



# DAV CENTENARY COLLEGE

(NH-3, N.I.T., FARIDABAD – 121001, Ph: 0129-2415044)

## Submission of Annual Quality Assurance Report (AQAR 2015-16)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

DAV Centenary College

1.2 Address Line 1

NH-3

Address Line 2

NIT

City/Town

Faridabad

State

Haryana

Pin Code

121001

Institution e-mail address

info@davccfbd.com

Contact Nos.

0129-2415044

Name of the Head of the Institution:

Dr. Satish Ahuja

Tel. No. with STD Code:

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IQAC e-mail address:

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[info@davccfbd.com](mailto:info@davccfbd.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HRCOGN 10296

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC(SC)/10/A&A/119.2(DT: 15.11.2015)

1.5 Website address:

www.davccfbd.com

Web-link of the AQAR:

<http://www.davccfbd.com/aqar2015-16.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	70.75	2003	5 Years
2	2 <sup>nd</sup> Cycle	A	3.11	2015	5 Years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

16.02.2005

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR 24/08/2018 (DD/MM/YYYY)
- AQAR \_\_\_\_\_ (DD/MM/YYYY)
- AQAR \_\_\_\_\_ (DD/MM/YYYY)
- AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

### 1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

### 1.12 Name of the Affiliating University (for the Colleges)

M.D.University, Rohtak

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc (N.A.)

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

**2.14 Significant Activities and contributions made by IQAC**

Plans of action from the perspective of Quality assurance are prepared after serious deliberations and all the stakeholders motivated to go all out to achieve the targets set therein. The IQAC hold regular meetings with all the stake holders as well as the meetings of the entire IQAC. As for outcomes, the college IQAC has given excellent results as the college has achieved through the years almost hundred percent of what the IQAC set out to do at the beginning of the year. This is evident in the Plan of action proposed by the IQAC and its implementation.

**2.15 Plan of Action by IQAC/Outcome**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year as given below:

**Plan of Action (as per suggestions in IQAC Meeting):**

- 1 The work and records of all the departments for the purpose of their presentation before the NAAC Peer Team should be in place and completed by 15-09-2015.
- 2 The various departments should approach the UGC or DGHE for funding for organizing academic seminars or workshops.
- 3 By way of giving a further fillip to ICT in teaching more smart boards should be installed In the campus by way of eliminating the chalk and talk method.
- 4 Four more online UPS should be purchased to enrich the computer labs.
- 5 As part of promoting green technology and saving our environment, more solar lights should installed in the campus as an ongoing process.
- 6 A workshop on physical and spiritual health should be organized for the well-being of the college community.
- 7 The various departments should take pain to organize at least a one day workshop each during the session on any important issue.
- 8 Industrial visits and educational tours should be organized on a sustained basis during the year.
- 9 An earnest attempt should be made to sign more MOUs with prestigious agencies for providing training to our students with a view to scaling up their skills
- 10 Since the college did not participate in the Zonal Youth Festival last year because of

preoccupation with NAAC related work, the EMA Department is requested to ensure that this year the college participates in the Zonal Youth Festival with full preparation and enthusiasm.

- 11 The College Librarian should be requested to conduct a One Week Survey in the month of September to see how many students make effective use of college library.
- 12 Like in previous years, at least two blood donation camps should be organized during the year as part of the institutional social responsibility of the college.
- 13 The college staff and students should be requested to observe 15<sup>th</sup> September, 2015 as NO VEHICLE DAY by way of contributing to reduction in pollution. Subsequently an attempt should be made to make it a monthly feature.
- 14 Keeping in view the preservation of Indian culture, the college should promote the game of Kabbadi.
- 15 The work on the college gymnasium should be completed as early as possible and it should be made operational in this session.
- 16 At least one Championship Tournament of M.D. University other than Archery should be held in the college
- 17 A badminton court with removable stand should be prepared to give a further leg-up to Sports.

Some more suggestions were obtained during mid session meeting of the IQAC as follows:

- a) Three College Servers are shortly going to be installed. The fourth server, the back-up server, will be on cloud.
- b) The college has started the facility of on-line Payment of Fee.
- c) As per the suggestion of a student's members of the IQAC, to begin with 36 lockers will be provided for the benefits of the students.
- d) In view of a suggestion made by an Alumnus member of the IQAC, a book donation camp should be organised in the college. But care should be taken to expect only useful books.
- e) Appreciation for the IQAC Core Committee be put on record for the good work done by them in the line of this specific assignment.
- f) Every effort to be made to start the M.A. Economics course w.e.f. the next academic session.
- g) The whole staff needs to take care that they very diligently prepare the documentary evidence to be presented before the NAAC Peer Team in support of the claims made in the RAR submitted to NAAC.

## **Achievements:**

- 1 The work of all departments for the purpose of their presentations before the NAAC Peer Team has been completed with the records for the purpose having been got readied.
- 2 As for various departments approaching, the UGC or DGHE for funding for organizing academic seminars, the departments of Economics has already sent its proposal to the office of the DGHE for the purpose of holding a one day national seminar.
- 3 As for giving further fillip to ICT in teaching, two more smart boards have recently been installed one in the Commerce Department and the other in the Arts Faculty, taking the total number of operational smart boards in the college to eleven.
- 4 As suggested four more online UPSs have been purchased to enrich the computer Labs.
- 5 By way of giving a further leg-up to the use of green technology, the college is in the process of installing more solar lights in the campus.
- 6 As per the IQAC suggestion, a five days workshop was recently organized by the college on “Mind Memory and Health Management” by way of promoting physical, mental and spiritual health.
- 7 As for the IQAC suggestion for organizing one day workshop, the Department of Computer has already organized one on Ethical Hacking conducted by external experts.
- 8 As for industrial visit and educational tours, an industrial visit to Parle G Biscuits Factory in Bahadurgarh for B.Com (SFS) students and an educational tour to Agra for BTMM students have already been organized during the semester.
- 9 As for signing more MOUs with prestigious agencies for training our students, one with Bharat Academy of Civil Services for coaching for the Indian Civil Service Exam and another with Profit Idea regarding training in financial markets have already been signed during the current session.
- 10 The IQAC is happy to note that preparation for taking part in the Zonal Youth Festival are in full swing, thanks to the efforts of the EMA Department.
- 11 As per the IQAC suggestion, the College Librarian has already conducted a one week survey in this semester to see how many students effectively use the college library.
- 12 In keeping with the IQAC suggestion, the college is organizing a Blood Donation Camp on 11-09-2015 with another to follow later in the year.
- 13 The IQAC is happy to note that in keeping with its suggestion, the college is observing a NO VEHICLE DAY on 15-09-2015.
- 14 Honouring the IQAC suggestion, the Sport Department of the college is taking pains to promote the games of kabaddi.
- 15 As per another IQAC suggestion, the work on the college gymnasium is very much



underway.

- 16 The IQAC is happy to note that the Sport Department has taken care of its suggestion and is soon going to organise a University Level Gymnastics Championship.
- 17 The IQAC has also happy about the fact that a badminton court with removable stand has been set up by way of promoting Sports.

Some more suggestions of the IQAC in the mid session meeting have also been duly implemented as follows:

- As per the recommendation of the IQAC, three full-fledged servers have been installed during the course of the year at a cost of about Rs. 12 lakh which bear the entire load of the online working of the college. The fourth server, the back-up server which was to be on cloud, is not required as per our technical team.
- As per the suggestion of student member of the IQAC, 36 lockers have been provided by the college for the benefit and convenience of the students.
- As for the suggestion of alumnus members that Book Donation Camps be organized to enrich the college library, all steps will be taken to organize and publicize such camp beginning from the next academic session.
- As for highlighting the profile and the academic journey of the three members of the regular teaching faculty who will be retiring during 2017-19, the work is very much progress as the next issue of the college managing 'Shatabdi Pratigya' is under publication right now.
- As per the IQAC suggestion to start M.A. (Economics) Course in the college, all efforts are afoot to get the required permission from the university and the DHE, Haryana, during the forthcoming session so that the Course can be started w.e.f. the 2017-18 session.
- As for felicitating the members of the IQAC Core Committee as well as the Coordinator of BA(JMC) and BTMM Courses for the good work done by them, the felicitation will be done on the occasion of the next Prize Distribution Function of the college to be organized tentatively in August, 2016.
- As per the advice and exhortation of the IQAC, all the departments took care to painstakingly prepare the documentary evidence related to their respective departments and presented their case effectively before the NAAC Peer Team which visited the college from 5-7 November, 2015, for its reassessment and reaccreditation. As a result, the college was accredited with 'A' Grade by NAAC with the CGPA of 3.11.

\*Academic Calendar of the year 2015-16 is attached as Annexure - (i)

2.15 Whether the AQAR was placed in statutory body

Yes

☒

No

☐

Management

☒

Syndicate

☐

Any other body

☐

Provide the details of the action taken

Placed in DAV College Managing Committee Governing Body & the same was approved.

**Criterion – I****1. Curricular Aspects****1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	----			
PG	03		03	
UG	14		12	05
PG Diploma	----			
Advanced Diploma	---			
Diploma	---			
Certificate	---			
Others	03		03	03
<b>Total</b>	20		18	08

Interdisciplinary	---			
Innovative	03			03

**1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options****(ii) Pattern of programmes:**

Pattern	Number of programmes
Semester	17
Trimester	---
Annual	03

1.3 Feedback from stakeholders\* Alumni ☐ Parents ☒ Employers ☐ Students ☒  
**(On all aspects)**

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**\*Analysis of feedback is attached as Annexure (ii), (iii), (iv)**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

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1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	17	04	13	---	---

2.2 No. of permanent faculty with Ph.D. 

13
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	01	02							01	02

2.4 No. of Guest and Visiting faculty and Temporary faculty 

10
----

06
----

103
-----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	18	04
Presented	13	13	01
Resource Persons	---	02	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 
- Literary Movies
- Project based learning.
- Student paper presentation.
- Using Smart Board
- PPT Competition
- Industrial Vists
- Poetry Recitation
- Students Clubs
- Group Discussion
- Seminar
- Poster Making
- Debates
- Class Tests

- Extension Lectures
- Essay Writing

2.7 Total No. of actual teaching days during this academic year

181
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

*NIL
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*\*The College follows the Examination and evaluation policies and procedures as specified by the affiliating university i.e, M.D. University, Rohatk.*

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02		
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2.10 Average percentage of attendance of students

66%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BBA – I	197	NIL	10.65	5.85	0.5	100
BBA - II	167	0.59	19.76	28.74	5.38	100
BBA – III	139	3.59	35.25	16.54	NIL	55.39
BBA(CAM)-I	64	1.56	31.25	3.12	NIL	100
BBA(CAM)-II	60	6.66	21.66	8.33	NIL	100
BBA(CAM)-III	54	7.4	61.11	11.11	NIL	79.62
BTTM-I	31	6.45	48.38	6.45	NIL	100
BTM-II	23	26.08	30.43	13.04	NIL	100
BTM-III	4	75	25	NIL	NIL	100
BJMC-I	43	NIL	46.51	16.27	NIL	100
BJMC-II	25	NIL	44	20	8	100

BJMC-III	14	7.14	71.42	7.14	NIL	85.71
BCA – I	313	1.27	10.54	0.95	NIL	100
BCA – II	271	3.69	23.98	1.1	NIL	100
BCA - III	220	5.45	44.09	22.27	0.45	72.27
BCOM-I (PASS)	246	0.81	16.67	10.57	1.22	100
BCOM-II (PASS)	221	NIL	7.24	7.24	0.45	100
BCOM-III (PASS)	211	NIL	14.93	22.62	11.76	49.32
BCOM-I (C.A.)	63	3.17	28.57	7.94	NIL	100
BCOM-II (C.A.)	52	NIL	19.23	3.85	NIL	100
BCOM-III (C.A.)	56	NIL	25	14.29	NIL	39.29
BCOM-I (ASM)	63	1.59	14.29	9.52	NIL	100
BCOM-II (ASM)	57	NIL	10.53	3.51	NIL	100
BCOM-III (ASM)	54	1.85	11.11	27.78	9.26	50
BCOM-I (TPP)	63	4.76	38.1	11.11	NIL	100
BCOM-II (TPP)	57	NIL	15.79	10.53	NIL	100
BCOM-III (TPP)	57	3.51	49.12	29.82	10.53	92.98
BCOM-I (HONS)	128	1.56	42.97	3.91	NIL	100
BCOM-II (HONS)	127	4.72	40.94	5.51	NIL	100
BCOM-III (HONS)	118	NIL	60.17	18.64	NIL	78.81
B.Sc(Pass)-I(CSc+Non Med)	115	2.6	16.5	10.4	NIL	100
B.Sc(Pass)-II (CSc+Non Med)	115	13.04	25.2	1.7	NIL	100
B.Sc(Pass)-III (CSc+Non Med)	102	4.9	41.17	11.76	1	65.68
BA-I (PASS)	219	NIL	4.11	3.2	NIL	100
BA-II (PASS)	158	NIL	3.16	4.43	0.63	100
BA-III (PASS)	114	NIL	17.54	14.91	3.51	35.96
MCOM-I	88	6.68	72.73	3.41	NIL	100

MCOM-II	85	2.35	6.35	17.65	NIL	82.35
MA – I	13	NIL	7.69	NIL	NIL	100
MA – II	17	NIL	29.41	23.52	17.64	70.58
M.SC. – I	24	4.16	33.33	8.33	NIL	100
M.SC. – II	13	30.76	23.07	NIL	NIL	53.84

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC actively keeps in touch and interacts with the teachers and the students and gathers regular feedback from all the stakeholders including parents towards planning and implementing quality enhancement actions.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	01
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	01
Others(DAV CENTENARY COLLEGE, FBD)	54

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	01	----	05
Technical Staff	15	01	----	08



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The IQAC of the college promotes Research climate in the college and the staff is always encouraged to participate in various conferences at National and International level either by attending or presenting their own recent papers there.
2. Funding Agencies are approached for securing financial support for organising seminars/conferences etc.
3. The College too organizes conferences and seminars at various levels providing a ready platform to its staff for presenting their research outputs.
4. The College encourages the staff members to join for Doctoral degree and thus inculcates the hunger for research.
5. The College IQAC motivates the staff to engage in major and / or minor research projects.
6. The students are also encouraged to take part in research activities through the Research and Presentation club of the college as well as by organizing student paper presentation competition at college / state level.
7. IQAC organised a seminar on 'Research and its benefits'.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	03	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **N.A.**

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
**NIL** INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences	Level	International	National	State	University	College
	Number	01	01			
Organized by the Institution	Sponsoring agencies	DHE, Haryana				

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations      International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this

**NIL**

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

year

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
01				01		

3.18 No. of faculty from the Institution   
who are Ph. D. Guides  
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

**N.A.**

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level	27	State level	37
National level	33	International level	---

3.23 No. of Awards won in NSS:

University level	01	State level	04
National level	---	International level	---

3.24 No. of Awards won in NCC:

University level	---	State level	01
National level	03	International level	---

3.25 No. of Extension activities organized

University forum	02	College forum	79		
NCC	11	NSS	38	Any other	01

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Running a free school on the college campus for under privileged children around 70 in number and they are also helped through various generous gestures of the staff through free distribution of stationery etc.
- Tree plantation and horticulture development and maintenance vigorously in the college campus.
- Students are encouraged to extend support to Suraj Kund Craft Mela authorities during its hosting in Faridabad City.
- Cleaning activities in and around the college, and the NSS (Boys & Girls) unit, of the college take up cleaning and sweeping of some colonies like Rahul Colony, in Faridabad.
- Blood donation camps are a regular feature in the college every year. Hundreds of units of blood has been so far donated over the years.
- Voter awareness campaigns have been undertaken by the college.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	02 Acre	---	Management	02 Acre
Class rooms	60	---	Management	60
Laboratories	13	---	Management	13
Seminar Halls	04	---	Management	04
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	585	62	Management	647
Value of the equipment purchased during the year (Rs. in Lakhs)	14598459	3357304	Management	17955763
Others	61	---	---	61

#### 4.2 Computerization of administration and library

Every year, on the recommendation of IQAC a number of additional facilities are added in the college in administration and library. Some of them, for the current year (2015-16) are as follows:

- Installation of management campus networks.
- Increase in computer hardware.
- Online payment facility.
- Bio-Metric attendance Marking System.
- Launch of mobile application for students.
- Online application form submission for students.
- The Library has been using an in house development software with OPAC facility since 2002.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16927	3229201	126	27720	17053	3256021
Reference Books	30875	6760180	815	139338	31683	6899518
e-Books	As per Inflibnet					
Journals	112	1Lakh			112	1Lakh
e-Journals	02	11550	---	----	02	11550
Digital Database	---	---	---	---	---	---

CD & Video	---	---	---	---	---	---
Others (specify)	---	---	---	---	---	---

#### 4.4 Technology up-gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	487	09	02	08	02	31	20	---
Added	50	---	---	01	---	---	---	---
Total	537	09	02	09	02	31	20	---

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Workshop for students on Ethical Hacking on 03/09/2015.
- 2-Day UI Development training for students on 22-23/March/2016

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	*
ii) Campus Infrastructure and facilities	1024297
iii) Equipments	6724436
iv) Others	00
<b>Total :</b>	<b>*7748733</b>

\*ICT is included in Campus infrastructure and Equipments as above

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

Upon the guidance of and under communication with the IQAC students are made aware of the support services in place in the college in a number of ways:

1. Students are constantly informed about contacting their teachers, class teacher and H.O.Ds for support and grievance redressal.
2. NCC, NSS, Sports, Youth Red Cross, EMA, Women Cell, Discipline Committees etc. engage with students to enhance their awareness.
3. Students are also informed about contacting the Non-teaching staff for seeking help and support.
4. Induction programs are organized for fresh students to make them aware about the support services and mechanisms provided by the college.

#### 5.2 Efforts made by the institution for tracking the progression

1. The records of all the students right from admission to examination and results of the students are duly kept in the college .
2. Prizes, Cash, Concessions and extra library books are given away to the identified meritorious students in order to encourage and reward the merit in the college.
3. The students in re-appear categories are also identified, recorded and helped for filing their re-appear candidature forms.
4. Alumni students are kept in the loop through various activities and Alumni meets.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4022	241	----	----

(b) No. of students outside the state

\*15%

\*As per Haryana Govt. Policy.

(c) No. of international students

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Men	<table><tr><td>No</td><td>%</td></tr><tr><td>3136</td><td>73.56</td></tr></table>		No	%	3136	73.56	Women	<table><tr><td>No</td><td>%</td></tr><tr><td>1127</td><td>26.44</td></tr></table>		No	%	1127	26.44
	No	%											
3136	73.56												
No	%												
1127	26.44												
Last Year			This Year										
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenge d	Total		
2935	300	01	984	01	4221	2999	360	02	899	03	4263		

Demand ratio 1.93      Dropout 19.06%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The College extends support to students through:

- Coaching for Civil Services Examination.
- Preparation for UGC-NET Exams.
- Coaching for examination for employment in Banks etc.

No. of students beneficiaries

65

#### 5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	04

#### 5.6 Details of student counselling and career guidance

- Career options seminar
- Career Counselling programs
- Pre Placement talks by various companies by the Placement cell
- Campus Placement
- Arranging Off campus interview calls for the students

No. of students benefitted

894

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	820	93	111



## 5.8 Details of gender sensitization programmes

1. Learning self defence techniques by women police on 28/08/2015
2. AIDS awareness program on 16/09/2015
3. Talks by ISKCON Society focussing on women 30/09/2015
4. International women day celebrations on 08/03/2016

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level	124	National level	20	International level	05
-------------------------	-----	----------------	----	---------------------	----

### No. of students participated in cultural events

State/ University level	81	National level	13	International level	---
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### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	46	National level	02	International level	03
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Cultural: State/ University level	84	National level	01	International level	---
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## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	76	470012
Financial support from government	232	5513928
Financial support from other sources	156	176600
Number of students who received International/ National recognitions	01	4000

## 5.11 Student organised / initiatives

Fairs : State/ University level	01	National level	---	International level	---
Exhibition: State/ University level	01	National level	---	International level	---

## 5.13 Major grievances of students (if any) redressed:

- Tarun Aggarwal - 22019 of BBA – Anomaly in result got resolved.
- Govind Gupta – 22004 of BBA - Anomaly in result got resolved.
- Isant Saifi - 22045 of BBA - Anomaly in result got resolved.
- Request to Revise/Correct ABSENT in Practical Subject examination of BCA II & IV Sem. Students Session May 2015.
- Sanjay Kumar - 8950 of BBA - Anomaly in result got resolved.
- Request to add Internal Marks of two students Session Dec 2015
- Nipur Singh - 6842 of BBA - Anomaly in result got resolved.
- Rupesh Kumar - 6856 of BBA - Anomaly in result got resolved.
- Suman - 21921 of BBA - Anomaly in result got resolved
- Request to Revise/Correct AW result in EVN of BCA Students Session May 2015.
- Smart Board equipment was set right.
- Application complaining against use of foul language by fellow student got resolved.
- Application for changing subject teacher in commerce department.
- Application regarding conflict between class-mates resolved in commerce department.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **VISION**

D.A.V. Centenary College visualizes itself as a platform for holistic excellence which aims at producing citizens not only with a high level of material skills but also with invaluable life skills and a strong moral and social grounding so that they can succeed in today's world as well as acquit themselves well as well-adjusted, aware and responsible human beings.

##### **MISSION**

Our mission is to provide quality higher education to a wide spectrum of society so as to produce knowledgeable, skilled and ethically and spiritually sound citizens who can well bear the challenging responsibilities of the emerging job-market and the professional environment as well as those of the society at large.

#### 6.2 Does the Institution has a management Information System

The MIS System already exists for a few years and there are continuous up-gradation of its features and facilities year after year catering to students, Accounting, Finance, Library, Curriculum, employee leave application, website and official email addresses for various functionaries / officials of the college.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The affiliating university develops and modifies the Curriculum and syllabus and the college is bound to follow it. However some staff members are on board of studies of the university. They convey the needed changes in the curriculum whenever there are official board meeting.

Also, teachers of various departments send their views, opinions and recommendations about any required modification in the syllabus/curriculum to the M.D. University.

##### 6.3.2 Teaching and Learning

Teachers are encouraged to attend FDPs organized by various agencies and other Institutions. Also the college itself organizes a number of FDPs and other training programs related to use of ICT in teaching learning process.

A large number of activities are organized for the students to enhance the teaching –learning process like, Extension lecture, Extra lecture, movies, workshops, personality development sessions, project work, seminar on various social topics delivered by external experts.

### 6.3.3 Examination and Evaluation

The University conducts the external examination and evaluation. However, the college conducts the class tests, oral test, quiz tests, class presentation, assignments, student's attendance in class etc. for internal evaluation. Moreover the college has been selected and given the responsibility to act as nodal center for conducting the university exams, which the college has been delivering with due care and success.

### 6.3.4 Research and Development

- The faculty and the students are encouraged to undertake quality research by writing and publishing research papers.
- The faculty is encouraged to attend academic conferences and seminars and undertake Minor and Major Research Projects funded by the UGC, other funding agencies like ICSSR, etc. as well as the college
- Students are inducted as members of the Departmental Research Committees and guided to write and present papers in conferences, workshops and seminars.
- Seminar was organised on 'Research and its benefits' by IQAC.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- The Library is already equipped with software.
- 597 Motivational books added to the library
- In database and issue-return system has been computerized.
- The Library also has the OPAC System and IFLIBNET.
- Bar coding technology has been adopted in the library.
- College website is up-graded.
- Online registration and merit preparation for admissions implemented.
- Computerization of fee collection.
- Students notification through group SMS.
- New Computers have been added to the college labs and other department offices.
- Coverage of CCTV System has been enhanced.

### 6.3.6 Human Resource Management

- Faculty of good quality is selected with due care while maintaining the policies of the university with a fair chance to all the aspirants.
- FDPs and workshops are organized for the benefit of the faculty.
- The faculty is encouraged to undertake quality research work in their respective fields.
- Spiritual Training Programs are regularly organized for the staff to enrich their lives.
- Special training sessions are organized for the non-teaching staff to enhance their knowledge and application of ICT tools.

### 6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited with best of the care regarding qualification, experience, proficiency etc. A fair chance for competing is provided to all aspirant candidates for being selected.

### 6.3.8 Industry Interaction / Collaboration

- Industry experts are included in the IQAC committee and also some of the others are sought for their advice at times.
- Reputed companies are invited to the campus for the placement of outgoing students.
- Knowledgeable industry representatives were also invited to the college to familiarise the students and the faculty with the working and intricacies of the industrial world.
- Students also frequently go on industrial visits to enhance their practical knowledge of the working of industry.
- The college alumni who are well placed in different industries help our students with placement and recruitment in various industries.
- MOUs have been put in place with various techno-educational agencies.

### 6.3.9 Admission of Students

Admission of fresh students as well as to higher classes are carried out as per the policies and procedures presented by the affiliating university, i.e. M.D. University, Rohtak.

### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"><li>• Sabbaticals for research work like Ph.D. and for attending conferences and seminars</li><li>• Provision for advance against salary as well as loan facility.</li><li>• Group Insurance</li><li>• College Medical Centre facility</li><li>• Reimbursement of participation fee in conferences/ Seminars etc.</li></ul>
Non teaching	<ul style="list-style-type: none"><li>• Provision for advance against salary as well as loan facility.</li><li>• Group Insurance</li><li>• College Medical Centre facility</li><li>• Fee concession for their wards studying in the campus school or college</li><li>• Free uniforms to the Class IV Staff</li><li>• Gifts in kind on important festivals</li></ul>
Students	<ul style="list-style-type: none"><li>• Fee Concession and Freeship to needy and meritorious students</li><li>• Issuance of extra books to meritorious and needy students from the College Library</li><li>• Group Insurance</li><li>• College Medical Centre facility</li><li>• Cash Prizes for outstanding achievements in academics and other fields</li><li>• Free coaching for competitive exams</li><li>• Skill Development Programme at nominal charges</li><li>• Support for Bus/Train passes on concessional basis</li></ul>

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done ☒ Yes ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	M.D.U., Rohtak	Yes	IQAC
Administrative	No	--	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No ☐

For PG Programmes Yes  No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The affiliating university is open to the idea of setting up autonomous colleges.

6.11 Activities and support from the Alumni Association

- Active help is sought from the alumni well-placed in different companies and organization for the placement of the outgoing students.
- The alumni as members of the college IQAC are making an important contribution towards institutional quality.
- The alumni extend help to the college for organizing various events.

#### 6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher meets are regularly held where valuable feedback is obtained from the parents towards overall quality enhancement as well as for maintaining discipline in the college.

#### 6.13 Development programmes for support staff

- Training programmes on MS Office, Office Automation and Laboratory Maintenance organized for their benefit.
- Classes for them for improving their written and oral communication skills.
- Regular programmes for their spiritual well-being and value inculcation.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Cleanliness Drive was launched in and around the campus.
- More solar lights installed in the college campus.
- No Vehicle Day was observed on 15-09-2015
- More trees were planted in the college campus.
- Use of noise free gen - sets
- Steps were taken for making the campus polythene free.
- Water harvesting done in the campus.

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the

Functioning of the institution. Give details.

- Around 800 books issued to economically weaker and meritorious students.
- Two international conferences were organized by our commerce and the by Marketing Departments.
- Focus was given on EMA activities As a result a large number of prizes and cash award were won by a students at state and national level.
- Special classes for meritorious students were organized and a large number of students attained merit position in University merit list.
- A large number of cash and other awards won by our students because of added attention given to them in Legal Literacy Cell.
- By way of giving a further leg-up to the use of green technology, the college is in the process of installing more solar lights in the campus.
- As per the IQAC suggestion, a five days workshop was recently organized by the college on “Mind Memory and Health Management” by way of promoting physical, mental and spiritual health.
- As for the IQAC suggestion for organizing one day workshop, the Department of Computer has already organized one on Ethical Hacking conducted by external experts.
- A large number of students got placement in various companies as a result of additional efforts of placement cell.
- MIS in the college was upgraded with on line fee collection.
- Smart boards were added
- College website was upgraded.
- Two more MOUs were signed and put in place with industrial stakeholders.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- Many teachers presented quality research paper in national and international conferences/seminars throughout India. It is also a matter of happiness that a number of faculty members also participated in conferences as resource persons during the year.
- One international conference was organised in the college with support from DHE, Haryana.
- Extra classes for meritorious students as well as slow learners were organized by almost all the departments during the year.
- The EMA students not only participated in the Folk Fest organized by M.D. University, Rohtak, but also won many accolades, certificates and cash prizes/-
- The EMA students also participated in the Open Youth Festivals at District, State & National Level.



- The Departments of Economics, English, Computer, BBA & Science organized well attended Inter College Contests during the year for the benefit and greater exposure of our students.
- The College Centre for the Education of Deprived Children continued its good work during the year. Also during the course of the NSS Camp for Girls, the volunteers visited a Gaushala, an Old Age Home and rendered service therein.
- Similarly during the 7 day NSS Camp for Boys, the volunteers did a lot of good work in an adjoining unauthorized colony, Rahul Colony, adopted by them.
- Blood Donation Camp was organized in the college
- White boards were installed in different class rooms by way of replacing conventional black boards.
- The Commerce & BBA Department collected feedback from the students and their parents, during separate PTM regarding issues like curriculum, discipline, Library services and the quality of instruction.
- 59 teachers benefited in a number of FDPs
- 62 important equipment including computers purchased worth Rs.3357304/-
- Existing ICT set-up were up graded
- As many as 941 new books worth Rs.6899518/- were added to the library.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- \*The two best practices are:
  - a) Introduction of need based courses at UG and PG levels
  - b) All out efforts for the holistic development of our students.

\*(Annexure – V Best Practices is attached herewith)

7.4 Contribution to environmental awareness / protection

- All classes are exposed to lectures on Environment.
- College runs an Environment club for the purpose of generating awareness an environment issues.
- No Vehicle Day was observed on 15-09-2018
- Cleanliness drives have been under taken for Rahul Colony by the college students.
- College is full of green tree, plants, grass, flowers etc; result of a continuous endeavour
- College has already begun and continued efforts towards of CFL/LED Lamps, use of solar energy as a part of requirement.
- Use of noise free gensets in the college.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

## **SWOT Analysis**

### **I) Strengths**

- Proactive IQAC
- Sound financial condition of the institution
- Open administration
- Excellent track record of academic achievements and extra mural activities and achievements therein
- Dedicated and highly qualified staff
- Work-oriented administrative and support staff
- Disciplined and well-groomed students
- Optimum utilization of college infrastructure
- Focus on ethical and spiritual development

### **II) Weaknesses**

- Space constraint from the point of view of further expansion
- Lack of adequate play grounds
- Government sanctioned teaching and non-teaching posts lying vacant
- Intake of students with inadequate learning skills, particularly communication skills

### **III) Opportunities**

- A resurgent national economy
- Liberal grants offered by UGC and other funding agency
- Ever growing number of youth seeking higher education
- Faridabad, being a part of NCR and an industrial hub, offers many opportunities for ever new professional courses
- Easier access to technology

### **IV) Threats**

- Ever declining standards of students coming from govt. school system
- A rapidly changing global scenario
- Mushroom and haphazard growth of educational institutions of higher learning, particularly totally private institutions
- Ever increasing cost of higher education posing a threat to poorer students

## 8. Plans of institution for next year

- Bring out periodic News letter for completing.
- To initiate more effective fire protection in the college.
- Enhance capability of CCTV system of security and surveillance.
- Stress on more faculty members for Ph.D etc.
- To initiate work for starting some vocational course in the college.
- To upgrade the messaging system for the students.
- Upgrade computer labs.
- Complete the ongoing work of building reinforcement.
- To start the course of M.A. Economics.

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_\*\*\*\_\_\_\_\_

### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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DAV CENTENARY COLLEGE, FARIDABAD			
ACTIVITY CALENDER			
SESSION 2015-16			
S No.	Date	Event	Department
1	16.07.2015	Opening of session (HAWAN)	All Departments
2	16.07.2015	Submission of lesson Plan	BBA/COMMERCE/SCIENCE
3	19.07.2015	Yoga & meditation/Bhajan by Iskcon	Spiritual/ISR
4	20.07.2015	Submission of lesson Plan	BCA
5	20.07.2015	Departmental Overview Meeting	Science
6	23.07.2015	Extension Lecture	BBA/BCA
7	25.07.2015	Alumni Meet	BBA
8	26.07.2015	Issue & Return of Books	Library
9	26.07.2015	Yoga n meditation/Bhajan by Iskcon	Spiritual/ISR
10	31.07.2015	Departmental Overview Meeting	Science
11	01.08.2015	Workshop of BCA Students	BCA
12	01.08.2015	Induction Program	Commerce (SFS)
13	02.08.2015	Yoga n meditation/Bhajan by Iskcon	Spiritual/ISR
14	04.08.2015	An Awareness talk Campaign and rally on Congress grass	Geography
15	05.08.2015	Movie " I AM KALAM"	BJMC
16	06.08.2015	Induction Program	BBA
17	08.08.2015	FDP	BCA
18	08.08.2015	Inaugural of Food Campaign	Science Association
19	09.08.2015	Yoga n meditation/Bhajan by Iskcon	Spiritual/ISR
20	10.08.2015	Distribution of Assignments	BCA
21	12.08.2015	Orientation Program/INDUCTION	Comm.(PG)/BCA
22	12.08.2015	Extension Lecture	BBA
23	13.08.2015	Students & Parents Feedback	BBA
24	14.08.2015	Submission of question papers for internal test	BBA
25	14.08.2015	summer training report B.com. (ASM, TPP, Hons)	BBA/Commerce (SFS)
26	16.08.2015	Industrial Visit	BTM
27	16.08.2015	Yoga n meditation/Bhajan by Iskcon	Spiritual/ISR
28	17.08.2015	Distribution of 1st and 2nd Assignments	Commerce (SFS)
29	18.08.2015	Extension Lecture for 2nd Year Students	BCA
30	19.08.2015	Start of Well done is better than well said- A Green Drive	Science
31	18.08.2015	Telephone Calls to parents for short attendance	Commerce (SFS)/BCA
32	20.08.2015	Dispatch of summer training reports to MDU	Commerce (SFS)
33	21.08.2015	Orientation Program and induction	BA(Marketing)/ARTS
34	22.08.2015	Seminar	BCA
35	22.08.2015	Tour/Industrial Visit for B.com. (Hons) 1st Sem	Commerce (SFS)
36	23.08.2015	Yoga and meditation classes/Bhajan and Pravachan by Iskon	Spiritual Club/ISR
37	24.08.2015	Industrial Trip for 3rd year students	Science
38	25.08.2015	Alumni Meet	BBA
39	26.08.2015	Extension Lecture	BBA
40	26.08.2015	Induction Programme	Commerce (GIA)
41	27.08.2015	Extension Lecture of Final Year Students	BCA

42	27.08.2015	Talent Hunt Literary , FineArts	EMA
43	28.08.2015	Skit on Beti Bachao, Beti Padhao	EMA
44	30.08.2015	Yoga and meditation classes/Bhajan and Pravachan by Iskon	Spiritual Club/ISR
45	31.08.2015	submission of attendance record	BBA
46	31.08.2015	Quiz for BCA 1st Year Students	BCA
47	31.08.2015	Departmental Overview Meeting	Science/Comm(SFS)
48	31.08.2015	Library Survey	Library
49	31.08.2015	Orientation Program	Library
50	31.08.2015	Seminar and Written Test for Competitive Exams	Library
51	01.09.2015	Internal test	BBA
52	01.09.2015	Talent hunt (MUSIC,DANCE,THEATRE)	EMA
53	01.09.2015	Personality Development Session-I/Extension lecture	BTTM & science
54	01.09.2015	Social Service Initiative by students	Comm.(PG)
55	01.09.2015	Submission of question papers	Science
56	01.09.2015	Library Advisory Committee Meeting	Library
57	02.09.15	Personality Development Session-II	BTTM &Comm(SFS)
58	03.09.2015	Despatch of letters for short attendance	BBA
59	03.09.2015	Personality Development Session-III	BTTM
60	03.09.2015	Submission of attendance record	Science
61	04.09.2015	Teachers'day and janamashtmi celebration	Hindi/BJMC/Comm.(PG)/BCA/BTTM
62	06.09.2015	Yoga and meditation classes/Bhajan and Pravachan by Iskon	Spiritual Club/ISR
63	07.09.2015	service check	BTTM
64	07.09.2015	Internal examination	Science
65	07.09.2015	Distribution of Assignment No. 2	BCA
66	08.09.2015	Tourism Workshop	BTTM
67	08.09.2015	Collection of Feedback from students and parents	Commerce (SFS)
68	09.09.2015	56 BHOG(cuisine competition)	BTTM
69	10.09.2015	Beginning of Classes for Competitive Exams	Library
70	10.09.2015	Chalchitra pradashni(Movie show)	BTTM
71	10.09.2015	Internal Class Tests	Commerce (SFS)
72	11.09.2015	Extension Lecture	BBA
73	11.09.2015	Heritage walk with swach tourism Abhiyan	BTTM
74	11.09.2015	Powerpoint presentation competition	BA(Marketing)/Comm(PG)
75	11.09.2015	Career option Seminar	Commerce (GIA)
76	11.09.2015	Blood Donation Camp	NSS, RED CROSS, YOUTH CLUB, NCC, WOMEN CELL
77	12.09.2015	Student Paper Presentation	Economics
78	12.09.2015	Hindi Divas	Hindi
79	12.09.2015	Chalchitra pradashni(Movie show)	BTTM
80	12.09.2015	Submission of question papers for internals	BCA
81	13.09.2015	Yoga and meditation classes/Bhajan by Iskon	Spiritual Club/ISR
82	14.09.2015	Project presentation competition	BTTM
83	14.09.2015	Extension lectures (All Classes)	Commerce (SFS)
84	14 .09.2015	Internal tests	BCA
85	15.09.2015	Tourism awareness camp	BTTM
86	15.09.2015	Collection of attendance of students	Commerce (SFS)

87	16.09.2015	House keeping week celebration and photography competition	BTM
88	16.09.2015	Industrial Visit	BBA
89	17.09.2015	Debate with launch of newsletter and ICT	BTM
90	17.09.2015	Extension Lecture on Ozone layer its benefit and Depletion	Geography
91	18.09.2015	PTM	Commerce (GIA)
92	18.09.2015	Domestic Tour of students for seven days	BTM
93	19.09.2015	Inauguration of lecture Series and Extension-1	BA(Marketing)&comm(PG)
94	19.09.2015	PTM	Commerce (GIA)
95	20.09.2015	Yoga and meditation classes/Bhajan by Iskon	Spiritual Club/ISR
96	21.09.2015	International Day of peace	Spiritual Club
97	21.09.2015	SMS to students/Parents about PTM	BCA
98	21.09.2015	District Youth Festival	EMA
99	22.09.2015	Distribution of Assignment No. 2	BBA
100	22.09.2015	Extension lecture-2	BA(Marketing)& Comm(PG)
101	22.09.2015	Tour/Industrial visit for B.com. (Hons) 5th sem	Commerce (SFS)
102	24.09.2015	Social Service Initiative by Students	BA(Marketing)
103	24.09.2015	Personality Development	Commerce (GIA)
104	26.09.2015	College Level Competition	BTM
105	26.09.2015	PTM	BCA
106	26.09.2015	Extension Lecture-3	BA(Marketing)
107	26.09.2015	Personality Development	Commerce (GIA)
108	27.09.2015	World Tourism Day Competition	BTM
109	27.09.2015	Yoga and meditation classes/Bhajan by Iskon	Spiritual Club/ISR
110	28.09.2015	Question papers for internal test-2	BBA
111	28.09.2015	Review of Green Consumer Day	Science
112	29.09.2015	Extension Lecture	BBA
113	30.09.2015	Submission of attendance record of students	BBA
114	30.09.2015	Departmental Overview Meeting	Science and Commerce (SFS)
115	01.10.2015	Internal test	BA(Marketing) & Comm.(PG)
116	01.10.2015	Extension lecture	Hindi/BJMC/Comm.(PG)/BCA/BTM/ECO/SC
117	03.10.2015	World Nature day	Geography
118	03.10.2015	PTM	BA(Marketing)/Comm(PG)
119	03.10.2015	Personality Development Workshop	BCA
120	04.10.2015	Telephonic calls to parents for short attendance	BBA
121	04.10.2015	Yoga and meditation classes/Bhajan by Iskon	Spiritual Club/ISR
122	05.10.2015	Company visit Leisure Visit	Comm.(PG)/BA(Marketing)
123	07.10.2015	PD session and Career counselling	BBA
124	10.10.2015	Extension lecture-4	BA(Marketing)/Comm(PG)
125	10.10.2015	Beginning of meritorious classes	Commerce (SFS)
126	11.10.2015	Classes for Merit & Slow learner Students	BBA
127	11.10.2015	Yoga and meditation classes/Bhajan by Iskon	Spiritual Club/ISR
128	11.10.2015	Kavya Samiksha	Hindi
129	12.10.2015	Quiz Contest	Economics
130	12.10.2015	FDP	BBA
131	12.10.2015	Parents Teachers Meeting	Commerce (SFS)
132	12.10.2015	Seminar on Cloud computing	BCA

133	13.10.2015	Language workshop for students (20 Hours)	BA(Marketing) & Comm.(PG)
134	13.10.2015	Celebration of International day	Science
135	15.10.2015	Internal test	BBA
136	15.10.2015	Collection of Attendance	Commerce (SFS)
137	17.10.2015	Call/SMS to students having short attendance	BCA
138	18.10.2015	Yoga and meditation classes/Bhajan by Iskon	Spiritual Club/ISR
139	19.10.2015	Inter class essay writing competition	English
140	19.10.2015	Internal class test	Commerce (SFS)
141	20.10.2015	One Act Play Presentation	EMA
142	21.10.2015	Industrial Tour	Economics
143	21.10.2015	Inter class Vocabulary Test	English
144	24.10.2015	Extensiton Lecture-5	BA(Marketing)/Comm(PG)
145	24.10.2015	G.D. for final year students	BCA
146	25.10.2015	Yoga and meditation classes/Bhajan by Iskon	Spiritual Club/ISR
147	26.10.2015	Extension Lecture of Taxation	Commerce (GIA)
148	26.10.2015	Participation in Zonal Youth Festival	EMA
149	30.10.2015	National level Seminar for students	BA(Marketing) & Comm.(PG)
150	31.10.2015	Submission of attendance record of students	BBA/SC
151	01.11.2015	Cultural programme	Hindi/BJMC
152	02.11.2015	Submission of award list and compilation of result	BBA
153	02.11.2015	PPT Presentation	BCA
154	04.11.2015	Student level paper presentation	BBA
155	06.11.2015	World Wild Life Day	Geography
156	06.11.2015	Students Fund Raising Activity	BA (Marketing)/Comm.(PG)
157	07.11.2015	Participation in IZYP at University Level	EMA
158	07.11.2015	Paper presentation by students at state level	Commerce (SFS)
159	12.11.2015	Extension Lecture-6	Comm.(PG)/BA(Marketing)
160	14.11.2015	Participation in North Zone Inter University at PAU, Ludhiana	EMA
161	15.11.2015	Yoga and meditation classes/Bhajan by Iskon	Spiritual Club/ISR
162	16.11.2015	Departmental overview meeting	Science
163	18.11.2015	FDP	Commerce (SFS)
164	20.11.2015	FDP	BA (Marketing) & Comm.(PG)
165	20.11.2015	Extension Lecture on Taxation	Commerce (GIA)
166	20.11.2015	Extentsion Lecture	Economics/Hindi/BJMC
167	21.11.2015	PTM	BBA
168	23.11.2015	Submission of Internal Marks	Commerce (SFS) & BBA
169	29.11.2015	Yoga and meditation classes/Bhajan by Iskon	Spiritual Club/ISR
170	30.11.2015	Submission of Attendance record of students	BBA & Commerce (SFS)
171	07.12.2015	University exams	All Classes
172	11.12.2015	Two days FDP	Commerce (GIA)
173	13.12.2015	Yoga and meditation classes/Bhajan by Iskon	Spiritual Club/ISR
174	25.12.2015	Winter Break	All Classes
175	01.01.2016	Opening of session	All Classes
176	01.01.2016	Practical exams	BBA
177	02.01.2016	Departmental Overview Meeting	Science
178	02.01.2016	Workshop for faculty	BA (Marketing) & Comm (PG)
179	05.01.2016	Submission of lesson plan	Science

180	08.01.2016	Allocation of teachers for project report of BBA camp	BBA
181	09.01.2016	Extension Lecture	Comm.(PG) & BA (Marketing)
182	10.01.2016	Food Security Day	Geography
183	10.01.2016	Yoga and meditation classes/bhajan and pravachan by ISKON	Spiritual Club/ISR
184	11.01.2016	Panel Discussion	Comm.(PG)/BA (Marketing)
185	12.01.2016	Participation in Natioonal Youth festival organized by Government of India	EMA
186	12.01.2016	World Laughter Day	Spiritual Club
187	12.01.2016	Submission of lecture plans	BCA
188	15.01.2016	Distribution of assignment	BBA
189	15.01.2016	Inter-class Quiz Contest	Commerce (GIA)
190	20.01.2016	PD classes for final year	BCA
191	21.01.2016	Department Staff Meeting	Commerce (SFS)
192	22.01.2016	Executive Development Programme	Comm.(PG) & BA (Marketing)
193	23.01.2016	Annual Science Exhibition	Science
194	24.01.2016	Yoga and meditation classes/Bhajan and pravachan by ISKON	Spiritual Club/ISR
195	25th-28th Jan.	Viva for B.Com 1st, 3rd, 5th ASM & CA	Commerce (SFS)
196	4th week	National Seminar	Economics
197	29.01.2016	Extension Lecture for B.Com 4th sem	Commerce (SFS)
198	Last week	Declamation contest	Hindi/BJMC
199	02.02.2016	Submission of attendance record	Science/BBA
200	02.02.2016	Telephonic calls/SMS to parents	BBA
201	03.02.2016	Submission of short and long questions	BBA
202	06.02.2016	Extension lecture	Comm.(PG) & BA (Marketing)
203	06.02.2016	District Level Student Paper Presentation Seminar	Commerce (GIA)
204	06.02.2016	Industrial Visit for B.Com. 6th sem	Commerce (SFS)
205	10.02.2016	Extension lecture/PD session	BBA
206	10.02.2016	students and parents feed back	BBA
207	10.02.2016	Yoga and meditation classes/Bhajans and pravachans by Iskon	Spiritual Club/ISR
208	10.02.2016	Library Advisory Committee Meeting	Library
209	10.02.2016	Annual Science Marathon	Science
210	10.02.2016	Calls/SMS to students having short attendance	BCA
211	13.02.2016	Seminar on Taxation	Commerce (SFS)
212	15.02.2016	Extension lecture	BCA/Comm. (SFS)/Science
213	16.02.2016	Submission and Publishing of short and long questions on website	BBA
214	19.02.2015	Class Quiz	English
215	20.02.2016	Students Seminar	BA (Marketing) & Comm.(PG)
216	21.02.2015	Yoga and meditation classes/Bhajans and pravachans by Iskon	Spiritual Club/ISR
217	27.02.2016	Distribution of Assignment -2 & Quiz	BBA
218	28.02.2016	Science Day Celebration	Science
219	29.02.2016	Departmental Overview Meeting	Science
220	01.03.2016	Internal test-1	BBA
221	02.03.2016	Submission of attendance record of students from jan to mar.	Science
222	05.03.2016	Extension lecture	Comm.(PG) & BA (Marketing)
223	05.03.2016	One-Day National Seminar	Commerce (GIA)
224	07.03.2016	Internals	BCA



225	07.03.2016	House Exams	Commerce (SFS)
226	08.03.2016	PDP	Science
227	10-03.2016	Dispatch of letters for short attendance	BBA
228	13-03.2016	Kavi sammelan	Hindi
229	14.03.2016	Submission of award list and compilation of result	BBA
230	15.03.2016	Distribution of Assignment-2	BCA
231	16.03.2016	PTM	BBA
232	17.03.2016	Extension lecture for second year students	BCA
233	18.03.2016	submission of question papers for internal test-2	BBA
234	19.03.2016	P.D.Workshop	Comm.(PG)/B.A (Marketing)
235	20.03.2016	Remedial and Meritorious Classes for B.Com.	Commerce (SFS)
236	20.03.2016	Yoga and meditation classes/Bhajan and pravachans by Iskon	Spiritual Club/ISR
237	22.03.2016	Industrial visit of BBA students	BBA
238	22.03.2016	World Forest Day	Geography
239	22.03.2016	Inter-college competition	Economics
240	25.03.2015	IGNIDEA 2016	English
241	26.03.2016	Recreational Trip	Commerce (SFS)
242	26.03.2016	Seminar for final year students	BCA
243	26.03.2016	Extension lecture for B.com, 6th sem (ASM)	Commerce (SFS)
244	28.03.2016	Extension lecture/PD session	BBA
245	30.03.2016	Extension lecture for B.Com, 2nd sem	Commerce (SFS)
246	30.03.2016	Farewell party	English
247	31.03.2016	Submission of attendance record of students from jan to mar.	BBA
248	31.03.2016	Departmental Overview Meeting	Science
249	01.04.2016	Beginning of classes for meritorious and slow learner students	BBA
250	02.04.2016	Parents Teacher Meeting	Commerce (SFS)
251	02.04.2016	Distribution of Assignment-3	BCA
252	04.04.2016	Career Counselling Session	BBA
253	04.04.2016	Internal Exams	Science
254	06.04.2016	Preparation of Question Bank	Commerce (SFS)
255	07.04.2016	World Health Day	Geography
256	08.04.2016	Conference	Comm.(PG) & BA (Marketing)
257	09.04.2016	Farewell	COMMERCE(SFS)
258	12.04.2015	Farewell to Final year Students	Science
259	10th-18th Apr.	Internal test-2	BBA
260	15.04.2016	Submission of award list and Attendance record	Science
261	16.04.2016	Farewell party	BCA
262	21.04.2016	Public Relation Day	BJMC
263	22.04.2016	Earth Day	Geography
264	22.04.2016	FDP	Commerce (GIA)
265	23.04.2016	Submission of award list and compilation of result	BBA
266	23.04.2016	Copyright Day	BJMC
267	23.04.2016	FDP	Commerce (GIA)
268	25.04.2016	Farewell	BBA
269	30.04.2016	Submission of attendance record of students from jan to april	BBA

## Analysis of the Feedback from the Parents (2015-2016)

**Feedback is taken from parents of students regarding the services provided by the college in the following areas on a five- point scale.**

1. You are well supported by the staff during the admission process.
2. Studies of your son / daughter are going well.
3. You are being updated about the performance of your son / daughter.
4. Your son / daughter gets adequate support from the faculty.
5. College adequately undertakes other activities like extension lectures, personality development classes, educational excursion / trips, placement preparations etc.
6. Your son / daughter gets adequate library and notes facility.
7. You are properly attended to when you visit the college.
8. Your son / daughter is satisfied with the discipline on the campus.
9. Your son / daughter is satisfied with the cleanliness / tidiness of the building, infrastructure, furniture etc.
10. Please give your suggestions for any other related matter.

An analysis of 20 such random samples is given bellow:

Question No.	Rank – I (Very Poor)	Rank – II (Poor)	Rank – III (Satisfactory)	Rank – IV (Good)	Rank – V (Very Good)	Total Responses
1	--	2	1	5	13	20
2	1	1	--	8	10	20
3	--	1	3	7	9	20
4	--	1	2	4	13	20
5	--	3	5	6	6	20
6	2	--	2	8	8	20
7	--	2	3	2	13	20
8	2	--	2	7	9	20
9	1	1	1	7	10	20

Observations are as follows:

- Q. No. 1      Thirteen people ranked this service as ‘very good’ and five people gave the ‘good’ rank. One person has given the rank of ‘satisfactory’ and two people have given ‘poor’.
- Q. No. 2      Ten people ranked this service as ‘very good’ and eight people gave the ‘good’ rank. One person rank as ‘poor’ and one as ‘very poor’.

- Q. No. 3      Nine people ranked this service as ‘very good’ and seven people gave the ‘good’ rank. Three persons has given the rank of ‘satisfactory’ only one person has gave ;poor’.
- Q. No. 4      Thirteen people ranked this service as ‘very good’ and four people gave the ‘good’ rank. Two persons has given the rank of ‘satisfactory’ and only one has given ‘poor’.
- Q. No. 5      Six people ranked this service as ‘very good’ and six people gave the ‘good’ rank .Five people gave satisfactory and three has given the ‘below satisfactory’ rank.
- Q. No. 6      Eight people ranked this service as ‘very good’ and eight people gave the ‘good’ rank. Two people gave the satisfactory and Only two person has given the rank of ‘below satisfactory’.
- Q. No. 7      Thirteen people ranked this service as ‘very good’ and two people gave the ‘good’ rank. Three people gave satisfactory Only two persons have given the rank of ‘satisfactory’.
- Q. No. 8      Nine people ranked this service as ‘very good’ and seven people gave the ‘good’ rank. Only two person has given the rank of ‘below satisfactory’.
- Q. No. 9      Ten people ranked this service as ‘very good’ and seven people gave the ‘good’ rank. One person as satisfactory and Only one person has given the rank of ‘below satisfactory’.

More than 70% people have given ‘good’ or ‘very good’ rank for all the services. During personal meetings with the parents, they gave quite a positive and even excellent feedback about the services of the college.

**DAV CENTENARY COLLEGE, FARIDABAD**  
**STUDENTS' LIBRARY FEEDBACK ANALYSIS**

**SESSION- 2015-16**

**60 Students Participated and overall assessment is 79.5%**

**NOTE:**

The students ticked the box as they considered appropriate box through their satisfaction from 1 to 10 with 1 for least satisfaction or 10 for most satisfaction.

1. No. of students satisfied regarding the college library timings (9:00 am to 4:00 pm).

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	1	2	2	12	14	22	7

81%

2. No. of students satisfied with the library services.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	3	3	3	6	24	13	8

79.3%

3. No. of students satisfied with the course books received from the library.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	1	1	3	7	11	15	18	4

77.1%

4. No. of students satisfied with the magazines/journals available in the library.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	1	13	9	22	13	2

76.5%

5. No. of students satisfied with the newspapers available in the library.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	0	2	4	13	33	8

86.8%

6. No. of students satisfied with clippings regarding the college activities from newspapers daily.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	2	1	1	10	21	21	4

81%

7. No. of students satisfied with the General books/ General Knowledge books/ Reference books available in the library.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	3	5	9	25	14	4

79%

8. No. of students satisfied with the behavior of the library staff.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	1	3	3	9	8	13	20	3

75.6%

9. The following suggestions were received from the students for any improvement in the library.

- New edition to be added in library.
- Behavior of library staff is not upto the mark.
- Add some G.K books
- Add some reference books
- Add some income tax books

**DAV CENTENARY COLLEGE, FARIDABAD**

**STUDENTS' FEEDBACK ANALYSIS**

**SESSION- 2015-16**

**60 Students Participated and overall assessment Score is 82.2%**

**NOTE:**

**The students ticked the box as they considered appropriate box through their satisfaction from 1 to 10 with 1 for least satisfaction or 10 for most satisfaction.**

1. No. of students satisfied with the admission process of the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	3	1	2	8	22	15	9

81%

2. No. of students satisfied with the library services.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	4	6	11	20	16	3

77.8%

3. No. of students like the comforts of the infrastructure of the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	2	5	10	18	20	5

80.6%

4. No. of students satisfied with the canteen facilities of the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	1	2	3	2	9	10	15	14	4

73.3%

5. No. of students satisfied with the cooperation and support of the Non-teaching staff of the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	1	5	10	26	13	5

80%

6. Rating provided by the students for the personality development activities of the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	1	2	1	2	10	21	16	7

80%

7. Rating provided by the students for the adequacy of sports facilities of the college.

Score	1	2	3	4	5	6	7	8	9	10
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No of Students	0	0	1	2	2	0	14	21	14	6
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78.8%

8. No. of students satisfied with the opportunities they get in extracurricular activities.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	0	2	9	20	19	10

84.3%

9. No. of students who liked the ecological environment of the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	0	0	7	20	23	10

86%

10. Rating provided by the students for the career counseling support provided by the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	1	0	0	4	10	25	16	4

80.1%

11. Rating provided by the students for the placement support provided by the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	1	0	2	9	29	14	5

81.1%

12. Rating provided by the students for the quality and number of laboratories available to students in the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	1	7	7	21	23	1

80.1%

13. No. of students satisfied with the punctuality of their teacher.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	0	0	3	19	28	10

87.5%

14. No. of students satisfied with the quality of teaching delivered by their teachers.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	0	0	5	20	26	9

86.5%

15. No. of students satisfied with the extra support provided by their teachers.

Score	1	2	3	4	5	6	7	8	9	10
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No of Students	0	0	0	0	0	0	2	27	20	11
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86.6%

16. Rating provided by the students for the quantity and quality of other clubs and societies like NCC, NSS, YRC etc. of the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	0	1	13	20	24	2

82.1%

17. No. of students satisfied with the maintenance of discipline of the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	2	0	0	0	1	8	22	20	7

82%

18. No. of students satisfied with the other festivals/ cultural celebration in the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	0	1	6	22	23	8

85.1%

19. No. of students satisfied with the extension lectures, seminars, conferences held in the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	0	2	7	20	18	13

85.5%

20. No. of students who liked attending the spiritual activities- Hawan Yajna in the college.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	1	0	0	0	2	7	22	22	6

82.8%

21. No. of students satisfied with the student participation in the management of college activities.

Score	1	2	3	4	5	6	7	8	9	10
No of Students	0	0	0	0	0	0	5	25	21	9

85.6%

**Annexure - V**



## **Best Practices**

### **(A)**

- **Title of the Practice**

Need based Courses at UG and PG levels.

- **Goal**

The college keeps a tab on the needs of the industry and the preferences of the rapidly changing society. Consequent to that the college remains vigilant about the availability of new courses in the affiliating University, i.e. , MDU, Rohtak, and introduces such courses in the college to meet the needs of the industry and offer a whole range of courses for the students and their parents to choose from.

- **The Context**

In the context of meeting the diverse needs, trends and demands of the society and for maintaining the best possible standards, the college has been selecting and introducing new courses from time to time. It follows the curriculum specified by MDU, Rohtak, as well as keeps suggesting to the university the much needed changes in the curriculum. Through this vision and wisdom, the college has remained in the forefront and has been able to build a preferred brand image for itself.

- **The practice**

The courses offered by the college include traditional as well as professional courses at U.G and P.G level. The college has also introduced some job-oriented and skill-oriented courses including some diploma courses. A complete list of such courses is given below.

#### Traditional Grant- in-Aid U.G. Courses

1. B.Com. (Pass)
2. B.A. (Pass)

#### Self-Financing Courses

- (i) Vocational U.G. Courses
  1. B.A with Marketing & Commerce as elective subjects
  2. B.Com with Computer Application
  3. B.Com with Tax Procedure and Practice
  4. B.Com with Advertising, Sales Promotion & Sales Management
- (ii) Professional U.G. Courses
  5. B.Sc. with Computer Science
  6. B.Sc. (Non - Medical)
  7. B.Com. (Hons.)
- (iii) P.G. Courses
  1. BBA
  2. BBA (CAM)
  3. BCA
  4. BTM
  5. BJMC
- (iv) Add-On Diploma Courses
  1. M.Com.
  2. M.Sc. (Computer Science)
  3. M.A. (English)
- (iv) Add-On Diploma Courses
  1. Computer Graphics, Animation, Multimedia and Web Designing

2. Oracle DBA
3. Hardware Networking & Ethical Hacking

Any student pursuing a three year UG degree program can simultaneously join one of the above three diploma courses.

The teaching-learning process is kept up to date and the guidelines of MDU, Rohtak, are followed with regard to the curriculum and internal as well as external evaluation. Industry linkages have been created for the training and placement of the students as required.

### **Evidence of Success**

#### **Growth in Student Strength at Entry Level**

Program	2011-12	2012-13	2013-14	2014-15	2015-16
U.G.	1375	1405	1412	1596	1545
P.G.	63	84	128	124	126
Total	1438	1489	1540	1720	1671

#### **Growth in Total Student Strength**

	2013-14	2014-15	2015-16
Total Student Strength	3939	4221	4263

With a healthy demand ratio of 2.12 (Compared to 1.75 of 2014-15)

#### **Growth in Academic Achievements in terms of Merit Positions in University Exams**

Years	Merit Positions	1 <sup>ST</sup> Positions	2 <sup>nd</sup> Positions	3 <sup>rd</sup> Positions
2013-14	105	7	9	8
2014-15	126	13	8	8
2015-16	138	10	05	09

#### **Add-on Diploma Courses**

The Add-on Diploma Courses were started in the 2012-13 session. A number of students have taken admission in these courses and are getting benefited in terms of enhanced skills and better placements.

### **PLACEMENT**

It is no mean achievement that as around 600 of our students got placed through campus placement during the last 5 years including 124 placements in the year 2014-15 alone despite it being a period when jobs have been rather hard to get at the macro level.

Year	No. of Students Placed
2013-14	102
2014-15	124
2015-16	207

## **Problems Encountered and Resources Required**

### **(I) Problems Encountered**

- One constraint is that the college is under obligation to follow the curriculum approved by the affiliating university without there being any element of discretion.
- The college, in order to meet the institutional social responsibility, has to keep the fee charged for self finance courses under check. Consequently it has to check the expenses as well.

### **(II) Resources Required**

- Additional building with more rooms and labs required for introducing new skill-oriented courses
- More funding from the UGC
- Reasonable hike in fee in concurrence with the university as per the need of the hour.

### **(B)**

#### **• Title of the Practice**

All-out efforts for the holistic development of students

#### **• Goal**

The college strongly believes in the all round development of its students. So, along with the curriculum, there are a large number of areas where students are encouraged and trained to help them develop a fuller personality. The college provides them opportunities to get exposure at state, national, international and at various other levels in order to realize their potential.

#### **• The Context**

Class room education alone falls short of being adequate when it comes to the all round development of an individual. The industry and the society expect students passing out of college to be knowledgeable, skilled as well as socially responsible citizens. They should have the ability as well as the confidence to shoulder diverse responsibilities in society. It requires a lot of extra effort to produce such multi-talented and multi-dimensional individuals. The college goes all out to create and offer platforms and opportunities for its students geared towards this end.

#### **• The Practice**

The college takes up many activities aimed at the holistic development of our students. The major areas are as given below.

Extra Mural Activities (EMA) and Sports  
EMA

The EMA Cell scouts around for and trains talented students for various types of cultural activities. For this purpose it provides competitive platforms at various levels. Our EMA students have earned name and fame at zonal, inter-zonal, university, state, national as well as international level. The college sends its students to other competitions also where they have repeatedly proved their mettle.

The College EMA Team has been winning the Zonal Overall Trophy for the 08<sup>th</sup> Consecutive year. Our student Mona Aswal and Arti have been judged Best Actress (Hindi

One Act Play “SAAVI”). Our student Sanjay bagged the Best Actor Prize in Sanskrit One Act Play in the Zonal Youth Festival. Our students bagged 17 First Prizes, 14 Second Prizes, and 04 Third Prizes.

### Sports

A number of sports activities are organized in the college. Students are selected and teams are formed. The college sports teams participate in various sports events and follow the university sports calendar. They also compete in other competitions outside the ambit of the university.

No. of students participated in Sports, Games and other events

State/ University level	124	National level	20	International level	05
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No. of students participated in cultural events

State/ University level	81	National level	13	International level	--
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No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	46	National level	02	International level	03
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Cultural: State/ University level	84	National level	01	International level	---
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A Number of EMA and Sports students also won cash awards at various levels

### National Cadet Corps (NCC) (Separate Units for Boys and Girls)

The college runs separate NCC Units in the college for boys and girls. The college NCC cadets take part in a number of important activities and camps. Our cadets have brought laurels to the college in various competitions held across the country. Earlier, our NCC cadets have also got exposure at the international level, thanks to the fine guidance of the college NCC Program Officers as well as their own dedication and hard work.

No. of students participated in NCC events:

University level	27	State level	37
National level	33	International level	---

No. of Awards won in NCC:

University level	<div>00</div>	State level	<div>01</div>
National level	<div>03</div>	International level	<div>00</div>

No. of Extension activities organized by NCC 

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#### National Service Scheme (NSS)

The NSS volunteers of the college have learnt to extend their selfless service for the good of society. They organize annual camps where they serve the adopted slum colony, white wash govt. school buildings of the area, clean & sweep the neighborhood, distribute blankets and stationery to poor families and teach the children there. They also donate blood and take an active part in the campaign of administering polio drops. Blood Donation Camp was organized in the college.

The College Centre for the Education of Deprived Children continued its good work during the year. Also during the course of the NSS Camp for Girls, the volunteers visited a Gaushala, an Old Age Home and a School for the Visually Challenged and rendered service therein. Similarly during the NSS Camp for Boys, the volunteers did a lot of good work in an adjoining unauthorized colony, Rahul Colony, adopted by them.

No. of students Participated in NSS events:

University level	<div>52</div>	State level	<div>04</div>
National level	<div>03</div>	International level	<div>---</div>

No. of Awards won in NSS:

University level	<div>01</div>	State level	<div>04</div>
National level	<div>---</div>	International level	<div>---</div>

No. of Extension activities organized by NSS 

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#### Legal Literacy Cell

This Cell trains selected students and sends them to take part in competitions outside the college related to Debates, Speeches, Symposia , Group Discussions and Fine Arts etc. The students trained by the Cell have won many a prize for the college in district, division and state level competitions over the years.

The Legal Literacy Cell very actively participated in the Legal Literacy events organized at the District, Inter District, Division and State Level and our students won a string of prizes therein.

#### Research

- As a result of encouragement from IQAC one Faculty Member has completed Ph.D Degree, While nine others are already pursuing from Previous year and one more has registered for the Doctoral Degree in this year.
- As many as five different publications have been brought out by the college in different departments.

#### Others

- In coordination with the NGO, The Roshni Educational Society, the college is continuously putting efforts to teach 60 odd underprivileged children up to Class V on the college campus. Some of those children have been admitted to a regular CBSE affiliated school for further regular education.
- Lots of spiritual activities are undertaken like daily Havan Yajnas, weekly discourses on the Gita, periodic courses on the Art of Living at the behest of the Art of Living Foundation, Gurbani Kirtan sessions etc. and are organized on the campus for the spiritual evolution of the students and the faculty.