11.2023	PPT Presentations by students
	08.11.2023	PPT Presentations by students
	09.11.2023	Class Discussion
	10.11.2023	Diwali Break
	11.11.2023	Diwali Break
WEEK 17	12.11.2023	Diwali Break
	13.11.2023	Diwali Break
	14.11.2023	Diwali Break
	15.11.2023	Diwali Break
	16.11.2023	Diwali Break
	17.11.2023	Class Discussion
	18.11.2023	Class Discussion
	19.11.2023	Sunday

WEEK 18	20.11.2023	Settlement of Industrial Relations
	21.11.2023	Settlement of Industrial Relations
	22.11.2023	Class test
	23.11.2023	Class Discussion
	24.11.2023	Class Discussion
	25.11.2023	Class Discussion

