

DAV CENTENARY COLLEGE, FARIDABAD

IQAC

Sub: Support Facilities 2017-18

Procedures & Policies for Maintenance & Utilization of Academic and Support facilities

Academic and Support facilities:

The physical facilities including Laboratories, Library, Classrooms and Computers, Sports Complex etc. are made available for the students those who are admitted in the college. These facilities are upgraded and augmented time to time.

- **LABORATORIES** The infrastructure includes computer laboratories. The labs of the various Department are provided with advanced computers which are sufficiently equipped with the latest tools and software, connected through LAN and Internet. In addition, our students have the privilege of availing computer facilities in several specialized sections to have a complete training session. Every Lab has Lab Instructor.
- **COMPUTERS** The college has adequate number (647) of the computers with internet connections and the utility softwares distributed in different locales like office, laboratories, library, departments etc. Software licenses, for example: Quick Heal has been updated on time. Outlived computers are replaced timely and external parties are hired for maintenance and upkeep.
- **LIBRARY** The library is also provided with LAN facility for the computers and they are loaded with the library software having OPAC facility. A provision of the budget for the library maintenance is made by the college management. The activities like keeping library clean is done frequently by library staff. The library aims at providing access to its printed resources such as books and journals for the use of faculty and students. The library stock is increasing every year. The library is supervised by the librarian. Faculty of the college may recommend the purchase of desired or relevant book to the librarian. Books from vendors on approval will be available in the library from time to time.
- **CLASS ROOMS, PROJECT ROOM & AUDITORIUM** The college emphasizes on quality class room teaching including all the basic facilities like fans, lightings etc. The college infrastructure boasts of impressive auditorium with a capacity of 2000, all modern gadgets and cater to conferences and seminars, at both national and international levels. Electrical and the Plumbing related maintenance is done with the help of local skilled persons and the expenditure is done from budget gained by the college from different sources. Every class has its own Class Representative as well who co-ordinates about various issues existing in class or with the students.

- **SPORT COMPLEX** The sports department of the college is meritorious and some credit goes to the adequate infrastructure of this department consisting of the Indoor Hall and sports ground which can be used by students and staff at the cost of some maintenance of that facility is done with the help of the staff and electricity expenses are compensated. The Sports facilities like the sports and the other platforms supporting overall development to the students like NSS, NCC is open to the college students. College has its sports incharge encouraging students for sports. A provision of the budget for the sports equipments and maintenance is made by the college management. College follow the University Sports calendar and has been winning a large number of championships in different sports.
- **GARDEN OR HORTICULTURE** The college garden is well maintained by the gardeners appointed by the college. The whole premises is full of lush green lawns and plants and followers planted in various types of attractive follower parts on the ground, on the walls and hanging in the corridors. This not only provides a healthy and pollution free air but also gives a feast to the eyes in the form of scenic beauty. In summer days it even gives a feeling of cooling in the premises. It enhances the beauty of the college premises.