DAV CENTENARY COLLEGE

(NH-3, N.I.T., FARIDABAD – 121001, Ph: 0129-2415044)

Submission of

Annual Quality Assurance Report
(AQAR   2017-18)

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Contents

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution
(data may be captured from IIQA)
1. Name of the Institution   DAV Centenary College

Name of the Head of the institution: Dr. Satish Ahuja

- Designation: Principal

- Does the institution function from own campus: Yes

Phone no./Alternate phone no.:   0129-2415044

Mobile no.: 09810249990

Registered e-mail: info@davccfbd.com

Alternate e-mail : arun.bhagat05@yahoo.in

- Address: NH-3

- City/Town: NIT

- State/UT: Haryana

- Pin Code: 121001

2. Institutional status:
- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education
- Location: Urban
- Financial Status: Grants-in aid UGC 2f, 12 (B) and Self financing

- Name of the Affiliating University: M D University, Rohtak

Name of the IQAC Co-ordinator: Sh. Arun Kumar Bhagat

Phone no.: 09811960696

Alternate phone no. 0129-2415044

- Mobile: 09811960696

IQAC e-mail address: info@davccfbd.com

Alternate Email address: arun.bhagat05@yahoo.in

3. Website address: www.davccfbd.com

   Web-link of the AQAR: (Previous Academic Year): www.davccfbd.com/aqar2017-18.pdf
  For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

 4. Whether Academic Calendar prepared during the year?

Yes | √ | No....., if yes, whether it is uploaded in the Institutional website:

Yes, (Please refer **Annexure I**)

it is uploaded

Web link: www.davccfdb.com/academiccalendar2017-18.pdf

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	B	70.75	2003	from:21/03/2003 to: 20/03/2008
2nd	A	3.11	2015	from:15/11/2015 to: 14/11/2020
3rd				from: to:
4th				from: to:
5th				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 16.02.2005

7**.** Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders*	**2017-18**	**Whole college including students, parents and all stake holders**

collected, analysed and used for improvements		
• Academic Administrative Audit (AAA) conducted and its follow up action	**2017-18**	**Whole college including students, parents and all stake holders**
• Environment Audit	**2017-18**	**Whole college including students, parents and all stake holders**

Note: Some Quality Assurance initiatives of the institution are:
   (Indicative list)
- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
IQAC	Seminar	DHE, Haryana	2017-18	Rs. 50000/-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes

   *upload latest notification of formation of IQAC: Uploaded at www.davccfbd.com/iqaccomposition2017-18.pdf

10. No. of IQAC meetings held during the year: 02

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website…….
Yes –uploaded at www.davccfbd.com/minutesofmeeting2017-18.pdf
 (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?   Yes [√]   No

   If yes, mention the amount: Rs. 50,000   Year: 2017-18

12. Significant contributions made by IQAC during the current year (maximum five bullets)

  * Installation of an elevator in the college

* Settings up of a Gymnasium in the college
* A good number of functions are organized in the college in which the students are actively involved so as to enhance their learning experience.
* Implementation of all guidelines issued by the Directorate of Higher Education, Haryana, including those related to submission and implementation of Daily Lessons Plan and the student Mentorship Programme etc.
* Purchase of 60 more personal computers for the computer labs and 60 more desks for classrooms

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Confirmation of the minutes of the last meeting held on 02.02.2018 2. Starting New Courses like B.Sc. (Hons.), B.A. (English Hons.), & starting another unit of B. Com (Hons.) 3. Implementation of all guidelines issued by the Directorate of Higher Education, Haryana, including those related to submission and implementation of Daily Lessons Plan and the student Mentorship Programme etc. 4. Installation of an elevator in the college 5. Settings up of a Gymnasium in the college 6. Purchase of 60 more personal computers for the computer labs and 60 more desks for classrooms 7. Placing on record the appreciation of the important activities and achievement of EMA, Sports, Department of Science and Geography, NCC, NSS, Legal Literacy Cell, Youth Red Cross Unit & that of the Conveners, Coordinators and the	1. As for starting new courses like B.Sc. (Hons.), BA English (Hons.) and starting another unit of B.Com. (Hons.), the matter is under process and we are hopeful that the college will be able to start these courses from the next academic session. 2. As for implementing the guidelines issued by the Directorate of Higher Education, Haryana, including those related to submission and implementation of Daily Lesson Plans and the Student Mentorship Programme etc., all such guidelines were complied with promptly and seriously. 3. As proposed in the previous meeting, an elevator has been installed in the college, particularly for the convenience of the differently abled and the elderly. 4. Also, as planned, a Gymnasium has been set up in the college during the year gone by. 5. As decided in the Opening Meeting for the year, 60 computers were purchased and installed during the last academic session. Also 33 desks were purchased for class rooms. 6. As for extra-curricular activities, the EMA students, like in previous years, won Overall Championship Trophies in both the Zonal and Inter Zonal Youth

members of thereof 8. Conferences to be organized by the different departments with the goal of at least one conference by each department 9. More focus on college placements 10. Any other items will the permission of the Chair 11. The expected outcomes of every conference/seminar held in the college should be written down. There should be a review meeting review committee to examine the outcomes and pass on their views and observation to the organizer of the next conference in the college. Also there should be more involvement of students in the conferences/seminar/workshops held in the college. 12. A Music Society should also be set up in the college by way of promoting fine arts. 13. A Theatre Society should also be formed in the college. Also marketing and investment Cells should be set up. 14. As for college societies, they should be run by students with the help of and under the guidance of teachers. 15. Provision should be made for starting Mental Counseling in the college in view of increasing incidence of mental and physiological issues in society. 16. It should be ensured that a	Festivals in 2017-18. As for sports, the college won as many as 23 University Sports Championships during the year. A particular sportsperson was given a Cash Prize of Rupees 3 lakh. Also our sportsperson got many other positions at the National and International Level. Two of our NCC Cadets were selected to participate in the National Republic Day Parade at Janpath. Our students won five prizes at State Level Events under the banner of the College Legal Literacy Cell. In the Blood Donation Camps held in the College at the behest of the College NCC, NSS and Youth Red Cross Units, more than 300 units of blood were collected. As suggested in the Opening Meeting, all these fine achievements are being placed on record. 7. As for conferences, the PG Department of Commerce joined hands with the College IQAC to organize a DGHE, Haryana, sponsored National Conference on the theme '**Teaching Learning Evaluation**'. Also the Department of Business Administration organized a National Level Paper Presentation Contest and the Department of Commerce (SFS) organized a National Level Quiz during 2017-18. 8. The College Placements saw a quantum jump from 180 in 2016-17 to 313 in 2017-18 which goes to show that the College is taking the placement work very seriously. 9. As suggested in the Opening Meeting, a review committee examined the outcomes of the National Conference held during the year 2017-18 and their views and observations were placed in the public domain so that the organizers of the coming conferences could benefit from those observations. Also it was ensured that the students participated very actively in the planning and organization of the conference. 10. As for starting a Music Society in the College, a Music Club was set up during

good number of functions are organized in the college in which the students are actively involved so as to enhance their learning experience.	the year with a separate room on the top floor of the PG Block.
17. The college should start its own FM Community Radio. Shri Rajive Chawla, a noted industrialist and a worthy member of the college IQAC, expressed his inclinations towards responsibility sharing if such a project saw the light of the day.	11. A Theatre Society and a Marketing and Investment Cell are very much operational in the college as of now.
	12. As for the suggestion that the students should run different societies under the guidance of the teachers, it has been taken seriously and the student involvement in the running of the societies has gone up.
	13. As for starting mental counseling in the college, the matter is very much under consideration.
18. An eco-system should be created in the college for increasing consultations and training by the college faculty with the revenue sharing arrangement with the college. A bridge need to be built between teaching and consultancy.	14. As for the active involvement of the students in college functions, the college organized a National Fest and the Gita Premier League in February, 2018. The mega events were very much organized by the students under the watchful eyes of the teachers.
19. Visiting and adjunct faculty should be encouraged and promoted so as to enrich the students' learning experience.	15. As for the college starting its on FM Community Radio, the proposal has been sent to the concerned ministry of the Union Government for their permission.
20. Effective steps should also be taken by the College IQAC to help and guide weak students	16. As for the next suggestion, the College faculty is being very much encouraged to take up consultancy and training work with a revenue sharing arrangement with the college. A proposal with regard to such revenue sharing has already been sent to the DAV College Managing Committee, New Delhi, for their approval.
	17. We have a steady stream of visiting faculty which is giving a fresh perspective and rich exposure to the students of the different college faculties.
	18. The IQAC has tried to ensure that as many as possible special classes for weak students are organized by the different departments of the college.

14. Whether the AQAR was placed before statutory body?   Yes

Name of the Statutory body: DAV College Managing Committee
Date of meeting(s): 19.11.2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

 No   Date: -------

 16. Whether institutional data submitted to AISHE: Yes

Year: 2018   Date of Submission: 07/03/2018

17. Does the Institution have Management Information System?   **Yes**

Yes | √ | **No**

If yes, give a brief description and a list of modules currently operational. (Maximum 500 words): As given below:

DAV has successfully implemented MIS to optimize distribution of resources and services to yield maximum benefits to students, teachers and management. Since its implementation in 2011, it has over these years increasingly grown to include almost all the areas of management like admission, examination, placement, courses etc. MIS information is centralized in college and is available at finger tips which helps in fast decision and execution. Various summaries and required information is available over the dashboard which benefits the various depts. in college. For instance, the accounts dept. can get the details of course wise and class wise fees, fees collected on daily, weekly or monthly basis, student wise fee and pending fees collection. The administration dept on the other hand gets the status of current admission status for all classes, number of admission of students course wise, year wise, drop outs, vacant seats, student details and also the students marks details. The students can login into the system and access their profile to update it, see their payment history and can make fee payment also, view their documents and mark sheets. The students can also download the assignments and lesson plan which help them in planning their activities. Students can also download the mobile App of the college. The teachers can get the data belonging to any student or group of students, which can be filtered and arranged. The teachers can also get the details of activities and events organised at dept. and college level. The teachers are able to communicate with each other and also with different departments with the email facility. The MIS reports give a clear picture to the management about the fees received, outstanding amount for every student and also the list of defaulters. These students can be intimated through emails or manually. Hence the MIS has helped the DAV management to utilize and track its resources in an efficient manner, as well as a facility for the stake holders.

PART-B

CRITERION I – CURRICULAR ASPECTS
1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words

MECHANISM FOR WELL PLANNED CURRICULUM

Our college is an affiliated college from **Maharishi Dayanand University** so we follow syllabus guidelines of Maharishi Dayanand University. Various meetings are held regarding syllabus and modifications are done from time to time if required. Some teachers of our college are in Syllabus board of University. They give their recommendations and accordingly changes are incorporated if required. Few of our courses like Diploma in Computers and Certification in Tally are totally run by our College and curriculum is also developed by us. We decide Syllabus and run these courses. The documentation of syllabus is also available on college website for students. Teachers make lesson plans from the syllabus and deliver lectures according to this plan and adhere to it properly. Lesson plans are prepared and submitted to the Head of the Department and then Head of the department submit it to Principal. This process is followed for all departments of college for all the courses. Every teacher has to prepare and submit lesson plan to Head of the department timely and strictly adhere to the plan. Lesson plans are also displayed on notice boards for students so that they can easily & regularly check on which date what topic will be taught. All the information regarding syllabus, revision plans, presentation slots etc is mentioned in lesson plans.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Course on Tally	Certificate	2017-18 (1Year)	Vocational Training	Financial Accounting with Computers

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
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1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
M.Com	---	**Yes**	2016-17		
M.A English	---	**Yes**	2016-17		
M.Sc (Computer Science)	---	**Yes**	2016-17		
Already adopted (mention the year) Adopted Since 2016-17					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate		Diploma Courses		
No of Students	27		**----**		

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Tally Certificates Course	2017-18	27

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Summer Training BBA V Sem	149
Summer Training BBA CAM V Sem	55
Project Report BBA VI Sem	136
Project Report BBA CAM VI Sem	54
Project Report B Com TPP	190
Project Report B Com (Hons.)	121
Edify Internship Program	13
Field Trip Report (BTTM)	23
Training Report (BTTM)	17

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	No	No	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words): Please refer Annexure III & IV

Around 100 students from the college are selected through convenience sampling technique to collect feedback from them. There are 21 questions of various aspects on which feedback is taken from students. Rating scale of 1 to 10 are created to measure the frequency of response. Average score is calculated for each aspect which is examined through questions and overall average score is calculated by analysing every aspect. Tally marks are used for tabulation of data. Generally average score is around 80 of all the aspects for which feedback is taken.

In student library feedback, there are 9 questions on which feedback is collected from students. These 9 questions are prepared keeping in mind all the main aspects of library. Around 100 students are selected through convenience sampling technique and feedback is collected from them. After analysing the feedback forms, all the aspects whose average score is low, they are being reviewed and tried to improve the score of that aspect. Feedback collected from students is implemented for further improvement.

Feedback is also taken from parents which are collected through their interactions with college & teachers through meetings etc. to know their ward's progress in college. 10 questions are prepared for parent's feedback of which 9 questions are measured on rating scale and one question is subjective in nature. The rating scale has 10 levels to measure data. Around 80 parents were contacted to collect data & taken feedback from them. The data is analysed and overall score is calculated.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
BBA	180	918	167
BBA CAM	60	382	56
BCA	300	810	272
B.COM (PASS)	180	1253	228
B.COM (CA)	60	635	53
B.COM(TPP)	60	403	57
B.COM(HONS.)	120	812	102
B.Sc (C.S.)	60	394	69
B.Sc (N.M.)	120	509	113
B.A.	240	867	270
BTTM	60	87	25
BAJMC	60	127	52
M.COM	80	285	80
M.A. (ENGLISH)	60	79	38
M.Sc (C.S.)	40	68	21

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-18	4109	247	100	07	07

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
114	114	Internet, LCD, Wi Fi, Smart Board, EMRC (CEC), Social Media, Computers, Mobile Phones etc.	28 But all class rooms too are wi-fi enabled	13	Tally, MOOC, UNDP Web sites, ORACLE, EXCEL, Visual Basic and all other resources as prescribed by the course curriculum

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor is a wise and trusted counsellor. And who could be a great Mentor than a Teacher. Our college believes that Teachers as Mentors play a role model in shaping the future of students. Within the college premises, we provide direct support to the students having senior faculty as a Mentor who care about them as a talented person, make them excited about learning and encourage them to pursue their dreams. And most of our students are coming out with flying colours. We are (The Alma mater) developing a strong relationship in which more experienced faculties help to guide our students. DAV Centenary College presumes that Mentorship will create "The Ripple Effect" in student's life. Like throwing a pebble in the pond will creates the ripples around the pebble and then radiate outward into wider circles. Similarly, by sharing ideas, expertise and by offering support to the students will bring positive effect in this everchanging world. Also our college acknowledges the vital role played by the senior students who act as Mentors to first and second year students. In doing so they provide invaluable help in facilitating all juniors in their studies & assignments. Their work is much appreciated. This will beneficial to them as they will learn leadership skills as well.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
4356	114	1:38

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	18	03	---	13

2.4.2 Honours and recognitions received by teachers
(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017-18	Dr. Jyoti Rana	Associate Professor	Approved guide for guiding Ph.D students from MD University, Rohtak
2017-18	Dr. Archana Bhatia	Associate Professor	Approved guide for guiding Ph.D students from MD University,

				Rohtak

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BBA	---	VI Sem	21/04/2018	07/06/2018
BBA CAM	---	VI Sem	23/04/2018	07/06/2018
BCA	---	VI Sem	23/04/2018	06/06/2018
B.COM (PASS)	---	VI Sem	20/04/2018	13/06/2018
B.COM (CA)	---	VI Sem	20/04/2018	13/06/2018
B.COM (ASM)	---	VI Sem	20/04/2018	13/06/2018
B.COM(TPP)	---	VI Sem	20/04/2018	13/06/2018
B.COM(HONS.)	---	VI Sem	21/04/2018	13/06/2018
B.Sc (C.S.)	---	VI Sem	20/04/2018	15/06/2018
B.Sc (N.M.)	---	VI Sem	20/04/2018	15/06/2018
B.A.	---	VI Sem	21/04/2018	15/06/2018
BTTM	---	VI Sem	23/04/2018	15/06/2018
BAJMC	---	VI Sem	23/04/2018	15/06/2018
M.COM	---	IV Sem	09/05/2018	26/07/2018
M.A. (ENGLISH)	---	IV Sem	09/05/2018	08/08/2018
M.Sc (C.S.)	---	IV Sem	09/05/2018	27/07/2018

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Evaluation in our college is based on the following criteria such as Attendance, Assignment & Class Performance and Internal Test. Internal marks is given by the college for every subject. Every Subject has 100 marks out of which 20 % is given internally by every department for every subject. The criteria of Internal Evaluation are usually 10 marks for Internal Test, 5 marks for Assignment & Class Performance and 5 marks for Attendance. If any student is absent on the day of test, then there is a provision for Retest also. The Internal Evaluation is prepared by the concerned subject teacher which is further submitted to the Head of Department. The Internal Evaluation process is done very carefully by the teachers and they also use a method to evaluate the Internal Marks checked by Head of the Department. At last the Internal Evaluation which is prepared by every department is sent to the Maharishi Dayanand University Rohtak for compilation of final results.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words): Please refer Annexure I.

Academic calendar is prepared in the college for two academic sessions July- December and January- April every year. Classes are scheduled Monday through Saturday between the hours of 9:00 am and 2:30 pm. Every Department has its own academic calendar. The academic calendar contains important dates and activities that keep students, faculty and other staff members of the college informed in advance. The academic calendar also serves as a planning document for students, faculty, staff, departments as well as outside campus. This calendar includes registration dates, session start and close dates, exam dates, industrial visits and other students and faculty development programmes etc. followed in the departments. The academic calendar is being prepared by the Head of the Department (HOD) of different departments which is further submitted to principal for its final approval. A centralized academic calendar is then prepared at college level afterwards.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution
(to provide the web link): Uploaded at: www.davccfbd.com/courseoutcome2017-18.pdf

In a survey conducted by India Today published in the issue of 4th June 2018 the BBA course of the college has been ranked at 30 in the list of top 50 colleges in India. Moreover, the college **ranks FIRST** among the top five colleges offering **BEST VALUE FOR MONEY.**

- The course wise outcome given as the result of final semester of all course is shown in clause 2.6.2 below.

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
BBA	BBA-III	170	130	76.4
BBA (CAM)	BBA (CAM)-III	55	46	83.6
BAJMC	BAJMC-III	36	35	97.2
BCA	BCA-III	240	146	60.83
B.COM	B.Com-III (Pass)	203	130	64.04
B.COM	B.Com-III (CA)	49	30	61.22
B.COM	B.Com-III (TPP)	58	43	74.14
B.COM	B.Com-III	55	29	52.73

	(ASM)			
B.COM	B.Com-III (Hons)	121	103	85.12
B.SC	B.Sc.-III	104	38	36.54
B.A.	BA-III	115	25	21.73
M.COM	M.Com-II	69	48	69.57
MA	MA-II	23	09	39.13
M.SC.	M.SC.-II	16	11	68.75

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) please refer **Annexure-III**
(results and details be provided as web link)
Uploaded at: www.davccfbd.com/sss2017-18.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations.   **Rs. 50000/-**

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects *(other than compulsory by the College)*				
International Projects				
Any other(Specify)	2017-18	DHE, HARYANA	50000	50000
Total	2017-18	DHE, HARYANA	50000	50000

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year
Yes. Seminar on Intellectual Property Rights (IPR) was organized.
One workshop cum Industrial Exhibition was organized where more than 20 Industrialists Participated on their respective stalls. The Exhibition was inaugurated by the Chief Guest S.S Banga, M.D. of M/s VICTORA PVT. LTD., Faridabad

Title of Workshop/Seminar	Name of the Dept.	Date(s)
IPR	Business Administration	9/10/2017
workshop cum Industrial Exhibition	Business Administration	10/10/2017

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency
-----	-----	-----

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
-----	-----	**-----**

Name of the Start-up	Nature of Start-up	Date of commencement
----	-------	-----

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
----	01 (Foundation for Management Research and Training - FMRT)	-----

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center): **Not Applicable***

Name of the Department	No. of Ph. Ds Awarded
----	----

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	• Commerce (PG)	02	
	• English	01	----
International	• Commerce (UG)	03	5.37
International	• Commerce (PG)	07	----
International	• Physics	01	-----
International	• BA- JMC	04	3.421

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publications
Sanskrit	02
Commerce (PG)	02
Commerce (UG)	02

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index: **NIL**

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self-citations

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication
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3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year:

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	06	31	---	---
Presented papers	17	24	----	---
Resource Persons	01	01	----	----

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers **co-ordinated** such activities	Number of students participated in such activities
Blood Donation Camp	Rotary Club	01	15
Blood Donation Camp	1 HAR NAVAL UNIT NCC	01	17
Seven Days Camp	NSS	03	52
Sanitation Campaign at Old Faridabad Railway Station	Youth Red Cross	03	30
Drug Deaddiction Drive	Youth Red Cross	03	30
Supported District Administration in organising Dushehra Festival in presence of Hon'ble Chief Minister, Haryana, Sh. M L Khattar	Youth Red Cross	03	30
Observed National Unity Day 31.10.2017	Youth Red Cross	05	50
Blood Donation Camp 06.10.2017 donating 150 units of blood	Youth Red Cross	50	150
Tree Plantation Drive in Aravali Vihar planting 300 trees on 16.07.2017	Youth Red Cross	03	30
Rally for Old Age Home	Youth Red Cross	03	30

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
All India Nausainik Camp, Karwar (Karnataka)	Bronze Medal (Drill Competition)	DG, NCC (Girls)	01 (Sonia Madhwal)
All India Nausainik Camp, Karwar (Karnataka)	Bronze Medal (Drill Competition)	DG, NCC (Boys)	Suraj Diwakar, Jatin, Ravi , Sagar (02 awarded)
Republic Day Camp	Honour by the Hon'ble Governor, Haryana	DG, NCC (Boys)	01 (Sanjay Negi)
District Republic Day Parade (Faridabad)	Second Prize	District Administration (Boys)	28
Science Exhibition	First position (Inter-District)	DHE, Haryana	02

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, AIDS Awareness, Gender Issue, etc. during the year

Name of the Scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Swachh Bharat	NCC Girls & Boys Units, DAVCC, FBD.	Swachhta Hi Sewa (28/9/2017) ESI Hospital, Faridabad	03	56
Swachh Bharat	NCC Girls & Boys Units, DAVCC, FBD.	Nukkad Natak (7/11/17)	03	56
Beti Bachao Beti Padao	NCC Girls & Boys Units, DAVCC, FBD.	Beti Bachao Beti Padao Rally (24/10/17)	03	56

Bijli Bachao (Bachat Lamp Scheme)	NCC Girls & Boys Units, DAVCC, FBD.	Bijli Bachao Rally (25/9/2017)	03	56
Green India Mission	NCC Girls & Boys Units, DAVCC, FBD.	Earth Day (Tree Plantation) (22/4/18)	03	56
Pulse Polio	NCC Girls & Boys Units, DAVCC, FBD.	Pulse Polio Rally (8/4/2018)	03	56
National Tobacco Control Programme (NTCP)	NCC Girls & Boys Units, DAVCC, FBD.	World Tabacco Day (31/5/2018)	03	56
Yoga Day	NCC Boys Unit, DAVCC, FBD	International Yoga Day 21/06/2018	02	39
Befikra, Seminar	Women's Cell, with Faridabad Police	20/03/2018	03	150
Health / Cancer Awareness	RGCIRC	Awareness towards cancer: cure & care	4	50
Blood Donation	Santon ka Gurudwara/ Red Cross society/ B.K Hospital	Blood donation camp 6 Oct. 2017	All teachers	205 Units
Blood Donation	Santon ka Gurudwara/ Red Cross society/ B.K Hospital	Blood donation camp 15 Feb 2018	All teachers	137 Units
AIDS Awareness Workshop	AIDS Control Society, Faridabad	Workshop	04	100

Teaching underprivileged children	NGO ROSHNI	Teaching	05	70
Celebrating Nature Day	Geography Association	Rally	03	100

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Faculty Exchange	Mr. Sandeep Kumar	SKV Govt School, Jaffrabad	One Day
Faculty Exchange	Mr. Amit Kumar	SKV Govt School, Jaffrabad	One Day
Faculty Exchange	Mr. Ravi	IMT, Faridabad	One Day
Faculty Exchange	Mr. Mukesh Bansal	Govt. College , Kheri Gujran, Faridabad	One Day

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year: **NIL**

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	participant
---	---	**---**	----	**--**

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Already a number of MOUs exist with various organisations of repute. Some more specific MOUs have been put in place this year as follows:

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
IamSMEofIndia	26-06-2018	• Theory Classes	50
Johnson Controls Hitachi A/C India Ltd.	29-06-2018	• Vocational Training	50
Sai Furnitures	25-06-2018	• Internships	50
Start Up Solutions Pvt. Ltd.	26-06-2018	• Placement Assistance	50

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
Rs.4950000	Rs.9019094

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	2 Acre	---
Class rooms	60	---
Laboratories	13	---
Seminar Halls	04	---
Classrooms with LCD facilities	12	---
Classrooms with Wi-Fi/ LAN	60	---
Seminar halls with ICT facilities	04	---
Video Centre	12	---
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	702	61
Value of the equipment purchased during the year (Rs. In Lakhs)	21373467	2267370

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
In House Developed with OPAC specility	Full	Always upgraded as per requiements	Since 2002

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19363	4135675	117	50810	19480	4186485
Reference Books	33341	6281433	181	68930	33522	6350363
e-Books	As per Inflibnet & Delnet Record					
Journals	35	21490	08	12339	43	33829
e-Journals	02	12000	---	---	02	12000
Digital Database	---	---	---	---	---	---
CD & Video	---	---	---	---	---	---

Library automation	---	---	---	---	---	---
Weeding (Hard & Soft)	---	---	---	---	---	---
Others (specify)	---	---	---	---	---	---

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (M/G BPS)	Others
Existing	587	10	2	10	2	31	20	16	----
Added	60	0	0	0	0	---	---	---	---
Total	647	10	2	10	2	31	20	16	---

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)
………16………… MBPS

4.3.3 Facility for e-content: **NIL**	
Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
----	----

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc.:   **NIL**

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e – content
----	----	----	----

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Rs.1350000	Rs.1733832	Rs.3900000	Rs.5157247

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link)

Uploaded at: www.davccfbd.com/supportfacilities2017-18.pdf

Procedures & Policies for Maintenance & Utilization of Academic and Support facilities

Academic and Support facilities:

> The physical facilities including Laboratories, Library, Classrooms and Computers, Sports Complex etc. are made available for the students those who are admitted in the college. There facilities are upgraded and augmented time to time.

- ➢ **LABORATORIES** The infrastructure includes computer laboratories. The labs of the various Department are provided with advanced computers which are sufficiently equipped with the latest tools and software, connected through LAN and Internet. In addition, our students have the privilege of availing computer facilities in several specialized sections to have a complete training session. Every Lab has Lab Instructor.

- ➢ **COMPUTERS** The college has adequate number (647) of the computers with internet connections and the utility softwares distributed in different locales like office, laboratories, library, departments etc. Software licenses, for example: Quick Heal has been updated on time. Outlived computers are replaced timely and external parties are hired for maintenance and upkeep.

- ➢ **LIBRARY The** library is also provided with LAN facility for the computers and they are loaded with the library software having OPAC facility. A provision of the budget for the library maintenance is made by the college management. The activities like keeping library clean is done frequently by library staff. The library aims at providing access to its printed resources such as books and journals for the use of faculty and students. The library stock is increasing every year. The library is supervised by the librarian. Faculty of the college may recommend the purchase of desired or relevant book to the librarian. Books from vendors on approval will be available in the library from time to time.

- ➢ **CLASS ROOMS, PROJECT ROOM & AUDITORIUM** The college emphasizes on quality class room teaching including all the basic facilities like fans, lightings etc. The college infrastructure boasts of impressive auditorium with a capacity of 2000, all modern gadgets and cater to conferences and seminars, at both national and international levels. Electrical and the Plumbing related maintenance is done with the help of local skilled persons and the expenditure is done from budget gained by the college from different sources. Every class has its own Class Representative as well who co-ordinates about various issues existing in class or with the students.

  - ➢ **SPORT COMPLEX** The sports department of the college is meritorious and some credit goes to the adequate infrastructure of this department consisting of the Indoor Hall and sports ground which can be used by students and staff at the cost of some

maintenance of that facility is done with the help of the staff and electricity expenses are compensated. The Sports facilities like the sports and the other platforms supporting overall development to the students like NSS, NCC is open to the college students. College has its sports in charge encouraging students for sports. A provision of the budget for the sports equipments and maintenance is made by the college management. College follow the University Sports calendar and has been winning a large number of championships in different sports.

➢ **GARDEN OR HORTICULTURE** The college garden is well maintained by the gardeners appointed by the college. The whole premises is full of lush green lawns and plants and followers planted in various types of attractive follower parts on the ground, on the walls and hanging in the corridors. This not only provides a healthy and pollution free air but also gives a feast to the eyes in the form of scenic beauty. In summer days it even gives a feeling of cooling in the premises. It enhances the beauty of the college premises.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Fee Concession /College Scholarship	81	872937
Financial support from institution	Fee Concession /College Scholarship	118	1861161
Financial support from other sources:			
a) National	Nau Sainik Camp	04	8500
	Republic day Camp	01	16000
	Skit AIU, National Youth festival, Ranchi	06	36600
	Qawwali, National Youth Festival, Mumbai University	10	7500
	Sports (Various Games)	55	1020000
b) International	Sports Badminton	01	21000

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Counselling at the time of admission	July 2017	25	Departmental Staff
Extra Classes for Meritorious students	Nov. 2017 & April 2018	14	Mr. Amit Kumar Mr. Sandeep Kumar
Soft Skill Development	9/3/2018	77	Edify Classes
	2/11/2017	100	Asia Pacific Institute of Management
Remedial Coaching: Lectures on Contemporary issues in Marketing	6/10/17	88	Associate Professor: Dr. Jyoti Rana
Lectures on Contemporary issues in Marketing	10/10/17	94	Associate Professor: Dr. Jyoti Rana
Lectures on Indirect Tax	4/4/18	34	CA Sachin Kathuria
Lectures on Indirect Tax	5/4/18	42	CA Sachin Kathuria
Extra Remedial & Merit Classes	11/02/18	44	Faculty members of Department
Extra Remedial & Merit Classes	14/2/18	91	Faculty members of Department
Extra Remedial & Merit Classes	11/3/18	102	Faculty members of Department
Extra Remedial & Merit Classes	18/3/18	158	Faculty members of Department

Extra Remedial & Merit Classes	23/3/2018	193	Faculty members of Department
Yoga	Regular Classes	2	Yoga Cell
Lecture Series on Bhagwat Geeta and Inner Peace	25/09/2017	41	Dr. Saroj, Director ,Shree Krishna Paramdham Mandir, Gurgaon Road
Lecture Series on Bhagwat Geeta and Inner Peace	11/10/17	36	Dr. Saroj, Director ,Shree Krishna Paramdham Mandir, Gurgaon Road
Lecture Series on Bhagwat Geeta and Inner Peace	24/10/2017	30	Dr. Saroj, Director ,Shree Krishna Paramdham Mandir, Gurgaon Road
Lecture Series on Bhagwat Geeta and Inner Peace	7/11/2017	32	Dr. Saroj, Director ,Shree Krishna Paramdham Mandir, Gurgaon Road
Investors awareness Programme	19/2/18	190	ICAI & Ministry of Corporate Affairs Govt. of India.
Inter University Quiz Competition	22/09/18	38	Department of Commerce, DAV Centanary College, Faridabad
Budget Talk Show	2/2/2018	210	Department of Commerce, DAV Centanary College, Faridabad
Personality Development programme	21-22 Feb,2018 10th March,2018 20th March,2018 21st March,2018	96	Col. SK Verma
Seminar on Cloud Computing and BIG data	30th Jan,2018	112	Kunal Malik (Corporate Trainer)
Seminar on "Multimedia & Animation"	18th Sep,2018	16	Croma Campus
Workshop on "Digital Marketing"	9th Sep,2018	179	Croma Campus
Workshop on "Cyber Security"	31st Aug-1st Sept 2017	62	Croma Campus
Extra Classes of Maths	w.e.f.17th August 2017	80	Mr. Aman Kumar
Extra classes of Maths	w.e.f. 23rd ,oct 2017	75	Mr. Prabhat Saxena
Extra Classes on Saturdays, Sundays and Holidays for meritorious & Weak Students	w.e.f. 10th sept,2017	135	

Lecture on "Pranik Healing and Yoga"	Sept-Oct 2017	28	Dr. Chandershekhar Tiwari Mr.Virender Kumar
Personality and Communication Skills Development	4 Oct 2017	70	Mrs. Garima Sehgal
Personality and Skills Development	30 Oct 2017 to 10 Nov. 2017	100	Mr. S.K Verma
Personality and Communication Skills Development	4 Oct 2017	70	Mrs. Garima Sehgal
Personality and Skills Development	30 Oct 2017 to 10 Nov. 2017	100	Mr. S.K Verma
Mentoring	Jan 2018 onwards	4000	DDHE, Haryana
Language lab	July 2017-June 2018	40	ESI

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-18	Career Guidance Session by Mr. Shubham Khandewal, Director, IMS Institute, Fbd on 12th Feb,2018		218		313
2017-18	Seminar on "Education in India & Abroad on 23rd Aug 2017 By Harpreet Singh		112		
2017-18	Lectures on "Vedic Maths" for BCA VI Sem for Preparation of Aptitude test		40		
2017-18	Extension Lecture on "Career Goals & opportunities"by one Alumni Piyush Mishra		50		
2017-18	Career counseling in IT sector		50		
2017-18	Career counseling by fledge Institution of Aviation and Hospitality		200		

2017-18	Career Counseling in Finance	180	180		
2017-18	Career Counseling Session in SAP Accounting	128	128		
2017-18	Campus Placement and Job Galore	--	-		166
2017-18	National Eligibility Test Coaching Classes	21		02	
2017-18	Bank PO	25		--	

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
13	13	6.5

5.2 Student Progression
5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Genpact	318	86	TCS Ignite	07	03
Maharani Paints	93	27	Genpact	217	09
Convergys	110	04	Global Services	217	04
Wipro	119	15	Career Planet Infotech	217	05
			ICICI Prudential	217	13
			Solaris India	217	27
			Tech mahindra	217	14
			Bird Group	217	9
			GTT	217	10
			Team Lease	217	24
			ATS Services	217	5
			India Infoline Finance Ltd.	217	6
			Lancer India Pvt.Ltd.	217	3
			Gmaxe Developers Pvt Ltd.	217	16

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2017-18	More than 200	- B.Com - B.Sc (CS) - BBA - BCA - BA	- Commerce - Science - Business Admn - Computer Science - Arts - Tourism	- MDU - KUK - DAVCC - MRIU - DAVIM - IMT - IITTM	- M.Com - MBA - ICAI - M.A. English - ICMA - M.Sc

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	02	21000105 (Roll No) 21000337 (Roll No)
SET	----	-----
SLET	----	-----
GATE	----	-----
GMAT	----	-----
CAT	----	-----
GRE	----	-----
TOFEL	----	-----
Civil Services	----	-----
State Government Services	----	-----
Any Other	----	-----

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Fest of Life	State	150
Quiz	State	54
Volley Ball	District	30
Wushu	District	25
Kick Boxing	District	35
Taikondwo	District	35
Archery	District	30
Cricket	District	150
Kabaddy	District	40
Ball Badminton	District	20
Yoga	District	50
Quiz	District	45
Sanskrit Declamation	District	10
Shloka Uccharan	District	08
Rangoli	District	12
Essay Writing	District	12
Declamation	District	12
Talent finding Competition	College	125
Debate	College	40

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

SPORTS:

Year	Name of the award/ medal	National/ International	Sports	Student ID number	Name of the student
2017-18	Gold	International	Taekwondo	1525510014	Rohan Kumar
2017-18	Gold	International	Yoga	31867	Jai Parkash

2017-18	Silver	International	Cricket	1525520006	Manshi Joshi
2017-18	Silver	International	Taekwondo(Team)	1525510015	Imran Ali
2017-18	Silver	International	Kick-Boxing	1525710002	Kuldeep Kumar
2017-18	Silver	International	Wushu	16090	Parveen
2017-18	Silver	International	Yoga Artistic 17-35 Year Male	1524410100	Ram Goswami
2017-18	Silver	International	ICE Skating	16102	Prikshit Kharoliya
2017-18	BRONZE	International	Taekwondo	1525510014	Rohan Kumar
2017-18	BRONZE	International	Taekwondo	1525510015	Imran Ali
2017-18	FIFTH	International	Yogasna Senior group-A (17-25 Years) Men	1524410100	Ram Goswami
2017-18	GOLD	National	Cricket, Vizzy Trophy Inter-Zonal Universities cricket tournament held at KIIT University Bhuneswar Oddisa from 19, 24 March 2018. Organized by BCCI	----	Team
2017-18	GOLD	National	Wushu 80Kg	16090	Parveen Kumar
2017-18	GOLD	National	Kabaddy	-----	Team
2017-18	GOLD	National	Cricket	----	Team
2017-18	GOLD	National	Roller Sports 500 Mts	1525710010	Pankaj
2017-18	GOLD	National	Roller Sports 100 Mts	1525710010	Pankaj
2017-18	GOLD	National	Roller Sports One lap Road	1525710010	Pankaj
2017-18	GOLD	National	Roller Sports 300 Mts	1525710012	Vikram Ingle
2017-18	GOLD	National	Cricket	----	Team
2017-18	SILVER	National	Badminton (M)	1524410156	Khushank Khurana
2017-18	SILVER	National	Badminton (M)	1524410059	Sahil Saini
2017-18	SILVER	National	Kabaddy	----	Team
2017-18	SILVER	National	WUSHU 85 Kg	31154	RAVINDER
2017-18	SILVER	National	Taekwondo	----	Team
2017-18	SILVER	National	Roller Hockey INLINE HOCKEY	----	Team

2017-18	SILVER	National	Canoeing kayaking	1524420039	Pooja Rani
2017-18	SILVER	National	Canoeing kayaking	31628	Menu
2017-18	SILVER	National	Canoeing kayaking C4 w 500 02:52.97Sec	31628	Menu
2017-18	SILVER	National	Canoeing kayaking C4 w 200 01:02.73Sec	31628	Menu
2017-18	SILVER	National	Canoeing kayaking W 2000 13:22.18Sec	31628	Menu
2017-18	SILVER	National	Canoeing kayaking C4 w 200 01:02.73Sec	31630	Manju
2017-18	SILVER	National	Canoeing kayaking C2 w 200 01:07.68Sec	31630	Manju
2017-18	SILVER	National	Canoeing kayaking	31630	Manju
2017-18	SILVER	National	Canoeing kayaking C2 w 500 02:52.97Sec	31630	Manju
2017-18	SILVER	National	Canoeing kayaking C4 w 500 02:49.13Sec	31630	Manju
2017-18	SILVER	National	Canoeing kayaking	31629	Monu
2017-18	BRONZE	National	Canoeing kayaking C4 w 500 02:52.97Sec	31630	Manju
2017-18	BRONZE	National	Canoeing kayaking Mix 500 02:23.07Sec	31628	Menu
2017-18	BRONZE	National	Yogasna (17-21 Years) Male	1524414010	Ram Goswami
2017-18	BRONZE	National	Roller Sports 300 Mts	1525210114	Sahil Saini
2017-18	BRONZE	National	Taekwondo	1524410225	Pawan

2017-18	BRONZE	National	Badminton(M)	1524410156	Khushank Khurana
2017-18	BRONZE	National	Badminton(M)	1524410059	Sahil
2017-18	BRONZE	National	Kickboxing	30949	Karan
2017-18	BRONZE	National	Kickboxing	15097	Javeendeep
2017-18	BRONZE	National	Roller Sports 1000 Mts	1525720009	Annu
2017-18	BRONZE	National	Roller Sports 500 Mts	1525720009	Annu

CULTURAL:

Year	Name of the award/ medal	National/ International	Cultural	Student ID number	Name of the student
2017-18	GOLD	National	Qawwali	Team of 9 students	Team of 9 students
2017-18	GOLD	National	Skit	Team of 5 students	Team of 5 students
2017-18	GOLD	National	Clay Modelling	15536	Mohit Bhati
2017-18	GOLD	National	Rangoli	15509	Sagar Solanki
2017-18	GOLD	National	Panting	1525520022	Sonali Sharma
2017-18	GOLD	National	Folk Dance	Team of 9 students	Team of 9 students

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is no provision of having a formally elected student council so far in the college. The college always tries to include students in various activities of the college. Students are encouraged to take active part in and participate in activities of various departments at activity level from time to time. Students are included in the IQAC committee also. In fact some of the activities have been handled by the students themselves. Like a major program 'Fest of Life' was completely handled by the students. Similarly a workshop cum industrial exhibition wherein a number of industrialists participated with their products and stalls was organised by the students. In other activities too student members are involved.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? No, if yes give details (maximum 500 words):
The college is in process of getting Alumni Association registered and we expect to get it soon. However, we are actively organising the alumni activities in the college.
5.3.2 No. of registered enrolled Alumni: More than 300 college level registered students.

5.3.3 Alumni contribution during the year (in Rupees) :   --------
----
5.3.4 Meetings/activities organized by Alumni Association: Meetings: 04 Activities : 12

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation is the philosophy of the management of the college. The management and the Principal always encourages the practice of decentralization in most of the activities of the college. To name the two for example are:

1.Decentralization in Teaching Process: This is one main area where decentralization has been observed. There are a number of departments teaching various types of courses. Each department has been given an internally designated Dean/Head of Deptt. Who looks after the affairs of the department. Each department holds separate meetings and decides about their needs, plans and required resources, including teaching and non-teaching staff, infrastructure, funds etc. There are separate committees at departmental level which take care of the respective functions like Discipline Committee, Maintenance Committee, Time Table Committee etc. The lesson Plans, Time Table timings, allotment of teachers with different subjects and classes/sections, lab periods etc., conducting the class tests, Parent Teacher meetings, student communication, organising extra classes

2.Decentralization in Activities and Student Support
The other activities of the college apart from the teaching process also witness quite a decentralization.

Also, there are a large number of committees at college level to look after various activities like Women Cell, Anti Ragging, Discipline, Transport, Cultural, Admission, Grievance Redressal, Placement Cell, Hawan Yajna Committee, Library Advisory Committee, Horticulture/Campus Beautification Committee, Anti-Sexual Harassment Committee and many more. These committees take care of their respective areas.
Many a decision related to these activities are jointly taken by such committees

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

Yes

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Curriculum Development
The college is affiliated to MD university, Rohtak. The college is bound to follow the curriculum developed and prescribed by the university. Some of our teachers have been on the board of the university for curriculum development. They participate in the meetings called by the university

boards of studies. The board considering the suggestions of the members issues curriculum modifications. Also from time to time suggestions from the faculty of the concerned courses are sent to the university departments for considering changes in the syllabi. Normally changes have been issued after a periodic gap of 2-3 years in the past. The college then implements the modified curriculum.

Teaching and Learning

The curriculum for each subject is prescribed by the affiliating university (MD University, Rohtak). At the beginning of each semester the time table is prepared and all teachers prepare their Lesson Plans for each subject which are displayed and announced to the students by way of notice boards and web site. There are provisions for at least two assignments and two class tests in each semester for each subject. The teachers use the white boards and smart boards for teaching. The teaching is supplemented by presentations group discussions, PPT competitions, lab work, industrial visits, personality development classes, workshops, career counselling, cultural activities, extra classes by teacher for the weak and meritorious students and also by external experts from industry etc.

❖ **Examination and Evaluation**

The college is affiliated to MD University, Rohtak. The fundamental responsibility and authority of examining and corresponding evaluation lies centrally with the University itself. However, the university has developed some system of partial decentralisation of examination and evaluation of the students. This is in the form of internal evaluation. Normally out of 100 % marks of each subject the university conducts end semester examination for 80 marks. But the balance 20% marks are left for the (affiliated) college to be awarded and submitted to the university for each semester for each of the subjects as per the designed curriculum. This 20% includes the weightage of attendance, assignments and class performance. Every teacher conducts class tests to periodically evaluate the student performance. All teachers keep record of these activities and based on the performance of each student the internal evaluation marks are sent to the university to be further included in the final result.

❖ **Research and Development**

The college is basically an under graduate college with non-technical streams with a few courses running at post graduation level also. These classes are not normally engage in research and development. However, research is encouraged for the faculty members. Some of the faculty members have earlier completed a number of major and minor research projects worth lakhs of rupees funded by govt. agencies. Also the students are encouraged to take up academic level research projects as a part of the curriculum as well as through preparation and presentation of their research pares in seminars and various competitions organised at college, district, state and national levels in the college. The college organises seminars and conferences at national and international levels for the faculty and invites participants from outside also for presentation and/or attending the same. Our teachers also participate in such platforms provided by other institutions or agencies for which the college provides generous funds and academic leave for such faculty members.

❖ **Library, ICT and Physical Infrastructure / Instrumentation**

The college hosts a large library with text books as well as reference books totalling more than 50000. Also a large number of subscribed journal, magazines and newspapers are available to

the readers. The library is computerised with an in house developed software and also has OPAC facility. The library offers a separate section for the members from the society/local community to avail the services of the library.

The college has its own servers with the facility of websites. There are 10 computer labs apart from Physics, Chemistry and Geography labs. The computer labs, admin. Offices and other offices are equipped with a total of more than 647 computers. All the class rooms are well lit and have good ventilation. A dedicated auditorium with a seating capacity of 2000 and wi fi enabled environment. The whole campus is filled with green lawns and plants and flowers pots.

❖ **Human Resource Management**

Faculty and staff are recruited with best of the care regarding qualification, experience, proficiency ete. A fair chance for competing is provided to all aspirant candidates for being selected. Faculty of good quality is selected with due care while maintaining the policies of the university with a fare chance to all the aspirants. FDPs and workshops are organized for the benefit of the faculty. The faculty is encouraged to undertake quality research work in their respective fields. Spiritual Training Programs are regularly organized for the staff to enrich their lives. Special training sessions are organized for the teaching and non-teaching staff to enhance their knowledge and application of ICT tools. Welfare of the Human Resources is upheld with:

- ❖ Sabbaticals for research work like Ph.D. and for attending conferences and seminars
- ❖ Provision for advance against salary as well as loan facility.
- ❖ Group Insurance
- ❖ College Medical Centre facility
- ❖ Reimbursement of participation fee in conferences/ Seminars etc.
- ❖ Provision for advance against salary as well as loan facility.
- ❖ Group Insurance
- ❖ College Medical Centre facility
- ❖ Fee concession for their wards studying in the campus school or college
- ❖ Free uniforms to the Class IV Staff
- ❖ Gifts in kind on important festivals

❖ **Industry Interaction / Collaboration**

The students of various courses are exposed to the industry by various means. Many of them have to undergo a compulsory internship in the industry for a period varying from two weeks to eight weeks. Secondly the students are exposed to industry by making them visit the respective industries as 'Indsutry Visits'. Also various experts from the industry are invited to deliver special lectures to the students time to time faculty wise. The college has signed a number of MOUs (Memorandum of Understanding) with a number of industries for the teaching, training and placement assistance of the students. The college runs a separate placement cell which is in contact with various companies in which our student find palement every year.

❖ **Admission of Students**

Admission of fresh students as well as to higher classes are carried out as per the policies and procedures presented by the affiliating university, i.e. M.D. University, Rohtak. However, from the year 2107-18 the admission process has been centralised by the DGHE, Haryana. Under this scheme all the prospective students need to fill their admission application form directly on-line on the DGHE portal. The portal provides the

facility of choosing preference wise colleges and the courses. Sufficient provisions are given for the reservation policies of the govt. for the SC/BC and other such classes. The application fee is quite nominal and is free for the girl students. The merit lists for admission are sent to the colleges by the govt. authority and respective admissions are carried out strictly according to the lists provided by the authority. Finally, the college prepares the final admitted student's details to the affiliating M D university.

6.2.2: Implementation of e-governance in areas of operations:

❖ **Planning and Development**

The college has developed its own MIS system. Also there are installed servers in the college in the IT Cell of the college. The various functional departments. (like teaching, library, accounts, building, other infrastructure etc. of the college prepare their semester wise and annual plans of activities and keep the IT cell and the administration apprised of the plans. The departments take approval of the respective committees and the Principal for their planned activities.

❖ **Administration**

A number of activities have been brought under the surveillance scope of e-governance and the process is still continued. The recruitment applications of the teaching and non-teaching staff are covered under the system. The marking and record keeping of attendance of the staff is also digital and is processed electronically. Most of the data regarding administration work is stored and retrieved electronically.

❖ **Finance and Account**

The finance and accounts department keeps its records in the electronic form in the computers. All the payments and receipts, salary processing etc. are processed and recorded in the computer software. The college portal has the facility to receive students fee directly on-line. All such details can be accessed by the authority at the touch of button.

❖ **Student Admission and Support**

The student admission system for the last few years has been computerised fully. It has become a total paper less function. Students can view the prospectus, apply for admission, check their merit status and admission status online, pay their fee online and get admission. There is a system of sending mass messages through SMS to students for information notices. The library operation is computerised. A number of information regarding students and their concerns is made available on the college website.

❖ **Examination**

The university (MD University, Rohtak) conducts the semester end examination. The details of the students are sent to the university on-line. The university issues the admit cards, date sheets, exam notices, exam results all on-line. Part from this the lists of students, examination plans date wise are sent to the college by the university on line. The processing of the remuneration of the examination officers on duty are also processed on-line.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of Professional body for which membership fee is provided	Amount of support
2017-18	Dr. Shivani	One Day International Disciplinary Seminar on Rashtriya Gyan Ganga Setu	M.K. Girls College, Sirsa	6100/-
2017-18	Dr. Vijai Wanti	Geo-Spatial Approach in Power Sector	Bhartiya Vidya Bhawan, New Delhi	3000/-
2017-18	Dr. Divya Tripathi	21st India Conference of Waves on aspects of Vadic Knowledge	National Power Training Institute (NPTI)	3900/-
2017-18	Dr. Divya Tripathi	National Seminar on Sanskrit Dharm Sthapna and Indian Constitution	Haryana Sanskrit Academy	4600/-
2017-18	Dr. Satish Ahuja Mr. Mukesh Bansal Dr. Jyoti Rana Dr. Archana Bhatia Dr. Archana Singhal Ms. Anju Gupta Ms. Bindu Roy Ms. Preeti Jha Ms. Gunjan Gumber Ms. Rajni Tuteja Ms. Ritu Kheda Ms. Sonia Narula Ms. Parveen kumara Ms. Preeti Malik	17th All India Commerce Association	I.I.S. University, Jaipur	32818/-
2017-18	Mr. Mukesh Bansal Mr. Virender Bhasin Ms. Omita Johar	National Conference	NBGSM College, Sohna NBGSM College, Sohna	2500/-

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year.

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff
2017-18	Budget Talk	IT Support for Students
2017-18	Goods and Services Tax	-----

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Faculty Development Programs	07	May-June 2018
Refresher Course	01	8th Sept-28th Sept 2017
Refresher Course	01	6th Sept-23rd Sept 2017

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-Teaching	
Permanent	Fulltime/temporary	Permanent	Fulltime/temporary
0	0	0	05

6.3.5 Welfare schemes for

Teaching	- Sabbaticals for research work like Ph.D. and for attending conferences and seminars - Provision for advance against salary as well as loan facility. - Group Insurance - College Medical Centre facility - Reimbursement of participation fee in conferences/ Seminars etc.
Non teaching	- Provision for advance against salary as well as loan facility. - Group Insurance - College Medical Centre facility - Fee concession for their wards studying in the campus school or college - Free uniforms to the Class IV Staff - Gifts in kind on important festivals
Students	- Fee Concession and Free-ship to needy and meritorious students - Issuance of extra books to meritorious and needy students from the College

	Library
	• Group Insurance
	• College Medical Centre facility
	• Cash Prizes for outstanding achievements in academics and other fields
	• Free coaching for competitive exams
	• Skill Development Programme at nominal charges
	• Support for Bus/Train passes on concessional basis

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
  (with in 100 words each)

In our Institution, both internal and external Financial Audit are done to ascertain the accuracy of financial statements provided by the organization. Internal financial audit is done by the Head of the Institution on regular basis. He audits the Income& Expenditure of the institution, College Budget, Balance Sheet and other items related to finance of the institution. External financial audit is also done by the Chartered Accountant (Auditor) appointed by the management at the end of June of every year to ensure that all books of accounts are done in a fair manner and there is no misrepresentation or fraud in the books of accounts. Auditor examines the Balance Sheet, Income & Expenditure and Receipts & Payment A/c and certifies that all the information provided by the college gives a true and fair view.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)   **NIL**

Name of the non government funding agencies/ individuals	Purpose
----	----

6.4.2 Total corpus fund generated

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	External	YES	IQAC
Administrative	YES	External	YES	IQAC
Environmental	YES	External	YES	IQAC

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

- Parents join the PTM meetings arranged by different departments
- Parents provide their fair feedback
- Extension Lectures by Parents
- Parents provide their valuable suggestions.

6.5.3 Development programmes for support staff (at least three)

- Training in ICT
- Training in Communication Skills
- Training in Students Counselling

6.5.4 Post Accreditation initiative(s) (mention at least three) (For the Current Year 2017-18)
- Industrial Workshop cum exhibition
- Fest of Life; a Fest organised by the students
- Participation in India Today's Nationwide servey on Academic Institutions
- National Conferences

6.5.5
a. Submission of Data for AISHE portal: Yes
b. Participation in NIRF   : No
c. ISO Certification   : No
d. NBA or any other quality audit   : No

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of Quality Initiative by IQAC	Date of conducting activity	Duration (from----- to------)	Number of participants
2017-18	* Installation of an elevator in the college * Settings up of a Gymnasium in the college * A good number of functions are organized in the college in which the students are actively involved so as to enhance their learning experience. * Implementation of all guidelines issued by the Directorate of Higher Education, Haryana, including those related to submission and implementation of Daily Lessons Plan and the student Mentorship Programme etc. * Purchase of 60 more personal computers for the computer labs and 60 more desks for classrooms * As for extra-curricular activities, the EMA students, like in previous years, won Overall Championship Trophies in both the Zonal and Inter Zonal Youth Festivals in 2017-18. As	2017-18	01.07.2017-30.06.2018	Whole college including all stake holders

	for sports, the college won as many as 23 University Sports Championships during the year. A particular sportsperson was given a Cash Prize of Rupees 3 lakh. Also our sportsperson got many other positions at the National and International Level. Two of our NCC Cadets were selected to participate in the National Republic Day Parade at Janpath. Our students won five prizes at State Level Events under the banner of the College Legal Literacy Cell. In the Blood Donation Camps held in the College at the behest of the College NCC, NSS and Youth Red Cross Units, more than 300 units of blood were collected. As suggested in the Opening Meeting, all these fine achievements are being placed on record.			
	* Zonal Youth Festival	10-12 Nov 2017	03 Days	92
	* Inter Zonal Youth Festival	17-19 Nov 2017	03 Days	65

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
International Women's Day	08.03/2018	50	40
BeFikra program With Faridabad Police	20.03.2018	100	50

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

- Solar Plant 15KVA Installed.
- Solar Light for Parking Area.
- 6% of the total load is supported by the solar plant

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities : Wheel Chair	Yes	05
Provision for lift : Lift Installed	Yes	05
Ramp/ Rails	Yes	05
Braille Software/facilities	---	---
Rest Rooms	Yes	05
Scribes for examination	Yes	05
Special skill development for differently abled students	N.A.	---
Any other similar facility : Seprate Toilets	Yes	05

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2017-18	----	Nukad Natak on Sawachh Bharat	07-11-2017	Sawachh Bharat	Cleanliness and Hygiene	50 Students 03 Teachers
2017-18	----	Cleaning at ESI hospital	28-09-2017	Sawachh Bharat	Cleanliness and Hygiene	50 Students 05 Teachers

2017-18	----	Gita Gyan in collaboration with ISKCON	22-24-Feb-2018	Gita Primer League	Personality and Culture Development	4000 Students 70 Teachers
2017-18	----	Green India mission	22-04-2018	Earth Day	Environmental Consciousness	50 Students 05 Teachers
2017-18	----	Skit performance "Poorana"	04-02-2018	Surajkund craft mela, Faridabad (HALSA)	Female Foeticide	05 Students

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders **NIL**

Title	Date of Publication	Follow up (maximum 100 words each)
-----	------	-------

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-------to-------)	Number of participants
Competition on Geeta Premiere League	22-24 Feb 2018	4000
Art of Living Program	15-17 Feb. 2018	17
Lectures and Kirtan in collaboration with ISKCON	Every Sunday evening (5-6 p m)	70

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Launching e-prospectus to save huge quantity of paper.
- Cleanliness Drive was launched in and around the campus.
- More solar lights installed in the college campus.
- Tree Plantation
- More trees were planted in the college campus.
- Use of noise free gen - sets
- Steps were taken for making the campus polythene free.
- Water harvesting done in the campus.

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

- *The two best practices are:

    a) Introduction of need based courses at UG and PG levels

    b) All out efforts for the holistic development of our students.

*(Annexure – V Best Practices is attached herewith)

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision,
priority and thrust
Provide the web link of the institution in not more than 500 words

www.davccfbd.com/visionmission.pdf

VISION
D.A.V. Centenary College visualizes itself as a platform for holistic excellence which aims at
producing citizens not only with a high level of material skills but also with invaluable life skills
and a strong moral and social grounding so that they can succeed in today's world as well as
acquit themselves well as well-adjusted, aware and responsible human beings.

MISSION
Our mission is to provide quality higher education to a wide spectrum of society so as to produce
knowledgeable, skilled and ethically and spiritually sound citizens who can well bear the
challenging responsibilities of the emerging job-market and the professional environment as well
as those of the society at large.

Being an educational institution the vision, priority and thrust; all have been aligned and
focussed on the academic area. All other activities remain in the surrounding to complement this
area to create a holistic impact on the development of the students.

- New courses have been added from time to time
- Number of seats have been increased in the courses as and when needed
- Extra classes have been arranged for the slow learners as well as the meritorious
  students
- The number of admissions in the college is continuously rising
- The number of students achieving positions in the university merit list is also rising
- The college has also produced university overall toppers at times. This year also one of
  the BBA CAM student has attained this feat
- The college is favourite with the placing companies, having placed many students every
  year
- More and more teachers have attained higher qualifications and research degrees
- Better infrastructure including computers and ICT facilities have been provided

The college has attained a position of high repute as judged and rated by a survey by the special issue of 4th June 2018 titled **"THE BEST COLLEGES OF INDIA".** The BBA course has been adjudged at rank 30 in overall rating of courses. Further in category of **'Best Value for Money' our college has been ranked at FIRST POSITION** with a 'Return on Investment' score of 37.2 way ahead of the next in line being at score 4.05. The Table below highlights the achievement

TOP 5 COLLEGES WITH BEST VALUE FOR MONEY (*Source: India Today; 4th June 2018; p-150***)**

RANK	COLLEGE	Return on Investment (RoI)
1	**DAV CENTENARY COLLEGE, FARIDABAD**	**37.2**
2	GOBI Arts & Science College, Erode	4.05
3	K J Somaiya College of Arts & Commerce, Mumbai	3.17
4	Chandigarh Business School of Administration, Mohali	2.49
5	M O P Vaishnav College for Women, Chennai	2.49

8. **Future Plans of action for next academic year (500 words)**

A full-fledged yoga centre has been taken up for establishment.
To start a job oriented vocational course called B.Voc.

To create additional facilities for a activity room for BTTM Course.

To construct three separate class rooms for BTTM Course

To organize at least two National Level Conferences in BBA and Commerce departments.

To augment the solar power sources in the college.

Name _____   *Name _____*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Annexure I

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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For Communication with NAAC

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National Assessment and Accreditation Council (NAAC)
(An Autonomous Institution of the University Grants Commission)
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Annexure II

S.No	Date	Event	Dept.
		**Academic Calendar 2017-18**	
1	18-Jul-17	Starting of Session with Havan	All Departments
2	18-Jul-17	Distribution of Work Load	All Departments
3	18-Jul-17	Opening of Classes	All Departments
4	19-Jul-17	Departmental Staff Meeting	All Departments
5	20-Jul-17	Submission of Lesson Plan By all Teachers to Dean Academics	All Departments
6	20-Jul-17	Allocation of Teachers for Project Report of BBA & BBA (CAM)	BBA
7	22-Jul-17	Induction Programme	BCA I
8	23-Jul-17	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
9	29-Jul-17	Awareness Program	BBA
10	30-Jul-17	Bhajan by ISKCON	ISR
11	31-Jul-17	Collection of attendance Record of students from 18th july to 31st july 2017	All Departments
12	1Aug-3 Aug 17	Telephonic calls/SMS to Parents by Class Teachers for short Attendance	All Departments
13	02-Aug-17	Departmental Overview Meeting	B.Sc/BBA/B.Com.(SFS)
14	02-Aug-17	Seminar on Study Abroad	BCA I
15	06-Aug-17	Bhajan by ISKCON	ISR
16	2nd week of Aug-17	Induction Programme	B.Com(GIA)/B.Com(SFS)/BBA
17	10-Aug-17	Extension Lecture/Profit Idea Workshop	BBA
18	12-Aug-17	Workshop on Big Data	BCA III
19	13-Aug-17	Bhajan by ISKCON	ISR
20	14-Aug-17	Receiving of Summer Training Reports from Final Year Students	BBA
21	3rd Week of Aug-17	Motivational Lecture	B.Com(SFS)
22	3rd Week of Aug-17	Beginning of competitative classes (Bank P.O.)	B.Com(SFS)
23	3rd Week of Aug-17	Class assignment- 1	All Departments
24	20-Aug-17	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
25	4th Week - Aug-17	Extension Lectures for Ist Year Students	B.Com(SFS)
26	20-Aug-17	Selection of students'working committee	BTTM
27	21-Aug-17	Dispatch of Summer Training Reports to MDU,Rohtak	BBA
28	21-Aug-17	Inaugural of Food Compaign for the Session	B.Sc
29	22-Aug-17	Fresher's Party	BCA I
30	22-Aug-17	Inauguration program	BTTM

31	24-Aug-17	Industrial Tour/Visit	BBA
32	26-Aug-17	Orientation Programme	M.Com/B.A(Mkt.)/B.Sc.
33	27-Aug-17	Bhajan by ISKCON	ISR
34	28-Aug-17	Publishing of Short and long questions on college website	BBA
35	28-31 Aug-17	Workshop For Final Year	B.Sc
36	Last Week-Aug-27	Subject Related Paper Presentation for Hons(Final Year Students)	B.Com(SFS)
37	31-Aug-17	Essay Writing Competition for 1 Year	B.Sc
38	31-Aug-17	Collection of attendance Record of students from 1st Aug to 31 Aug 2017	All Departments
39	Month of September	Inter Class Literacy Quiz Competition	English Deptt.
40	Month of September	National Level Debate on Demonetization	Economics
41	1-4 Sep-17	Telephonic calls/SMS to Parents by Class teachers for short Attendance	All Departments
42	Ist week-Sep-17	Seminar on Stock Market	B.Com(GIA)
43	1-10 -Sep-17	Extension Lecture/Personality Development	B.Sc
44	02-Sep-17	R & P Club Meeting	BBA
45	03-Sep-17	Bhajan by ISKCON	ISR
46	04-Sep-17	Departmental Meeting	BBA/B.Com(SFS)
47	05-Sep-17	Teacher's Day Celebration	All Departments
48	2nd week of Sep-17	Excursion Tour	B.Com(SFS)
49	6-9 Sep-17	Industrial Tour/Visit	BBA
50	2nd week of Sep-17	Beginning of Tally Batch	B.Com(SFS)
51	09-Sep-17	Science Quiz for 1 Year	B.Sc
52	09-Sep-17	Movie	BCA I
53	10-Sep-17	Workshop on Tally	M.Com/B.A(Mkt.)
54	10-Sep-17	Bhajan by ISKCON	ISR
55	12-Sep-17	Career Counselling Session	M.Com/B.A(Mkt.)
56	13-Sep-17	State Level Computer Based Competition /State Level Student Presentation Competition	BBA
57	14-21 Sep-17	Class Test 1	All Departments
58	15-09-17	Extension lecture on Aviation	BTTM
59	3rd Week of Sep-17	Extension Lecture on Bhagwad Geeta	B.Com(SFS)
60	3rd Week of Sep-17	Quiz competition inter university level	B.Com(SFS)
61	3rd Week of Sep-17	Two Days Workshop on Women Issue	B.Com(GIA)

62	15-Sep'17 Onwards	UGC-NET Coaching Classes for 60 Hours (to be Scheduled for one and Half Hour From 1 pm-2:30 pm)	M.Com/B.A(Mkt.)
63	16-Sep-17	Workshop on Cyber Security	BCA II
64	17-Sep-17	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
65	18-23 Sep-17	PTM week after 1:30	BTTM
66	24-25 Sep-17	Internal Exams	BCA
67	24-Sep-17	Bhajan by ISKCON	ISR
68	25-28 Sep-2017	Retest 1	BBA/B.Com(SFS)
69	25-29 Sep-2017	PD Session/Career Counselling Session	BBA
70	27 Sep.2017	World Tourism Day celebration	BTTM
71	28-Sep-17	Dispatch of Letters for Short Attendance	BBA
72	Last Week-Sep-17	Additional Classes for Academics Improvement	B.Com(SFS)
73	Last Week-Sep-17	State Level Paper Presentation for Students/Abhivayakti Part 2)	B.Com(SFS)
74	Last Week-Sep-17	Maharashtra Tour	BTTM
75	30 Sep.17	Submission of attendance record of students up to 30-09-17 by faculty	All Departments
76	Month of October	InterClass Essay Writing Competition	English Deptt.
77	Month of October	Discussion for the students of Economics on GST	Economics
78	01-Oct-17	PTM	BBA/B.Com(SFS)
79	01-Oct-17	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
80	03-Oct-17	Departmental Meeting	BBA/B.Com(SFS)
81	3-5 Oct-17	Industrial Workshop	BBA/BTTM
82	04-Oct-17	Submission of Question Papers for Internal Examination by faculty	B.Sc
83	04-Oct-17	National Level Panel Discussion	M.Com/B.A(Mkt.)
84	Ist week-Oct-17	Extension Lecture for CA Students	B.Com(SFS)
85	07-Oct-17	Workshop onDigital Marketing	BCA I
86	08-Oct-17	Bhajan by ISKCON	ISR
87	11-15 Oct -17	Internal Examination	B.Sc
88	2nd Week of Oct	Extension Lecture on GST	B.Com(SFS)
89	2nd Week of Oct	Staff Outing (Get Together)	B.Com(SFS)
90	13-Oct-17	Diwali Mela Festival	BCA
91	15-23 Oct-17	Beginning of Meritorious Classes	BBA/B.Com(SFS)
92	15-Oct-17	Bhajan by ISKCON	ISR

93	17-Oct-17	Submission of Award List	B.Sc
94	22-Oct-17	Bhajan by ISKCON	ISR
95	23-27 Oct-17	Industrial Tour/Visit	BBA
96	23,24,25-Oct-17	Internal Tests	M.Com/B.A(Mkt.)
97	25-Oct-17 till Session End	Special Classes for Meritiorious and Weak Students	B.Sc./B.Com(SFS)
98	29-Oct-17	Bhajan by ISKCON	ISR
99	Last Week of Oct-17	PTM	B.Com(GIA)/B.Sc.
100	Last Week of Oct-17	Remedial Classes and Meritorious Classes	B.Com(GIA)
101	31-Oct-17	Collection of attendance Record of students from 1st Oct to 31Oct 2017	All Departments
102	02-Nov-17	Departmental Meeting	All Departments
103	Ist Week of Nov	Subject Related Paper Presentation for Hons(Ist & IInd Year Students)	B.Com(SFS)
104	Ist Week of Nov	Grappling Sports	Sports
105	Ist Week of Nov	Qwan Kido(M & W)	Sports
106	Ist Week of Nov	Subject Related Paper Presentation for TPP(Ist & IInd & Final Year Students)	B.Com(SFS)
107	05-Nov-17	Bhajan by ISKCON	ISR
108	06-11 Nov 17	Extension Lecture	B.Sc
109	2nd week of Nov	Starting of Sunday Meritorious Classes	B.Com(SFS)
110	07-Nov-17	Lecture Series	M.Com/B.A(Mkt.)
111	8-14-Nov-17	Class Test and assignment 2	All Departments
112	10-12 Nov-17	Zonal Youth Festival At ULLM Gurgaon	EMA
113	11-Nov-17	FDP	B.A(Mkt.)M.Com/B.Com(SFS)
114	12-Nov-17	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
115	14-16 Nov-17	Faculty Development Programme	BCA
116	15-Nov-17	District Youth Festival at Sector 12 Stadium Faridabad	EMA
117	15-11-2017 till session end	Revisionary classes	All Departments
118	16-17 Nov-17	Retest 2	BBA
119	17-19 Nov-17	InterZonal Youth Festival at MDU Rohtak	EMA
120	19-Nov-17	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
121	20.Nov.2017	IITF trip to pragati maidan	BTs
122	3rd Week - Nov-17	Extension Lecture on Spirituality for B.Com I,II,III	B.Com(GIA)

123	3rd Week - Nov-17	Extra Classes for Weak Students	B.Com(SFS)
124	20-25-Nov-17	Revision Seminar	M.Com/B.A(Mkt.)
``	24-26 Nov-17	State Level Youth Festival At Kaithal	EMA
126	26-Nov-17	Bhajan by ISKCON	ISR
127	27-28 Nov-17	Meritorious Classes	M.Com/B.A.(Mkt)
128	29 nov.17	Dispatch of Field Trip Reports to MDU,Rohtak	BTTM
129	30-Nov-17	Collection of Attendance Record of Students	All Departments
130	Dec	University Exams	
131	03-Dec-17	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
132	10-Dec-17	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
133	17-Dec-17	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
134	24-Dec-17	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
135	31-Dec-17	Bhajan by ISKCON	ISR
136	05-06 Jan-18	National Championship/Events Wushu(M)	Sports
137	07-08 Jan-18	National Championship/Events Wushu(W)	Sports
138	07-08 Jan-18	Bhajan by ISKCON	ISR
139	08-Jan-18	Opening of Even Semester with Hawan	All Departments
140	08-Jan-18	Student Committee Meeting	BTTM
141	09-Jan-18	Submission of Lesson Plan By all Teachers to Dean Academics	All Departments
142	Month of January	Inter Class Group Discussion On English Language	English Deptt.
143	Month of January	A Quiz on Economics Issues	Economics
144	10-Jan-18	TRAINING Assistance	BTTM
145	10-Jan-18	Allocation of Teachers for Project Report	BBA/BTTM
146	2nd week of Jan	Departmenatal Staff Meeting	B.Com(SFS)
147	2nd week of Jan	Interuniversity Youth Festival	EMA
148	11-25 Jan-18	Personality Development Session for BBA & BBA(CAM) Final Year Students	BBA
149	12-Jan-18	Distribution of Assignment 1 from Unit -I & II to Students	BBA/B.Com(SFS)
150	12-Jan-18	Faculty Development Programme-I	M.Com/B.A(Mkt.)
151	14-Jan-18	Bhajan by ISKCON	ISR
152	21-Jan-18	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
153	3rd Week of Jan	Extension Lecture for Final Year Students	B.Com(SFS)

154	25-Jan-18	Career Counselling Session	BBA
155	Last Week of Jan	National Youth Festival	EMA
156	Jan-Apr 18	Placement Session	BCA III
157	26-Jan-18	Republic Day Parade Visit(Delhi)	BTTM
158	27-Jan-18	Trip to Lohagarh/Pratapgarh	BCA
159	28-Jan-18	Bhajan by ISKCON	ISR
160	28-Jan-18	PD Session/Extension Lectures	BTTM
161	30-Jan-18	Student Development Programme	M.Com/B.A(Mkt.)
162	31-Jan-18	Submission of Attendance Record of Students from 8-01-2018 to 31-01-2018	All Departments
163	31 Jan-02 Feb-18	One Day Excursion to SATTE Travel Business Fair(Industrial Visit)	BTTM
164	Month of February	IGNIDEA -National Level Annual Event including Quiz ,Declamation Contest and open house	Economics+English Deptt.
165	01-Feb-18	Kick Boxing (M)	Sports
166	02-Feb-18	Student committee meeting	BTTM
167	01-15 Feb-18	Participation in Suraj Kund Mela	EMA
168	1-5 Feb-18	Telephonic calls/SMS to Parents by Class teachers for short Attendance	All Departments
169	2.02.18	Budget talk show	B.Com. (SFS)
170	02-Feb-18	Kick Boxing (W)	Sports
171	04-Feb-18	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
172	5-10 Feb-18	PD Session/Extension Lectures	BBA
173	08-Feb-18	Lecture Series-I	M.Com/B.A(Mkt.)
174	11-Feb-18	Bhajan by ISKCON	ISR
175	12-Feb-18	Industrial and Personality Development Tour	BBA
176	15-Feb-18	One Day Excursion to Suraj Kund Craft Mela	BTTM
177	15-Feb-18	Inustrial Visit	BBA/B.Com(SFS)
178	3rd week of Feb	National Seminar/Conference	B.Com(SFS)
179	17-Feb-18	Extension Lecture	M.Com/B.A(Mkt.)
180	17-Feb-18	State Level Quiz Competition	BCA
181	18-Feb-18	Bhajan by ISKCON	ISR
182	22-Feb-18	Research & Presentation Club Meet	BBA
183	25-Feb-18	Bhajan by ISKCON	ISR
184	27-Feb-18	Rugby(M)	Sports
185	28-Feb-18	Rugby(W)	Sports
186	28-Feb-18	Submission of Attendance Record of Students from 8-01-2018 to 28-02-2018	All Departments
187	Month of March	Extension Lecture on "Jobless Economic Growth" in India	Economics
188	Month of March	Extension Lecture on The Role of English Language in Today's World	English Deptt.

189	1-3 Mar-18	Telephonic calls/SMS to Parents by Class teachers for short Attendance	All Departments
190	Ist Week of Mar	Career Counselling Lecture of B.Com Final Year Students	B.Com(SFS)
191	04-Mar-18	Bhajan by ISKCON	ISR
192	05-Mar-18	Student Committee Meeting	BTTM
193	5-12 Mar-18	Class Test-1	All Departments
194	05-Mar-18	Student's Committee Meeting	BTTM
195	07-Mar-18	Comfluence 2018	M.Com/B.A(Mkt.)
196	11-Mar-18	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
197	14-Mar-18	PTM	BTTM
198	16-18 Mar-18	Retest -1	All Departments
199	18-Mar-18	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
200	23-29 Mar-18	One Week Tour	BTTM
201	24-Mar-18	National Level Paper Presentation	BCA
202	25-Mar-18	Bhajan by ISKCON	ISR
203	29-Mar-18	Extension Lecture	M.Com/B.A(Mkt.)
204	Last Week of March	Campus Placement	B.Com(SFS)
205	30-Mar-18	Industrial Exhibition -Cum-Workshop	BBA
206	31-Mar-18	Submission of Attendance record of Students from 8-01-2018 to 31-03-2018	All Departments
207	1-Apr-18	Bhajan by ISKCON	ISR
208	2-Apr-18	PD Session/Extension Lectures	BBA
209	2-Apr-18	Student Committee Meeting	BTTM
210	Ist Week of April	Extension Lecture	B.Com(SFS)
211	3-6 Apr-18	Internal Exams	BCA
212	3-30 Apr-18	Additional Classes for Academics Improvement	BBA/B.Com(SFS)
213	07-08-Apr-2018	One Day Excursion to TTF-OTM Travel Fair(Delhi)Visit	BTTM
214	08-Apr-18	Bhajan by ISKCON	ISR
215	9-14 Apr-18	Class Test and assignment -2	All Departments
216	09-Apr-18	FDP-II	M.Com/B.A(Mkt.)
217	14-Apr-18	Parent Teacher Meeting	BCA/B.Com(SFS)
218	15-Apr-18	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
219	19-21 Apr-18	Retest-2	All Departments
220	22-Apr-18	Bhajan by ISKCON	ISR
221	22-Apr-18	Receiving of Field Trip Reports	BTTM
222	23-Apr-18	Lecture Series-II	M.Com/B.A(Mkt.)
223	Last Week of Apr	Submission of Class Test and Assignments Records	B.Com(SFS)
224	Last Week of Apr	One Day Workshop for Faculty	B.Com(SFS)

225	27-Apr-18	Farewell for Final Year Students	BBA/B.Com(SFS)
226	28-30-Apr-18	Award Internal Assessment	All Departments
227	29-Apr-18	Yoga & Meditation Class/ Bhajan by ISKCON	Spiritual Club/ISR
228	30-Apr-18	Dispatch of Field Trip Reports to MDU,Rohtak	BTTM
229	30-Apr-18	Submission of attendance record of students from 08-01-2018 to 30-04-2018	All Departments
230	01-May-18	Farewell for Final Year Students	BCA III

DAV CENTENARY COLLEGE, FARIDABAD

STUDENTS' FEEDBACK ANALYSIS

SESSION- 2017-18

100 Students Participated and overall assessment is 83.35%

NOTE:

The students ticked the box as they considered appropriate box through their satisfaction from 1 to 10 with 1 for least satisfaction or 10 for most satisfaction.

1. No. of students satisfied with the admission process of the college.

Score	1	2	3	4	5	6	7	8	9	10	**83.2%**
No. of students	0	0	0	0	1	1	22	32	29	15	

2. No. of students satisfied with the library services.

Score	1	2	3	4	5	6	7	8	9	10	**78.9%**
No. of students	1	0	0	2	3	7	18	37	19	13	

3. No. of students like the comforts of the infrastructure of the college.

Score	1	2	3	4	5	6	7	8	9	10	**81.5%**
No. of students	0	0	0	0	4	3	20	37	19	17	

4. No. of students satisfied with the canteen facilities of the college.

Score	1	2	3	4	5	6	7	8	9	10	**73.4%**
No. of students	0	0	0	2	9	12	31	26	16	4	

5. No. of students satisfied with the cooperation and support of the Non-teaching staff of the college.

Score	1	2	3	4	5	6	7	8	9	10	**83.6%**
No. of students	0	0	0	0	0	5	20	31	22	22	

6. Rating provided by the students for the personality development activities of the college.

Score	1	2	3	4	5	6	7	8	9	10	**83%**
No. of students	0	1	0	0	1	2	19	33	24	20	

7. Rating provided by the students for the adequacy of sports facilities of the college.

Score	1	2	3	4	5	6	7	8	9	10	**80.2%**
No. of students	0	0	2	1	1	4	21	35	24	12	

8. No. of students satisfied with the opportunities they get in extracurricular activities.

Score	1	2	3	4	5	6	7	8	9	10	**82.8%**
No. of students	0	0	0	0	2	1	20	39	20	18	

9. No. of students who liked the ecological environment of the college.

Score	1	2	3	4	5	6	7	8	9	10	**86.7%**
No. of students	0	0	0	0	1	6	10	23	28	32	

10. Rating provided by the students for the career counseling support provided by the college.

Score	1	2	3	4	5	6	7	8	9	10	**83.8%**
No. of students	0	0	0	0	0	5	14	36	28	17	

11. Rating provided by the students for the placement support provided by the college.

Score	1	2	3	4	5	6	7	8	9	10	**81.3%**
No. of students	0	0	0	0	0	5	24	33	29	9	

12. Rating provided by the students for the quality and number of laboratories available to students in the college.

Score	1	2	3	4	5	6	7	8	9	10	**82.3%**
No. of students	1	0	0	0	0	6	16	35	26	16	

13. No. of students satisfied with the punctuality of their teacher.

Score	1	2	3	4	5	6	7	8	9	10	**88.2%**
No. of students	0	0	0	0	0	2	11	25	27	35	

14. No. of students satisfied with the quality of teaching delivered by their teachers.

Score	1	2	3	4	5	6	7	8	9	10	**88.3%**
No. of students	0	0	1	0	2	1	5	25	31	35	

15. No. of students satisfied with the extra support provided by their teachers.

Score	1	2	3	4	5	6	7	8	9	10	**87%**
No. of students	0	0	0	0	0	4	11	27	27	31	

16. Rating provided by the students for the quantity and quality of other clubs and societies like NCC, NSS, YRC etc. of the college.

Score	1	2	3	4	5	6	7	8	9	10	**84.7%**
No. of students	0	0	0	0	0	3	18	29	29	21	

17. No. of students satisfied with the maintenance of discipline of the college.

Score	1	2	3	4	5	6	7	8	9	10	**83.2%**
No. of students	0	0	0	1	2	1	18	29	36	13	

18. No. of students satisfied with the other festivals/ cultural celebration in the college.

Score	1	2	3	4	5	6	7	8	9	10	**82.7%**
No. of students	0	0	0	0	0	9	15	36	20	20	

19. No. of students satisfied with the extension lectures, seminars, conferences held in the
college.

Score	1	2	3	4	5	6	7	8	9	10	**86.6%**
No. of students	0	0	0	0	1	2	11	32	24	30	

20. No. of students who liked attending the spiritual activities- Hawan Yajna in the college.

Score	1	2	3	4	5	6	7	8	9	10	**81.7%**
No. of students	0	0	0	1	2	5	15	38	26	13	

21. No. of students satisfied with the student participation in the management of college
activities.

Score	1	2	3	4	5	6	7	8	9	10	**87.4%**
No. of students	0	0	0	0	1	2	12	28	21	36	

DAV CENTENARY COLLEGE, FARIDABAD

STUDENTS LIBRARY FEEDBACK ANALYSIS

SESSION- 2017-18
82 Students Participated and overall assessment is 71.94%

NOTE:
The students ticked the box as they considered appropriate box through their satisfaction from 1 to 10 with 1 for least satisfaction or 10 for most satisfaction.

1. No. of students satisfied regarding the college library timings (9:00 am to 4:00 pm).

Score	1	2	3	4	5	6	7	8	9	10	**80.73%**
No. of Students	2	3	0	0	6	3	9	16	15	28	

2. No. of students satisfied with the library services.

Score	1	2	3	4	5	6	7	8	9	10	**70.24%**
No. of Students	0	4	1	2	8	17	17	12	10	11	

3. No. of students satisfied with the course books received from the library.

Score	1	2	3	4	5	6	7	8	9	10	**72.68%**
No. of Students	2	2	3	4	3	11	13	16	15	13	

4. No. of students satisfied with the magazines/journals available in the library.

Score	1	2	3	4	5	6	7	8	9	10	**68.78%**
No. of Students	4	1	3	6	9	5	15	14	17	8	

5. No. of students satisfied with the newspapers available in the library.

Score	1	2	3	4	5	6	7	8	9	10	**81.09%**
No. of Students	1	0	0	4	3	6	14	15	11	28	

6. No. of students satisfied with clippings regarding the college activities from newspapers daily.

Score	1	2	3	4	5	6	7	8	9	10	**73.53%**
No. of Students	2	2	1	1	5	16	13	15	12	15	

7. No. of students satisfied with the General books/ General Knowledge books/ Reference books available in the library.

Score	1	2	3	4	5	6	7	8	9	10	**70%**
No. of Students	4	2	3	8	5	5	12	16	12	15	

8. No. of students satisfied with the behavior of the library staff.

Score	1	2	3	4	5	6	7	8	9	10	58.53%
No. of Students	10	7	5	7	8	9	8	6	5	17	

9. The following suggestions were received from the students for any improvement in the library.
   - Kindly add some motivational books
   - Must be purchased competitive books
   - Library staff improve the behavior

- New edition of course books must be purchased
- Some reference books must be add
- Noise should be reduced in the reading room
- Late return fees must be exempted

DAV CENTENARY COLLEGE, FARIDABAD

SESSION: 2017-18

QUESTIONNAIRE FOR PARENTS' FEEDBACK

Dear Parent/Guardian,

          You are requested to give your feedback regarding the services of the college for your son/daughter/ward studying in class _____Section _____and Roll no_____. Your response will be highly useful for us in improving our services.

Name of Parent /Guardian   :

Contact number   :

Email (optional)   :

Please tick one box for each question. Give 5 for the best and 1 for least

Q1   You are well supported by the staff during the admission process.

1	2	3	4	5	6	7	8	9	10

Q2   Studies of your son/daughter are going well.

1	2	3	4	5	6	7	8	9	10

 Q3   You are being updated about the performance of your son/daughter/ward.

1	2	3	4	5	6	7	8	9	10

Q4   Your son/daughter/ward gets adequate support from the faculty/staff.

1	2	3	4	5	6	7	8	9	10

Q5   College undertakes adequate other activities like extension lectures, personality development classes educational/excursions trips, placement preparations.

1	2	3	4	5	6	7	8	9	10

Q6   Your son/daughter/ward   gets adequate library & notes facility.

1	2	3	4	5	6	7	8	9	10

Q7   You are properly attended to when you visit the college.

1	2	3	4	5	6	7	8	9	10

Q8   Your son/daughter/ward is satisfied with the discipline order of the college.

1	2	3	4	5	6	7	8	9	10

Q9 **Your son daughter/ward is satisfied with the cleanliness/tidiness of the building, infrastructure, furniture etc.**

1	2	3	4	5	6	7	8	9	10

Q10 **Please give your suggestions for any other related matter.**

Signature of Parent /Guardian **Date:**

DAV CENTENARY COLLEGE, FARIDABAD

ANALYSIS OF PARENTS' FEEDBACK

SESSION- 2017-18

70 PARENTS PARTICIPATED & OVERALL ASSESSMENT IS 78.99%

1. Aspect: Support during admission
The average rating given by parents is **78.14%**

2. Aspect: Studies of the students
The average rating given by parents is **78.85%**

3. Aspect: Information about performance of students
The average rating given by parents is **78.85%**

4. Aspect: Support by faculty/staff
The average rating given by parents is **81%**

5. Aspect: Adequacy of other activities
The average rating given by parents is **75.85%**

6. Aspect: Library facility
The average rating given by parents is **81%**

7. Aspect: Attention to the parents
The average rating given by parents is **80.42%**

8. Aspect: Discipline order of the college
The average rating given by parents is **79.14%**

9. Aspect: Quality of infrastructure and cleanliness
The average rating given by parents is **77.71%**

10. The following suggestion received from the parents
Some of the parents have shown concern about the discipline of the college.

Annexure - V

Best Practices
(A)

- **Title of the Practice**
  Need based Courses at UG and PG levels.
- **Goal**
  The college keeps a tab on the needs of the industry and the preferences of the rapidly changing society. Consequent to that the college remains vigilant about the availability of new courses in the affiliating University, i.e. , MDU, Rohtak, and introduces such courses in the college to meet the needs of the industry and offer a whole range of courses for the students and their parents to choose from.

- **The Context**
  In the context of meeting the diverse needs, trends and demands of the society and for maintaining the best possible standards, the college has been selecting and introducing new courses from time to time. It follows the curriculum specified by MDU, Rohtak, as well as keeps suggesting to the university the much needed changes in the curriculum. Through this vision and wisdom, the college has remained in the forefront and has been able to build a preferred brand image for itself.

- **The practice**
  The courses offered by the college include traditional as well as professional courses at U.G and P.G level. The college has also introduced some job-oriented and skill-oriented courses including some diploma courses. A complete list of such courses is given below.

  Traditional Grant- in-Aid U.G. Courses

  1. B.Com. (Pass)
  2. B.A. (Pass)

  Self-Financing Courses

  (i)   Vocational U.G. Courses
  1. B.A with Marketing & Commerce as elective subjects
  2. B.Com with Computer Application
  3. B.Com with Tax Procedure and Practice
  4. B.Sc. with Computer Science
  5. B.Sc. (Non - Medical)
  6. B.Com. (Hons.)
  (ii) Professional U.G. Courses
  1. BBA
  2. BBA (CAM)
  3. BCA
  4. BTTM
  5. BA-JMC
  (iii) P.G. Courses
  1. M.Com. .
  2. M.Sc. (Computer Science)
  3. M.A. (English)
  (iv) Add-On Certificate Course
  1. Certificate Course on Tally Accounting Package

Any student pursuing a three year UG degree program can simultaneously join the above course. The teaching-learning process is kept up to date and the guidelines of MDU, Rohtak, are followed with regard to the curriculum and internal as well as external evaluation. Industry linkages have been created for the training and placement of the students as required.

Evidence of Success

Growth in Student Strength at Entry Level

Program	2013-14	2014-15	2015-16	2016-17	2017-18
U.G.	1412	1596	1545	1628	1464
P.G.	128	124	126	146	139
Total	1540	1720	1671	1774	1603*

- Due to the reserved seats remaining unfilled

Growth in Total Student Strength

	2014-15	2015-16	2016-17	2017-18
Total Student Strength	4221	4263	4439	4356

With a healthy demand ratio of 4.75

Growth in Academic Achievements in terms of Merit Positions in University Exams

Years	**Merit Positions**	**1ST Positions**	**2nd Positions**	**3rd Positions**
2013-14	105	7	9	8
2014-15	126	13	8	8
2015-16	138	10	05	09
2016-17	192	12	14	09
2017-18	**231**	**14**	**15**	**12**

Certificate Courses in Tally

This certificate course began in 2016-17. A number of students took admission and are benefited in terms of enhanced knowledge and skill in computerized accounting work.

PLACEMENT

It is no mean achievement that as around 600 of our students got placed through campus placement during the last 5 years including 124 placements in the year 2014-15 alone despite it being a period when jobs have been rather hard to get at the macro level.

Year	No. of Students Placed
2013-14	102
2014-15	124
2015-16	207
2016-17	92
2017-18	**148**

Problems Encountered and Resources Required

(I)   Problems Encountered
- One constraint is that the college is under obligation to follow the curriculum approved by the affiliating university without there being any element of discretion.
- The college, in order to meet the institutional social responsibility, has to keep the fee charged for self finance courses under check. Consequently it has to check the expenses as well.

(II)   Resources Required
- Additional building with more rooms and labs required for introducing new skill-oriented courses
- More funding from the UGC
- Reasonable hike in fee in concurrence with the university as per the need of the hour.

(B)
- **Title of the Practice**

  All-out efforts for the holistic development of students

- **Goal**
  The college strongly believes in the all-round development of its students. So, along with the curriculum, there are a large number of areas where students are encouraged and trained to help them develop a fuller personality. The college provides them opportunities to get exposure at state, national, international and at various other levels in order to realize their potential.

- **The Context**
  Class room education alone falls short of being adequate when it comes to the all-round development of an individual. The industry and the society expect students passing out of college to be knowledgeable, skilled as well as socially responsible citizens. They should have the ability as well as the confidence to shoulder diverse responsibilities in society. It requires a lot of extra effort to produce such multi-talented and multi-dimensional individuals. The college goes all out to create and offer platforms and opportunities for its students geared towards this end.

- **The Practice**
  The college takes up many activities aimed at the holistic development of our students. The major areas are as given below.

Extra Mural Activities (EMA) and Sports
EMA

The EMA Cell scouts around for and trains talented students for various types of cultural activities. For this purpose, it provides competitive platforms at various levels. Our EMA students have earned name and fame at zonal, inter-zonal, university, state, national as well as international level. The college sends its students to other competitions also where they have repeatedly proved their mettle. The College EMA Team has been winning the Zonal Overall Trophy for the 10th consecutive year. Also the college EMA Team has won the Inter-Zonal Overall Trophy this year which they have won 4 times so far. Also we have been runner up twice for inter-Zonal overall trophy. Also 16 students won cash prizes worth more than Rs. 100,000/-.

  ➢ Won the Zonal Youth Festival Overall Trophy (at ULIM Gurgaon,10-12 Nov 2017) winning 31 prizes including 16 First ,8 Second and 6 third Prizes and best actor prizes.

  ➢ Won the Inter- Zonal Youth Festival Overall Trophy (at MDU, Rohtak,17-19 Nov 2017) winning 21 prizes including 10 First ,5 Second and 6 third Prizes with cash prize of Rs 51,000/-.

Sports

A number of sports activities are organized in the college. Students are selected and teams are formed. The college sports teams participate in various sports events and follow the university sports calendar. They also compete in other competitions outside the ambit of the university. The college spend more than 5 lakhs on purchase of sports items and equipment. Also a full-fledged yoga centre has been taken up for establishment.

No. of students participated in Sports, Games and other events

| State/ University level | 174 | National level | 85 | International level | 19 |

No. of students participated in cultural events

| State/ University level | 30 | National level | 19 | International level | -- |

No. of medals /awards won by students in Sports, Games and other events

| Sports : State/ University level | 87 | National level | 55 | International level | 01 |

| Cultural: State/ University level | 04 | National level | 05 | International level | --- |

A Number of EMA and Sports students also won cash awards at various levels worth more than Rs 11 Lakhs.

National Cadet Corps (NCC) (Separate Units for Boys and Girls)

The college runs separate NCC Units in the college for boys and girls. The college NCC cadets take part in a number of important activities and camps. Our cadets have brought laurels to the college in various competitions held across the country. Earlier, our NCC cadets have also got exposure at the international level, thanks to the fine guidance of the college NCC Program Officers as well as their own dedication and hard work.

No. of students participated in NCC events:

University level	28	State level	01
National level	06	International level	---

No. of Awards won in NCC:

University level	01	State level	---
National level	03	International level	---

No. of Extension activities organized by NCC | 15 |

National Service Scheme (NSS)

The NSS volunteers of the college have learnt to extend their selfless service for the good of society. They organize annual camps where they serve the adopted slum colony, white wash govt. school buildings of the area, clean & sweep the neighbourhood, distribute stationery to poor families and teach the children there. They also donate blood and take an active part in the campaign of administering polio drops. Blood Donation Camp was organized in the college.
The College Centre for the Education of Deprived Children continued its good work during the year. Also during the course of the NSS Camp rendered services therein. Similarly during the NSS Camp for Boys, the volunteers did a lot of good work in an adjoining unauthorized colony, Rahul Colony, and old age homes adopted by them.

No. of students Participated in NSS events:

University level	307	State level	--
National level	--	International level	---

No. of Awards won in NSS:

University level   --   State level   --

National level   ---   International level   ---

No. of Extension activities organized by NSS   12

Legal Literacy Cell

This Cell trains selected students and sends them to take part in competitions outside the college related to Debates, Speeches, Symposia, Group Discussions and Fine Arts etc. The students trained by the Cell have won many a prize for the college in district, division and state level competitions over the years.

The Legal Literacy Cell very actively participated in the Legal Literacy events organized at the District, Inter District, Division and State Level and our students won a string of prizes therein.

- ➢ State level Prizes -08 with cash prize of Rs 24,000/-

- ➢ Division level Prizes -10 with cash prize of Rs 22,000/-

- ➢ District level Prizes -12

- ➢ District level (Voters Day) Prizes -03 with cash prize of Rs 2500/-

Research

- As a result of encouragement from IQAC faulty members are trying for obtaining Ph.D Degree. While eleven others are already pursuing from previous years, one more has registered for the Doctoral Degree in this year.

- As many as two different publications have been brought out by the college in different departments, one at international and the other at national level.

Others

- In coordination with the NGO, The Roshni Educational Society, the college is continuously putting efforts to teach 60 odd underprivileged children up to Class V on the college campus. Some of those children have been admitted to a regular CBSE affiliated school for further regular education.
- Lots of spiritual activities are undertaken like daily Havan Yajnas, weekly discourses on the Gita, periodic courses on the Art of Living at the behest of the Art of Living Foundation, Gurbani Kirtan sessions etc. and are organized on the campus for the spiritual evolution of the students and the faculty.