

## DAV CENTENARY COLLEGE, FARIDABAD

Minutes of **First quarterly meeting** of the college IQAC for the session 2020-21 held on line (ZOOM) at 1.00 pm on 19<sup>th</sup> December 2020.

1. The Agenda of the meeting was read out.
2. The minutes of the 4th quarterly meeting for the session 2019-20 held on 19.12.2020 were confirmed
3. The Action Taken Report with regard to the 4th quarterly meeting was read out and it was placed on record that most of the actions decided/suggested were implemented and only few of them are in process or awaited due to major disturbance in operations caused by COVID 19 pandemic.
4. The house extended a warm welcome to Dr. Savita Bhagat, the Officiating Principal who took over (w.e.f. 01.07.2020) from Dr. Satish Ahuja the previous Principal who retired on 30.06.2020.
5. The achievement report of the college for the period of 1<sup>st</sup> quarter (July to September 2020) was presented by Dr. Savita Bhagat, the Officiating Principal.
6. It was resolved that Academic Webinars be organised at national and international level by the college keeping in view the restrictions imposed by the COVID conditions.
7. It was resolved that On line FDPs will be organised for the continuous professional development of the faculty with a special focus on IT training as the entire academic work has now gone on line because of the COVID pandemic.
8. It was decided that a blue print plan be chalked out for providing on line counseling to prospective students for the upcoming admissions for the current session.
9. It was decided that on line classes be started for II year and III year students in UG programs and for final year students in case of PG programs.

10. It was resolved that important days be celebrated in the college like Independence Day, NCC Day, Hindi Diwas as well as program be organised to felicitate the teaching faculty of the college on Teacher's Day on 5<sup>th</sup> September.

11. It was resolved that the staff and the students be made aware regarding the MHA guidelines pertaining to all the precautions needed to be taken during the ongoing pandemic.

12. It was decided that the work undertaken against the RUSA grant obtained by the college be expedited for completion.

13. It was resolved that at least two on line training programs be organised by the college for Non-teaching staff members regarding ICT and general administration.

14. As additional point suggested by Col. V K Gaur, it was resolved that the college should organise some programs for the students for instilling Life Skills along with the academic course.

15. As additional point suggested by Dr. Sanket Vij, it was resolved that the college should make recording of the webinars organised and upload these recordings on college website/FaceBook so that other people also may be able to benefit from them.

16. The meeting came to an end with a vote of thanks to the Chair.



(Dr.SAVITA BHAGAT)

Officiating Principal



(MUKESH BANSAL)

Member Co-ordinator, IQAC